





Castle Hill School School Improvement Plan

June 2024







WHAT IS A SCHOOL IMPROVEMENT PLAN (SIP)?

The School Improvement Plan (SIP) is collaborative and is the work of all stakeholders. Stakeholders are pupils, parents and carers, community partners and all staff. Review, evaluation, monitoring and revision should take place on a regular basis.

WHY DO WE NEED A SIP?

School improvement is a priority here at Castle Hill. The focus is to improve pupil achievement and strategies are applied to achieve this goal.

School Improvement Partner

We complete a peer review process with the Kirklees Special School Heads group on a termly basis. Outcomes of each visit include suggested areas for development. The areas for development are added to this document and progress towards outcomes are assessed.



Multi Academy Trust

The Interaction and Communication Academy Trust (ICAT) is presently a small Trust of special schools across Yorkshire and the Humber.

Our Vision

By developing a Multi Academy Trust we will be able to share our ideas, strengths and expertise to provide the best possible learning opportunities for all our pupils. We can extend our networks for all our children and families and collectively offer a wide range of opportunities.

Our aims are to:

- provide an atmosphere where all young people achieve to their full potential
- respect, trust and value ourselves and each other
- aim for our personal best and share in our successes
- hear every voice
- see change as a chance to grow
- make learning fun
- promote a climate of high expectation in which the achievements and successes are celebrated
- ensure pupils have a voice in all aspects of school life
- prepare our pupils for adulthood in order for them to become caring, confident and responsible citizens in the community

Teaching School

The DfE restructured the teaching school landscape from August 2021, the Pennine Teaching School Alliance, therefore, no longer exists.

Whilst the landscape may look different, we will continue to be focused on the development of; Initial Teacher Training, Early Career Development, Leadership Development and Continual Professional Development through Castle Hill School's Teaching and Learning Development Centre. We are also a strategic partner of the Kirklees and Calderdale Teaching School Hub. Please refer to the relevant development criteria in the Effectiveness of Leadership and Management section, target No 4,5 and 6.





Mission Statement

We are pioneers of innovative and personalised teaching and learning, enriching lives, and fostering independence.

<u>Aim</u>

We aim to enable all students to be effective communicators, to engage in meaningful learning, and be empowered to positively influence their world



Our Key priorities are based on the four main Ofsted judgement areas, our own ongoing assessment process, SIP visits, Peer Review outcomes and Local/National agendas.			
Quality of education	Personal development		
1.To apply headlines from the Summer 22-2023 Assessment Report and ongoing 18/11/22, 28/02/23, 08/06/23, updated 04/12/23, updated 8/03/24, updated 07/06/24.	1. Development of resilience mentors. New 19/05/22, updated 18/11/22, updated 28/02/23, updated 08/06/23, updated 04/12/23, updated 8/03/24, updated 11/6/2024.		
2. To assess the implementation and impact of Objects of Reference, Room Signifiers, and Touch Cues in subject areas, through a virtual learning walk (PiPs, MAPP, MTP, EHCPs etc). New 04/12/23, updated 29/02/24, updated 07/06/24.	2. To further develop awareness of our enhanced curriculum (Pupil Premium, Sports Premium and use of the School Led Tutoring grant) through the school website. Added 16/11/21, reviewed 13/05/22, updated 18/11/22, updated 28/02/23, updated 05/06/23, updated 04/12/23, updated 8/03/24, updated 07/06/24.		
3. Developing a peer review process within Kirklees Special Heads in order benchmark and create a dialogue for improved pedagogy. 28/02/23, 05/06/23, updated 04/12/23, updated 29/02/24, updated 07/06/24.	3. Development of effective working partnerships and teacher leadership skills. Added 19/05/22, updated 18/11/22, updated 28/02/23, updated 08/06/23, updated 04/12/23, updated 8/03/24, updated 11/6/2024.		
4. Develop a Kirklees Special School subject lead network in order benchmark and create a dialogue for improved pedagogy. 28/02/23, 05/06/23, updated 04/12/23, updated 29/02/24, updated 07/06/24.	4. Further development of HLTA leadership skills 16/11/21, updated 28/02/23, updated 05/06/23, updated 29/11/2023, updated 04/12/23, updated 26/02/2024, updated 29/02/24, updated 11/6/2024.		
5. To enhance environmental awareness and student participation in ecological activities. New 04/12/23, reviewed 09/03/24, reviewed 18/06/24.	5. Curriculum Development mentor programme. New 04/12/23, updated 8/03/24, updated 07/06/24.		
6. Development/re-launch of Pupil Premium offer. New and reviewed 29/02/24, updated 07/06/24.			



7. To participate in the special schools funding review with Kirklees Council. New 07/06/24, updated 07/06/24.	
8 Development of SALT and communication teacher provision. New 01.05.24.	

