

Parents' Evenings: 30th November - 2nd December 2021

Dear Parents and Friends of Castle Hill,

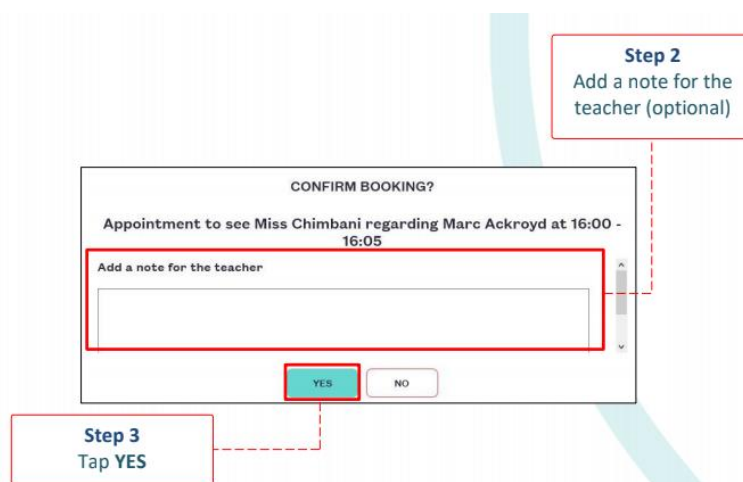
In light of the number of Covid-19 cases rising in the local community and Primary School closures in Basingstoke, we have taken the decision to hold our Autumn Parents' Evenings virtually to limit the risk of COVID-19 transmission. We do continually review the situation and appreciate that our approach may be different to other schools, however we won't be changing it at this time. Our primary objective, and that of our Governors, is to keep the school open and operational in order to deliver face-to-face education to all of the children.

We thank you for your feedback that showed how much you value the contact from your child's class teacher, so parent meetings will be held via Zoom consultation from the school premises. The preference is for Zoom as we have a limited number of external phone lines. However, if you would prefer a phone call instead of Zoom meeting, please highlight this as your preference when you book.

The purpose of these appointments is to discuss how your child has settled into their new class, their progress and for you to ask any questions you have regarding your child's learning. If your child has two class teachers, only one will be available per meeting. In advance of your appointment, you will receive a sample of your child's English and Maths work sent via Class Dojo. Please use the 'Add a note for the teacher' to indicate your meeting preference (Zoom or phone call) and the contact details that we should be used for the meeting.

You will have the opportunity to book a 10-minute telephone or Zoom appointment with your child's class teacher using the ScoPay online booking system login <https://www.scopay.com/login.html>. Please find booking instructions sent as a separate attachment called 'SCOPAY Parent Guide – Parents Evening'.

IMPORTANT: When booking your appointment, under "Add a note for the teacher", if you would prefer to have a **telephone meeting** as opposed to a Zoom meeting, please **include the telephone number you would like the teacher to call**. Also, please be aware that the call will come through as either an unknown or withheld number. Please confirm the **email addresses you would like the link to be sent to Zoom meeting**.



The screenshot shows a 'CONFIRM BOOKING?' dialog box. The text inside reads: 'Appointment to see Miss Chimbani regarding Marc Ackroyd at 16:00 - 16:05'. Below this is a text input field labeled 'Add a note for the teacher'. At the bottom of the dialog are two buttons: 'YES' and 'NO'. A red box highlights the 'YES' button. Annotations include: 'Step 2 Add a note for the teacher (optional)' pointing to the text input field, and 'Step 3 Tap YES' pointing to the 'YES' button.



The booking window is between **7 a.m. on Monday 22nd** and **10 p.m. on Sunday 28th November**.

We will only be able to allocate **one** appointment per child. However, if you require more than one appointment please contact the school office.

Please ensure that the school office has your up-to-date contact details (phone number and email address) on file. To make us aware of any changes, please visit our 'Contact Us' web page <https://www.castlehillprimary.net/contact> and complete the Submit Enquiry Online form.

Kind regards
The CHPS Team