CASTLE HILL PRIMARY SCHOOL
EVERY CLASS WORLD CLASS

18th November 2026

Years 3 & 4: Christmas Production of Stable Boy

Dear Parents and friends of Castle Hill,

As you may be aware, the Year 3/4 Christmas production, '**Stable Boy**' is fast approaching! All the children have been working hard on rehearsing scenes and learning songs. If your child has a speaking part in the play, we would really appreciate it if you could encourage them to learn their lines as soon as possible. Please do let us know if your child will not be available for any of the performances so we can adapt the casting accordingly. You can do this by completing the Google form for your site below. Finally, please could you send in your child's costume, in a named bag, by **Wednesday 25th November**.

Google Forms:

Rooksdown - Christmas Performance Attendance Form (Rooksdown)

Greenbank - Christmas Performance Attendance Form (Greenbank)

The dates of the performances are:

ROOKSDOWN PERFORMANCES	Actors arrive	Choir arrive	Performance time
Monday 7th December ***(dress rehearsal - no parents invited)***	N/A	N/A	09:30
Tuesday 8th December	N/A	N/A	14:00
Tuesday 8th December	17:15	17:30	18:00
Thursday 10th December	17:15	17:30	18:00

GREENBANK PERFORMANCES	Actors arrive	Choir arrive	Performance time
Monday 7th December ***(dress rehearsal - no parents invited)***	N/A	N/A	09:30
Tuesday 8th December	N/A	N/A	14:00
Tuesday 8th December	17:15	17:30	18:00
Wednesday 9th December	17:15	17:30	18:00

If your child is an actor and needs a costume, you will have received a costume letter detailing any items required. The choir (Year 3) should wear school uniform with a Christmas jumper.

Initially, we will allow **two tickets per family,** and these were released on **13th November**. Please respect this allocation so that all families have a chance to attend. If you book tickets and later find that you no longer need them, please use the return feature on the website so they can be redistributed. We will notify parents as and when spare tickets become available.

Tickets are free, although we welcome donations at the performance which will go towards covering the costs of putting on the show (such as performance licence, props and staging).

To book the tickets please follow the steps below (max. 2 tickets in total):

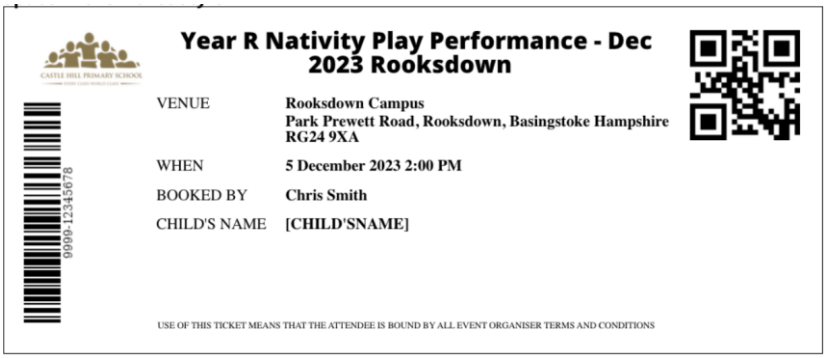
1. Go to the school website (www.castlehillprimary.net)
2. Visit the **News and Events**, click on **Events** - https://www.castlehillprimary.net/events
3. Find the event you are looking for e.g. Year 3 & 4 Christmas Performance.
4. You will then see a link for all performances across both sites.

Executive Co-Headteacher (0.6)/Deputy Headteacher (0.4): Ms R Willmouth MSc Executive Co-Headteacher (0.4): John DF Martin MA
Greenbank Campus: Winklebury Way, Basingstoke, Hampshire. RG23 8BN
Rooksdown Campus: Park Prewett Road, Basingstoke, Hampshire. RG24 9XA
Tel: (01256) 473777 **Fax:** (01256) 330332 **email:** admin@castlehillprimary.net **Website:** www.castlehillprimary.net

5. Click the link for the performance you would like **to** book (please make sure you choose the correct school site e.g. Rooksdown (you may need to scroll down to find the event).
6. If you would like tickets for different times or dates (e.g., one at 2:00pm and one at 6:00pm), select the first time you require and fill in your details. This will take you to a page where you enter your child's name and click **Next**.
7. To add a ticket for an alternative time or date, select the **'Buy more tickets'** button.
8. Repeat the process for the second performance, and you will see both tickets in your **shopping cart.**
9. You will receive a booking confirmation email once the form has been completed.
10. If you then require a ticket for the other date, please select the 'buy more tickets'.
11. Please repeat the process for the alternative date and you will see both tickets in your shopping cart.
12. You will receive a booking confirmation email once the form has been completed.

Please note: If there are no tickets available on your chosen day, you can add your name on the waiting list.

You will be emailed a ticket that looks something like this:



In the interest of reducing our carbon footprint you don't have to print out your ticket, however, please have your ticket available at the door for us to scan. Tickets can be in paper form, on your phone or added to Google and Apple Wallets. Please make sure you have your tickets ready to scan for prompt entry. Unfortunately, admission without a ticket will not be possible as seats in the hall are limited in line with fire restrictions.

Toddlers are discouraged from attending, but if they do, they will need their own seat. If young children become upset during the performance, we ask that parents are considerate and leave the hall as it can distract our young actors!

Entrance to the hall for the performance will be via the external hall doors and will **open 10 minutes prior to the performances starting.**

If you have any problems booking tickets, please come and see the office staff and they will be able to assist you with this.

Thank you in advance for your support and co-operation and we look forward to an exciting production!

Kind regards

CHPS Year 3 and 4 Teams