Leadership and management	Behaviour and attitudes
1. Moderation reporting review and development. Added 16/11/21, updated 06/06/22, updated 18/11/22, updated 28/02/23, updated 04/12/23, updated 8/03/24, updated 11/6/2024.	1. Community Cohesion. To explore opportunities that may be beneficial to Castle Hill School at the proposed Newsome Centre. Added 01/11/21, updated 20/05/22, updated 18/11/22, updated 28/02/23, updated 14/06/23, updated 04/12/23, updated 05/03/24, updated 11/6/2024.
2.Research and development through the application of Lesson Studies 2023-24 CPD link updated 13/11/23, updated 04/12/23, updated 29/02/24, updated 07/06/24. 3. Peer Observation project 23-24 updated 13/11/23, updated 04/12/23, updated 29/02/24, updated 07/06/24.	 2. Paul Hamlyn Foundation teacher development fund. To deliver the Parallel Rhythms project. New 05/06/23, updated 04/12/23, updated 05/03/24, updated 11/6/2024. 3. Renewal of the Spiritual, Moral, Social and Cultural Quality Mark (due Apil 2024) New 04/12/23, updated, 08/03/24, updated 11/6/2024.
4. To develop and grow our SEND training and support offer. Added 18/03/21, updated 07/05/21, updated 02/11/21, updated 20/05/22, updated 28/02/23, updated and amended 08/6/23, updated 04/12/23, updated 5/3/24, Updated 10/6/24. 5. Initial Teacher Training. Added 18/03/21, updated 10/05/21, updated 02/11/21, updated 20/05/22, updated 28/02/23, updated 11/6/23, updated 04/12/23, updated 5/3/24.	Governors Strategic Action Plan SIP priorities are monitored by LGB members through: -Principal reports presented at alternate governors meeting. -reports to governors' meetings by key staff leads. -link governor monitoring meetings. -informal events. Link governors
6. To be engaged in and develop the growth of the SEND offer through the Teaching School Hub. Added 18/03/21, updated 10/05/21, updated 02/11/21, updated 20/05/22, updated 18/11/22, updated 28/02/23, updated 11/6/23, updated 04/12/23, updated 5/3/24, updated 10/6/24.	Quality of Education / Personal Development Teaching, learning and Curriculum. Pupil Premium / Sports Premium Jayne Askew & Emma Firth. Leadership and Management



- 7. Growth and development of the Makaton offer. Added 20/05/21, updated 18/11/22, updated 28/02/23, updated 05/06/23, updated 04/12/23, updated 5/3/24, updated 11/6/2024.
- 8. To review the school's Safeguarding: Single Central Record (SCR) 16/10/23, updated 04/12/23, updated 29/02/24, Updated 10/6/24.
- 9. Development of complex needs offer. New 29/02/24, updated 07/06/24.

10. Development of staff induction material. New 29/02/24, updated 10/6/24.

Safeguarding / Child Protection/ Children Looked After/ Governor Training, Finance / Funding Til Wright.

Behaviour and attitudes

Wellbeing, Behaviour, students, staff and families Katrina Whale & Richard Instone.

Health & Safety, SMSC Kristy Dyson.

Risk Register

All governors.

For previous CHIP documents (Click here)

Targets completed Autumn 23-24 are:

Quality of education

- -Development of EYFS outdoor play area. New 06/06/22, updated 11/11/22, updated 18/11/22, updated 28/02/23, updated 05/06/23
- -To develop a new Phonics pathway. New 16/03/22, updated 06/06/22, updated 18/11/22, updated 28/02/23, updated 08/06/23.
- -To develop the upper play area to provide more opportunities for discovery and engagement. 11/11/22, updated 28/02/23, updated 05/06/23.
- -To further develop subject lead student tracking and intervention strategies. 11/11/22, updated 28/02/23, updated 05/06/23
- -To enhance our communication board system to include core vocabulary and opportunities to make choices and comment. 11/11/22, updated 28/02/23, updated 05/06/23
- -Developing a new SIP review process with a new provider in order benchmark and create a dialogue for improved pedagogy. 05/06/23, updated 13/11/23.

Personal development

- -Career provision development. Added 03/11/21, reviewed 10/05/22, updated 18/11/22, updated 28/02/23, updated 14/06/23
- -Development of the sensory regulation room resource 16/11/21, updated 28/02/23, updated 05/06/23.

Leadership and management

-To further develop the Primary department learning environment New 05/06/23.

Behaviour and attitudes

-To regain Healthy Schools Award status to externally accredit our consistent approach to healthy lifestyles. Added 12/05/22, updated 18/11/22, updated 28/02/23, updated 12/06/23.



Targets completed Spring/Summer 23-24 are:

Quality of education

- Priority: Development of the EYFS Vision and Curriculum, Students engaging in a bespoke curriculum focussed on the 7 areas of learning and development within the statutory Early Years framework. New 11/02/22, updated 06/06/22, updated 18/11/22, updated 28/02/23, updated 09/06/23, updated 04/12/23, reviewed 09/03/24, updated 11/6/24, completed June 24.

Leadership and management

- -The development of three new rooms for sensory regulation needs and visual skills. Added 15/11/21, updated 06/05/21, updated 18/11/22, updated 28/02/23, updated 08/06/23, updated 04/12/23, updated 8/03/24, completed June 24.
- -To create case studies representing Post19 transition to support families in their understanding of the process. Added 19/05/21, updated 07/05/21, 12/11/21, updated 20/05/22, updated 18/11/22, updated 28/02/23, updated 14/06/23, updated 04/12/23, updated 8/03/24, completed June 24.
- -To further develop and enrich manual handling procedures and protocol throughout school. Added 12/11/21, updated 18/11/22, updated 28/02/23, updated 08/06/23, updated 04/12/23, updated 8/03/24, completed June 24.

Quality of education

1. Priority: To apply headlines from the Summer 2023 Assessment Report



Intent: Raising performance outcomes and improving assessment processes through:

- the application and quality assurance of Key Skill Pathways

- PiP quality assurance and moderation

- the development of progression guidance

Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
- Key skill Pathways application to be quality assured for pupils engaged in subject-specific study. Case studies will track Pathways – Curriculum Guides - MTP – PiP documents – Evidence of work to provide evidence of application.	Existing Case Studies will continue. New Case Studies in development for 23-24 beginning with EYFS pupils Key skill pathways to be updated on a regular basis	KD / JA	Collated Case Studies and tracking evidence PiP documents
- PiP/Pathway/CHL Moderation The PiP Moderation Working Party will provide an ongoing forum for discussion regarding the setting of PiP targets, as well as dedicated time within Teachers Meetings. The Working Party will quality assure the process through the tracking of targets from EHCP, to MAPP, to PiP, as well as act as clinic to provide support to teachers.	PiP/Pathway/CHL moderation sessions completed with teachers: 21.10.20	KD / VL	Minutes of Working Party meetings Minutes of Teachers Meetings Amendment to practice for example differentiating PiP focus and context. Collated Case Studies and tracking evidence
- The development Castle Hill Level Progression Guidance To develop progression guidance, apply it to the summer 2023 Castle Hill Level attainment data and extend its application to summer 2024 CHL attainment data, making the process more refined. To further define and apply assessment steps within EYFS using the Birth to 5 Matters framework. Impact: Improved assessment processes and increase.	Application of Progression Guidance to assist in target setting process in autumn 2022 and spring 2023 progress towards targets meeting. Data shows the Progression Guidance Graph may have assisted in increasing challenge within the target setting process for 2022-2023. Application of Progression Guidance to assist in target setting process autumn 2023 and review on targets throughout the year.	PH / DP / Phase Leads / Maths Lead (KD), English Lead (JA), in partnership with CW	Analysis of Pupil Progress Documents Monitoring through the Summer 2024 Assessment Report and subsequent reports



