



**Central Lancaster
High School**

Central Lancaster High School,
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27th September 2018

Dear Parent or Carer

Re: Employability skills with Myerscough College

As part of our year 11 preparation for post-16 education, we have a fantastic opportunity to work with Myerscough College. This will involve a tutor from Myerscough visiting school every week to deliver a City and Guilds Level 1 course in Employability Skills. Your child has been selected to attend this course, which will further help them when choosing their post-16 education and give them a valuable insight into how to gain employment.

Prior to starting the course they need to bring identification in the form of a passport or birth certificate in order to secure funding. Please send a copy of this ID into school as soon as possible.

Please sign and return the slip below to indicate you have received and read this letter. If you have any questions please do not hesitate to contact me.

Yours sincerely

Miss Joanne Lilley
Faculty Director Arts and Vocational
Jo.lilley@lancasterhigh.lancs.sch.uk

CENTRAL LANCASTER HIGH SCHOOL

Reply Slip

Re: Employability skills with Myerscough College

Student's Name: _____ Form: _____

I have read and understood the letter and have enclosed a copy of the appropriate identification.

Signed: _____ Relationship to child: _____

Date: _____

