



**Central Lancaster  
High School**

## **PROVIDER ACCESS POLICY**

**Central Lancaster High School**

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[www.baylearningtrust.com](http://www.baylearningtrust.com)

**Date:** November 2021

**Review date:** November 2022

**ELT/ SLT Review:** J. Lilley

**Governors Review:** Learning and Standards



# Central Lancaster High School Provider Access Policy

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

A provider wishing to request access should contact:

Joanne Cottam, CEIAG and Business Partnership Development Officer

Telephone: 01524 32636

Email: [joanne.cottam@lancasterhigh.lancs.sch.uk](mailto:joanne.cottam@lancasterhigh.lancs.sch.uk)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year 7	Careers Festival, Autumn Term Nation Careers Week, Spring Term
Year 8	Careers Festival, Autumn Term Nation Careers Week, Spring Term
Year 9	Careers Festival, Autumn Term Nation Careers Week, Spring Term
Year 10	Careers Festival, Autumn Term Nation Careers Week, Spring Term Opportunities in Assemblies for Apprenticeship, Further Education and Higher Education providers

Year 11	Careers Festival, Autumn Term Nation Careers Week, Spring Term Opportunities in Assemblies for Apprenticeship, Further Education and Higher Education providers
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Please speak to our CEIAG and Business Partnership Development Officer to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also try to make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the Careers Resource Centre. The Resource Centre is available to all students at lunch and break times.

### **Safeguarding**

Visitors to school will work in collaboration with the school to effectively safeguard pupils and adhere to local safeguarding arrangements. Staff and volunteers running careers activities are aware of their safeguarding responsibilities and promote the welfare of pupils. Further information regarding safeguarding is available in the school Child Protection and Safeguarding Policy.