2. Priority: To assess the implementation and impact of Objects of Reference, Room Signifiers, and Touch Cues in subject areas through a virtual learning walk (PiPs, MAPP, MTP, EHCPs etc).

Intent: To enable subject leaders/teachers to support and understand the use of Objects of Reference, Room Signifiers, and Touch Cues within their subject areas and provide support to enhance the provision

Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
For all subject leads/teachers to complete a virtual learning walk to identify the use of Objects of Reference, Room Signifiers, and Touch Cues within their subject	Autumn 23-24	SP/PH/AM	Virtual learning walk Subject lead targets Impact statements
To add a target to their subject lead action plan to enhance provision as a result of their outcomes of Learning walk outcomes and the work of the OOR lesson study group	Autumn/Spring 23-24	SP/PH/AM	
To assess impact of action plan development and the OOR lesson study group through an additional virtual and actual learning walk.	Spring/summer 22-23	SP/PH/AM	

Impact: Improved subject lead provision of Objects of Reference, Room Signifiers, and Touch Cues

3.Developing a peer review process within Kirklees Special Heads in order benchmark and create a dialogue for improved pedagogy.				
Intent: Successfully co-lead on school improvement development across the partnership.				
Implementation	mplementation Outcomes, progress, timeline Lead Persons Monitoring through			
Promote strategy and provide Terms of Reference	Autumn 23	SP		



Set triads			Student progress and
Initial visits by x2 head teachers- focus on	Spring 22-23		<mark>developed</mark>
curriculum leads and subject area development			<mark>pedagogy</mark>
Re arrange triads for 23-24	Autumn 23-24		
Return visit by x2 head teachers- focus on	Spring 23-24		
continuity of subject area development from			
previous year	00.04		
Re set Triads	Summer 23-24		
Impact: Improved opportunities for communication, discovery, engagement and play			

4.Develop a Kirklees Special School subject lead network in order benchmark and create a dialogue for improved pedagogy.				
Intent: Successfully co-lead on school improvement development across the partnership.				
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through	
Suggest strategy and seek agreement	Spring 22-23	SP	Student progress and	
provide Terms of Reference			<mark>developed</mark>	
Set groups			<mark>pedagogy</mark>	
Initial visits by groups with clear outcomes and	PD/PSHE Initial meeting Summer 22-23 22/06/23			
plans for ongoing collaboration	(minutes available)			
Groups include PSHE and PD	PD/PSHE Autumn 23-24 29/11/23 (agenda			
	available)			
	PD/PSHE Spring 23-24			
	PD/ <mark>PSHE Summer 23-24 TBA</mark>			
Re arrange plans and groups for 24/25				
Impact: Improved opportunities for communication	on, discovery, engagement and play			
5. Priority: To enhance environmental awareness a	nd student participation in ecological activities. (For A	Autumn 2024)		
Intent: Achieve Eco-Schools Green Flag Accreditation				
Implementation Outcomes, progress, timeline Lead Persons Monitoring through				



			Innovating, Communicating, Empowering
Establish an Eco-Committee. Discuss with SLT and wider staff team to determine membership of this group. (Secondary and Sixth Form? linked to School Council, Establish an "Eco-Board", display or page on website etc to showcase work of the committee and wider Eco-projects.	Eco-Committee established, having initial meeting in Spring Term. Eco-Committee to meet once a half term. Eco-Board established Summer Term	AM	Minutes kept to evidence topics covered and action taken.
Work with Eco-Committee to establish an "Eco-Code". Carry out an Environmental Review, including involvement of the Eco-Committee.	Eco-Code in place and evident on Eco-Board and introduced to the wider school community. Autumn 2024 Establishing current good practice and highlighting possible future action for development. Spring Term.		Results of Environmental Review shared with Eco-Committee and wider school population.
Establish initiatives following result of Environmental Review. Link to curriculum (eg in Curriculum Guides) and to use of ReWorks where possible.	Initiatives such as litter picks and posters promoting eco-aware practice. Links made to curriculum (eg in Curriculum Guides, ASDAN, links to ReWorks). To begin in Summer Term.		Eco-Schools Action Plan (linked to 3 of the 10 Eco-Schools Topics)
Apply for Eco-School Green Flag Accreditation	Application Summer 2025		Planning Monitoring Accreditation Achieved Summer 2025/Autumn 2025
Impact: Enhanced "Eco" learning opportunities. Deprojects established. Eco-School Green Flag Accre	eveloped links with the community around Eco projected itation.	ts. Curriculum li	nks to environmental



6. Priority: Development of Pupil Premium offer			
Intent: More effective tracking and impact of PP st	<mark>rategy </mark>		
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
Review effectiveness of Pupil Premium delivery through a Pupil Premium audit.	Complete audit February 2024	AL	PP outcomes and further audit
Formulate PP action plan	Spring 2024	DP	
Complete policy review in light of new cohort.	Spring 2024		
Clarify PP assessment method within MAPP targets	Summer 2024		
Clarify PP assessment frequency within PiPs			
Add colour code/ abbreviation to highlight PP within assessment methods			
Review impact of audit with further PP assessment	Autumn 2024/25	AL	
Impact: More effective tracking and impact of PP strategy			

7.To participate in the special schools funding review with Kirklees Council			
Intent: Successfully participate in the review			
Implementation Outcomes, progress, timeline Lead Persons Monitoring through			
Principal to participate in special school funding review	Academic year 23-24		



Principal to be an active member of the task and	End of Autumn 24-25	SP	Student progress and
finish group			<mark>developed</mark>
			<mark>pedagogy</mark>
Principal to assist in applying new agreed strategy	End of academic year 24-25		
Principal allocate funding accordingly for	Academic year 25-26		
successful educational outcomes			
Impact: To apply a new funding model within Castle Hill School to ensure the continuation of effective teaching and learning			

, ,	ent: Employ a Communications Teacher and Speech and Language Therapist			
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through	
Complete advert for Communications teacher for	Spring 23-24	SP	Student progress and	
employment – 2 days from September 25		_	developed	
Employ SALT for 3 days TTO	Consultation with TLT		pedagogy	
Re arrange plans and groups for 24/25	Secure funds			
	Consultation with NHS			
	SLA formulation			
	Advertisement Advertisement Advertisement Advertisement			
	Employment			

Personal development

1. Priority: Development of staff resilience and support for parents of pupils transitioning from Post 16 to their future destinations.				
Intent: To develop strategies to enhance staff resilience, and parental support in preparation for pupils leaving Castle Hill School, in partnership				
with Dr. Nicola Stenberg from Huddersfield University.				
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through	



AH and PH to identify areas of need related to staff resilience and parental support in preparation for pupils leaving Castle Hill School.

AH and PH to work in partnership with Dr. Nicola Stenberg and Katie Curtis from Huddersfield University to determine how they can support the development of strategies to enhance staff resilience and develop parental support for pupils who are leaving Castle Hill School.

PH to advertise the 'Resilience Mentors' training opportunity to staff, oversee the delivery, and assess outcomes/impact.

In partnership with AM develop a training support opportunity for Sixth Form parents, in relation to careers, opportunities and support beyond Castle Hill School

PH to arrange for 'Refresher' training

Consultation with Dr. Nicola Stenberg, School Director of Executive Education and Katie Curtis from Huddersfield University 04.04.22 to determine the support they are able to provide and to outline our requirements.

Dr. Nicola Stenberg to share proposal W/B 18.05.22.

Proposal for support and training for staff including 1 full day of training for 'Resilience Mentors'

Eleanor Davies confirmed to join the project 04.11.22

Draft role description for 'Resilience Mentors' – Produced in collaboration with mentors on the training day

Training Day 30.11.2022 – postponed. New Resilience Mentor Training delivered 08.03.2023

PH to meet Resilience Mentors (summer 2) to assess outcomes/impact

Sixth Form Parents Careers Support Event 'Coffee and Cake' 29.03.24

Resilience Mentor Refresher Training to take place October: PH/AM (in partnership with Dr. Nicola Stenberg)

РΗ

Meeting records

Training records

Analysis of impact of training

Employee Healthcare Referral records

Impact: Improved well being support leading to improved teaching and learning



Intent: Raised awareness of enhanced	curriculum within the school community		
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
Website area development	Creation of area on school website to include representation for: -Music therapy -Dance therapy -Sports input -After school club	DP/GF	Website engagemer
Enhanced curriculum newsletters	Creation of termly newsletters to include representation for: -Music therapy -Dance therapy -Sports input -After school club	DP/KB	

3. Priority: Development of effective working partnership and teacher leadership skills				
Intent: To develop strategies to enhance effective working partnerships, and to develop teacher leaderships skills and confidence.				
Implementation	Outcomes, progress, timeline Lead Persons Monitoring through			
PH to identify areas of need relating to working partnerships within school and teacher class leadership skills and confidence	Launch of Effective Working Partnership group and Teachers as Leaders group	PH, Effective Working Partnership	Minutes of Meeting records	
	SWOT Analysis for Effective Working Partnership and Teachers as Leaders group	Group, Teachers as	Training records	



			Innovating, Communicating, Empowering
PH and the Effective Working Partnership group to complete a SWOT analysis to determine areas of focus, staff to share strategies for effective working and create a baseline of expectations for Effective Working Partnerships	Half-termly Effective Working Partnership group meetings: - 07.10.21 - 18.11.21 - 07.02.22 - 14.03.22 - 26.05.22 - 07.07.22 Effective Working Partnerships Baseline of Expectations The members of the Effective Working Partnership group were approached in autumn 2022 to participate in the part project focusing on	Leaders Group	Analysis of impact
PH and the Teachers as Leaders group to complete a SWOT analysis to determine areas of focus, teachers to share strategies for effective leadership and create a Teachers as Leaders Guide for Trainee Teachers, as part of their own reflective practices developed throughout the year.	participate in the next project focusing on Resilience Mentors. Half-termly Teachers as Leaders meetings: - 23.11.21 - 14.12.21 - 25.02.22 - 08.02.22 - 08.02.22 - 05.04.22 - 23.05.22 - 20.10.22 - 08.12.22 - 09.02.23 - 21.04.23 - 23.06.23 - 26.10.23 - 19.12.23 (am) - 08.02.24 (am) - 23.03.24 (am)	PH, Teachers as Leaders Group (AM summer term 2024)	Meeting records Training records ECT (Early Career Teacher) Records Analysis of impact



	- 24.5.24 (am)		Innovaling, Communicating, Empowering
	Teachers as Leaders Guide for ECTs for 2024-2025 and outcome report for the year to share with SLT.		
Impact: Improved working partnerships and developed teacher leaderships skills and confidence			

Implementation	dderships skills, confidence, and knowledge of school solutions, progress, timeline	Lead Persons	Monitoring through
RW and the HLTA group to complete a SWOT	Launch of	RW, HLTA	Meeting records
inalysis to determine areas of need and focus.	HLTA group, focusing on leadership, confidence,	group, in	29/11/2022
taff to evaluate strengths and areas for	and knowledge of school systems 24/11/2022	partnership	24/01/2023
evelopment in conjunction with the Professional		with SLT	07/03/2023
tandards for Higher Level Teaching Assistants.			13/06/2023
<mark>4/01/2023</mark>	Termly HLTA group meetings:		29/11/2023
	29/11/2022 2 present		22/02/2024
W and HLTA group to discuss areas of	24/01/2023 4 present		
levelopment, problem-solve as a group and	07/03/2023 5 present		Training records
nare strategies.	13/06/2023 4 present		
4/01/2023	29/11/2023 6 present		Analysis of impact
<mark>7/03/2023</mark>	22/02/2024 3 present		
<mark>3/06/2023</mark>			Observation
9/11/2023	The HLTA staff will be approached in autumn 2022		feedback
<mark>2/02/2024</mark>	to participate in group meetings 24/11/2022		
			HLTA Personal
W to identify training needs for HLTAs if required	Folder with supporting documents for HLTA staff to		Development
nd liaise with SLT if training/support is required.	access - ongoing documents to be added.		documents
	24/01/2023		
	07/03/2023		
	13/06/2023		
	29/11/2023		



		Innovating, Communicating, Empowering
	10/06/2024 	
	RW to feedback to SLT on an ongoing basis. 10/02/2023 17/03/2023 13/06/2023 29/11/2023 10/06/2024	
	RW to share CPD opportunities with HLTA reflective log 29/11/2023	
	RW to liaise with AM regarding similar groups in school, such as, the Learning Facilitator group.	
	Recap protocols and procedures of administering medication when acting as HLTA	
	Robyn to suggest newly qualified HLTAs to have an opportunity to peer observe before being observed.	
Impact: Improved HLTA practice leading to an er	nhanced student learning experience	

5. Priority: Curriculum Development mentor programme					
Intent: Working with a mentor to progress subject lead pedagogy: Tracking, assessing, monitoring and supporting achievement within subject					
areas.					
Implementation	Outcomes, progress, timeline	Lead	Monitoring through		
		Persons			



Subject leaders, with their mentor should work to	Set mentor group : Autumn	SP	
establish a deeper understanding of student			
achievement within their subject area and apply	Meetings to be held every ½ term to set and		
intervention strategies to support teaching and	review targets		
learning as a result. Subject Lead Intervention			
Documents, Subject Lead Progress Monitoring	Spring 23/24		
documents and case studies should be			
enhanced through this process.	Summer 23/24		
Impact: Enhance and enrich subject area influence within the learning offer.			

Effectiveness of leadership and management

1. Priority: Complete a reviewed moderation reporting process to achieve a wider understanding of process towards parity of outcomes				
Intent: The production of evidenced parity of outcomes in assessment processes ensuring effective assessment				
Understanding of conclusions and areas for development within the teacher population				
Inclusion of external moderation processes				
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through	



Moderate internally and externally: -Castle Hill School Levels – UA Pathway, Phonics Pathway, Speaking and Listening Pathways, Reading Pathway -Pre- Key stage standards - Reading -MAPP and PIP targets – Developing bank of subject specific impact statements; 'Deep dive' into phonics PIP targets ('golden thread')	To be integrated into staff meetings throughout the year – 28.09.22, 19.10.22, 18.01.23, 25.01.23, 01.03.23, 17.05.23, 27.09.23, 18.10.23, 24.01.24, 28.02.24 Twilight sessions to be completed 07.03.24	KD/SB	Clear moderation outcomes and actions added to moderation report. Report added to website on ongoing basis
 Mastery – Statements devised in a new aspect of each curriculum area Consultation with SLT and teachers regarding new reporting systems – Castle Hill Assessment 	Speaking, Listening, Reading and Writing Assessment Criteria formulated by JA/CW		Effectiveness of new reporting system
Criteria to be devised in Maths and Literacy	Number, SSM, UA Assessment Criteria formulated by KD Teachers meeting and SLT meetings feedback re actions and outcomes Moderation using Assessment Criteria 27.09.23 (Speaking and Listening), 18.10.23 (Number)		
Building up 'bundles' of evidence for each level in English and Maths strands	Maths Levels 6-8, 07.03.24 Maths Levels 4-5 English strands Levels 4-8		
Facilitation of external moderation links within and outside of the MAT	Link facilitation and analysis of outcomes		External moderation outcomes
Completion and sharing of report outcomes and areas for development	Sharing of outcomes and next steps Monitoring of success in next moderation round		Assessment of AFL report
Impact: Improved assessment accuracy and unde	erstanding resulting in improved Teaching and Learnir	n <mark>g</mark>	

2.CPD link Priority: Research and development through the application of Lesson Studies 2022-23, new 23-24				
Intent: Development, application and dissemination	on of action research through lesson studies			
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through	



			Innovating, Communicating, Empowering
Complete a research and development project	Autumn term 2022: formulation of triads	SP/SLT	Application of
which will aid pedagogical development within		All teachers	outcomes during and
school related to the hybrid/balanced instruction	End of Autumn 2022-23 Initial feedback to the		after the research
approach to teaching reading. The lesson study	teachers' meeting: 15th Dec		period through lesson
groups are: -Phonics pathway group	Additional- to present to whole staff group during		observation
-Music, rhythm and sound group	March 10th training day, replaced with 21st July		
-Inclusive literacy best practice group	training day.		
-Bridge best practice group			
-Bespoke literature group			
-Phase 1,2,3 phonics best practice group.	End of Summer 2022-23 feedback and conclusions		
		T	C
Dissemination of outcomes to support staff to	21st July training day 22-23.	Teachers	Support staff PD
support their personal development process			targets related to
			lesson studies
			resulting with an
			impact on learning
To complete legacy lesson studies to support	Teacher meeting feedback Autumn term	-	
outcomes from 2022-23	Teacher meeting feedback Spring term		
AAC and Advanced reader routes for learning	Teacher meeting feedback Summer term		
Emergent reading group	Transition training day presentation to school staff		
OOR touch cues development group	, i		
Phonological awareness through Intensive			
Interaction			
Rhythm and Rhyme group			
Dissemination of outcomes to support staff to	Autumn 2024/2025		
support their personal development process			
Impact: Greater understanding of outstanding pr	actice resulting in improved Teaching and Learning re	lated to Reading	g



3. Priority: For teachers to participate in the school's	Peer Observation project 2023-24		
Intent: Teachers to observe peers with members of	the SLT		
<mark>Autumn</mark>			
Spring Sp			
Summer Summer			
Teachers to produce a short report after each obse	ervation on lessons learnt regarding their own practice	<mark>9</mark>	
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
Teachers to produce a short report after each	Autumn report 2023/24- set timetable and collate	SP	Reports and
observation on lessons learnt regarding their own	reports en la company de la co		subsequent lesson
practice. This area should be highlighted as an	Spring report 2023/24-apply timetable and collate		<u>observation</u>
area for development in their next observation	<mark>reports</mark>		outcomes
	Summer report 2023/24-apply timetable and		
	collate reports		
Impact: Improved teaching methods through the	application of reflective practice		

4. Priority: To develop and grow our SEND training a	nd support offer		
Intent: Effective SEND support for the community			
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
The previous CHIP targets for this area had been or	hold due to changes in MAT structure, capacity of st	aff and maternity	/ leave. Review of the
existing format also highlighted the plan was depe	ndent on local schools having a budget to access trai	ning opportuniti	es. Therefore, the CHIP
targets have been re-written to reflect the current of	climate.		
To set up a small working group within school to support the development of the training offer	Initial discussion to agree potential offer Survey sent to all schools to monitor demand	AL/DP DP	Training offer, including number of delegates signed up
Re-write the training offer for 2023-2024 Following some changes in staffing, roles and responsibilities re draft the offer available.	Engagement Model Training planned for January 2024	AL/DP	Published training programme



			Innovating, Communicating, Empowering
Liaise with Kirklees (Sarah Grant & Emma Brayford) to discuss potential school needs. Use exit data from current SEND programme to compile school needs	21 delegates attended training 18/4 & 2/5 EM Training delivered		Notes from Kirklees discussions Exit data from current SEND programme
	11 schools registered for Cohort 2 SEND in Mainstream Schools October 2023 – full day November 2023 - twilight January 2024 half day March 2024 twilight May 2024 half day July – half day		
Facilitation training for identified staff who will support the delivery of the training offer: Session 1 – Introduction and planning Session 2 – Delivery	Key staff identified to deliver parts of the training offer	AL/DP	Training logs, evaluation forms
Re fresher training for facilitators Training to include implementation and research to align with EEF priorities for training When training is established arrange a working party for facilitators to share training plans and ideas		AL/DP	Training plans Working party dates
Marketing of the SEND offer for all schools (mainstream & SEND), inc. development of the Pennine website	Set dates/times/venues for the training Attended SENCO Net October 2021 to share SEND CPD opportunities	MAT leave	Website development
Website Development Re-launch of the training offer with a focus on key programmes initially (linked to Kirklees priorities): Communication, Assessment, Early Maths Marketing	Created new web pages on the Castle Hill School	AL/DP	Website updates SENCO net agendas



To develop further working relationships with Kirklees LA in relation to SEND CPD Wider Opportunities Continue to build on established working relationship with Kirklees and The Teaching School Hub to provide relevant training opportunities to local schools. Explore funding opportunities with Kirklees, In preparation for the change in MAT discuss opportunities to support the MAT schools and Provide identified staff with support in writing training with support in writing training with support in writing training working relationship funders and facilitating training working alongside KCD to establish further support for SEND within the mainstream setting AL/DP Hosted CAMHs training for parents in understanding Behaviour Strategies. 6 week programme (Nov- Dec 2023) – 10 parents engaged in the programme Parent training delivered: February 2024 Regulation / behaviour
Wider Opportunities Continue to build on established working relationship with Kirklees and The Teaching School Hub to provide relevant training opportunities to local schools. Explore funding opportunities with Kirklees. In preparation for the change in MAT discuss AL/DP Hosted CAMHs training for parents in understanding Behaviour Strategies. 6 week programme (Nov- Dec 2023) – 10 parents engaged in the programme Parent training delivered:
Continue to build on established working relationship with Kirklees and The Teaching School Hub to provide relevant training opportunities to local schools. Explore funding opportunities with Kirklees. In preparation for the change in MAT discuss Hosted CAMHs training for parents in understanding Behaviour Strategies. 6 week programme (Nov- Dec 2023) – 10 parents engaged in the programme Parent training delivered:
relationship with Kirklees and The Teaching School Hub to provide relevant training opportunities to local schools. Explore funding opportunities with Kirklees. In preparation for the change in MAT discuss understanding Behaviour Strategies. 6 week programme (Nov- Dec 2023) – 10 parents engaged in the programme Parent training delivered:
local schools. Explore funding opportunities with Kirklees. In preparation for the change in MAT discuss Parent training delivered:
Explore funding opportunities with Kirklees. In preparation for the change in MAT discuss Parent training delivered:
In preparation for the change in MAT discuss Parent training delivered:
opportunities to support the MAT schools and February 2024 Regulation / behaviour
opportunities to support the Wift schools and
work in collaboration with mainstream partners to February 2024 Intensive Interaction
provide a more robust offer. March 2024 communication training
Joint SEND School Twilights:
29/2/24 Engagement Model (12 external staff) Impact: Supporting all schools to provide appropriate SEND support for learners in all schools

5. Priority: Initial Teacher Training updated					
Intent: For 87-92% of trainee teachers to successfully complete their ITT year (in line with the national statistics for ITT)					
For 83% of trainee teachers to secure employment	For 83% of trainee teachers to secure employment within sixteen months of qualifying (in line with national statistics)				
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through		
ITT- Provide continued support to last year's ITT	Facilitator for the ECF through the TS Hub	AL(SB/PH)	Evaluations of input		
students through the ECF process	supporting the development of the SEND content		Success in year 1 of		
			the ECF		
Successful delivery of the ITT programme	12 trainees have started the training programme	AL(SB/PH)	Programme		
including achieving 90% success rate in	Development of		timetable		



			Innovating, Communicating, Empowering
completing the course and 85% success rate in obtaining employment with 12 months of completion	Planned delivery of the programme to include expertise from Castle Hill Staff and other SEND SLE 70% of trainees have already secured employment for 22/23 90% of trainees (21-22) are in full time employment (2/23)		End of placement assessment records Mentor meeting notes
Recruitment for 22-23. Successful recruitment of 14-16 trainees Build up a stronger bank of mainstream placements for future trainees	Attendance at virtual and face to face teaching fairs Attending Leeds Teaching Fair 23/5/22 Contact local mainstream settings to build up further links for placements 3 new Mainstream schools have offered placements for 22/23 Work with the TS Hub to develop ITT placements across the LA meeting with Lucy Sykes 24/2/23 to discuss future involvement in delivering SEND ITT (Kirklees) Discussion with Emma Brayford (Kirklees) to look at potential joint working with Kirklees SCITT	AL(SB/PH)	Recruitment rates
Support current trainees in applications and interviews for ECT positions	Provide job application clinic Offer mock interview process	AL(SB/PH)	Employment data
Develop ECTs as link buddies for new trainees.	Last years trainees attended induction meeting for new ITTs Last years trainees to deliver a session on your first year as an ECT	AL(SB/PH)	
Identify new routes to delivery of the SEND ITT programme 23/34 (Following ITT Market Review) Re writing of the ITT curriculum in partnership with HH SCITT Development of mentor training with HH SCITT	Contact local ITT providers to discuss options CK TS Hub Kirklees SCITT Huddersfield Horizon SCITT Partner of Huddersfield Horizon SCITT for Sept 2024	AL	Future Programme for ITT Programme 23/24



	Curriculum Planning meetings: 1/3/24 29/4/24		Innovating, Communicating, Empowering
Impact: Development of NQTs with strong knowledge and understanding of SEND pedagogy and practice			

6. To be engaged in and develop the growth of the	SEND offer through the Teaching School Hub		
Intent: To be a strategic partner of the Teaching Sc	hool Hub		
To be active in the design and delivery of SEND su	pport/training for schools linked to the TSHub		
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
To build up relationships with the TSHub and to be	Invited to attend TSC SEND meeting for TSHubs	AL	TSHub development
named as a strategic partner for the TSHub			
	Invited to attend Strategic Partner meeting for the		
	TSHub		
	Strategic partner of the CKTSH		
	SP is a member of the Governing Body for the CKTSH		
Support the CKTSH CPD offer through sharing	Agreed with LS (Director of TSHub) to provide	AL	
planned SEND CPD opportunities	information on current and future SEND CPD		
	opportunities.		
Joint project management of a SEND for			
Mainstream programme with TSHub and Kirklees	Facilitator for the ECF supporting the SEND ECTS (11		
LA LA	<mark>in total)</mark>		
	Planned delivery of a SEND programme to support		
	mainstream schools 22/23		

Initial planning meeting held with Dionne Heaven



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	Launch date set July 2022 Development of a SENCO qualification to be delivered through the TS Hub	
	Cohort 1 SEND Programme successfully delivered	
	Cohort 2 SEND programme in the planning stages Funding agreed; Delivered session 1 July 2023 Delivered session 2 October 2023 Delivered session 3 November 2023 Planned session 4 January Planned session 5 March Planned session 6 July	
Impact: Supporting all schools to provide appropri	ate SEND support for learners in all schools	

7. Priority: Growth and development of the Makate	on offer		
Intent: To effectively support pupils who use Mako	ton as part of a total communication approach by c	leveloping staff k	nowledge and
confidence			
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
Review of the current Makaton provision,	KP has been identified as an additional Makaton	AL, DP, ND,	Application of
including extending the Makaton delivery team.	Training. Level 3&4 Makaton training has been completed in May 2022.	KP	Makaton in class
	KP Makaton tutor training assessment March to May 2023.		Training menu
	KP has completed Makaton training and has applied for license meaning she can begin to deliver workshops.		Training records
	Makaton Twilight delivered May 2022		



		milovaling, commonicating, empowering
Deliver a staff training programme to support with	Twilights 2022/23 academic year:	
classroom level signing linked to termly topics.	27/09/22, 03/11/22, 02/03/23, 18/04/23, 08/06/23	
	Twilights 2023/24 academic year:	
All staff to receive at least Level 1 training in	15/09/23, 13/11/23, 12/01/24, 26/02/24, 12/04/24,	
Makaton.	10/06/24	
	LSA training: 18/01/24 <mark>, 11/04/24</mark>	
Provide training for parents linked to the school's		
key vocabulary and topics.	Audit of staff training to date completed	
	New staff trained according to need in each Level	
	1 and 2 session	
	Dates set for 2022/23 academic year:	
	Taster session 06/03/23	
	Ongoing 23-24— see training records	
To provide Makaton training to the wider	Dates set for Makaton Training 2022/23 academic	
community.	<mark>year:</mark>	
	Moorlands Primary School 06/09/22	
	Kirklees tasters 21/09/22	
	Level 1 (Community) 04/10/22	
	Linthwaite School 13/10/22	
	Level 1 (Community) 17/01/23	
	Crossley Fields Primary 18/01/23	
	Level 1 (Kirklees LDT) 21/01/23	
	Level 1 (Trainee Teachers) 23/01/23	
	Crossley Fields Primary 25/01/23	
	Level 2 (Community) 07/02/23	
	Level 1 (Community) 22/02/23	
	Growing Minds Nursery 23/02/23	
	Level 1 (Kirklees SALT Team) 15/03/23	
	Presentation to SENCoNet 02/03/23	
	Level 1 (Community) 22/03/23	
	Level 2 (Community) 27/04/23	
	Level 1 (School staff) 02/05/23	



		innovaling, commonicating, empowering
	Hinchliffe Mill School (Taster Session) 10/05/23	
	Level 1 (Community) 16/05/23	
	Level 3(Community) 23/05/23	
	Our lady of Lourdes School (Taster Session)	
	12/06/23	
	Makaton training ongoing 23-24-see training	
	records	
To achieve the Makaton Friendly Award	Ongoing due to Makaton offer being incomplete.	
	Summer 24	
Impact: Greater support for pupils who use Maka	ton as a receptive and expressive learning strategy	

8. Priority: Safeguarding: Single Central Record (SCR)

Intent: To create a more streamlined and easier to navigate SCR which will be accessible to the SLT and ensure that all Safeguarding procedures for staffing are completed and an accurate record.

Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
		AL/ SP	Review of the SCR in
To adopt a new template for the SCR that	The Key SCR template has been adopted as the		Supervision
ensures all of the mandatory checks are	new template (20/09/23)		
complete with the flexibility to add additional			Governor
categories as appropriate for our needs.	All current staff details have been transferred to		monitoring
	the new format		
Create a timeline for the transfer of information			SLT updates
	External staff/consultants/health transferred to the		
Transfer the information and complete checks on	new formal		
the current information stored			
Identify any gaps that need completing.			
To ensure that other information that is currently			
stored in the existing SCR, such as training			



records, staff permissions, is recorded appropriately and is made accessible to staff who require access to the information.			
Information to be transferred to MAT template	Spring /Summer 2023/24	AL	
Impact: Increased confidence that the schools SCR is accurate, and the information is accessible to senior leaders			

mula mandalia n	Outcomes progress timeline	Lead Persons	Manitaring through
mplementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
<mark>et vision</mark>	Spring 2023/24	SP	Progress reports to
Discuss with Kirklees regarding funding	Spring/summer 2023/24- ongoing discussions		LGC
Costing via Pinnacle	Summer 2023/24		
greement to proceed	Autumn 2024/25		
<mark>Vorks</mark>	Spring/Summer 2024/25		
ncrease cohort	Autumn 2025/26		

10. Priority: Development of staff induction material			
Intent: More effective method of understanding, completing and tracking induction requirements			
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through



Research models of induction used by other institutions and authorities.	February/March 2024	AL	PP outcomes and further audit
Compare CHS and other methods	Spring 2024 Developed a template for the induction booklet		
Identify best practice	Summer 2024		
Agree process for development Finalise process and then apply			
rindise process and men apply	Autumn 2024/25		
Impact: More effective understanding of induction	n responsibilities for new staff		

Behaviour and attitudes

1. Priority: Community cohesion Intent: To explore opportunities that may be beneficial to Castle Hill School at the proposed Newsome Centre, through keeping abreast of development plans and progress.			
Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
Request to be on mailing list and involved in stake holder group.	To inform Cheryl Reid, Kirklees Council of the school's interest in the proposed Newsome Centre	KW	Link opportunities within the community
Attend stakeholder meetings and community update meetings and to feedback areas of interest	Attendance is not always possible due to conflict of meeting times and part-time working days. Minutes are received and read after each meeting.		



	Development of the change of use at Newsome Church is slow due to the need to raise significant funds.		
Impact: Increased student voice within the local c	ommunity leading to a greater sense of belonging and	d empowerment	

2. Priority: Community cohesion Intent: Paul Hamlyn Foundation teacher development fund to deliver the Parallel Rhythms project **Implementation** Outcomes, progress, timeline **Lead Persons** Monitoring through Secure the Paul Hamlyn Foundation award. Award secured £164,000 KW **Outcomes** and assessment Confirm participants: Participants confirmed KW Castle Hill School Berry Brow infants South Crosland Juniors Fairfields School Headlands C/E Roberttown C of E Junior and Infant School Coordinate the two-year art and music Formulation of programme KW programme that will involve a combination of Attendance at Induction event at Paul Hamlyn professional development for identified teachers Foundation headquarters (KW and RW) and in-school class-based workshops. Delivery of phase 1 at CHS complete Interim report submitted 27th Feb 2023 Mini-residency delivered June 6th and 7th to coincide with CastleFest 2024



	End of year 1 teacher Creative Gathering to be delivered on the 3 rd July End of year 1 evaluation report for Paul Hamlyn Foundation		
Impact: Increased student voice within the local c	ommunity leading to a greater sense of belonging ar	nd empowerment	Teachers

Impact: Increased student voice within the local community leading to a greater sense of belonging and empowerment. Teachers confidence and skills develop in the delivery of music and art activity

3. Priority: Renewal of the Spiritual, Moral, Social and Cultural Quality Mark (due April 2024)

Intent: Spiritual, Moral, Social and Cultural development runs through everything we do at Castle Hill. This nationally recognised Quality Mark will recognise the work that we do in this area for students and the wider school community.

Implementation	Outcomes, progress, timeline	Lead Persons	Monitoring through
Apply for self-review tool and verification service	Understand and analyse	DG	Outcomes,
Complete self-review tool and formulate whole school action plan for areas for development	Nov/Dec 23	DG	assessment and renewal of QS mark
scribor action plannor areas for development	Dates of progress to be included;		
Apply action plan	Jan/Feb/March 24	DG	
	Dates of progress to be included;		



Apply for quality standard	April 24	DG	innovating, Communicating, Empowering
	Dates of progress to be included; SMSC QM processed being paused externally (June 2024), requesting extension while waiting for QM agency to get back to us with moderation date.		
Complete and coordinate assessment visit	Awaiting response from the national quality mark regarding visit	DG	
Impact: Recognise, celebrate and enrich personal development throughout the school, curriculum and community.			