



**Central Lancaster
High School**

PROVIDER ACCESS POLICY

Date: June 2019

Review date: June 2020

SLT Review: J. Lilley

Governors' Review: Learning and Standards

Central Lancaster High School Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact

Joanne Cottam, CEIAG and Business Partnership Development Officer

Telephone: 01524 32636

Email: joanne.cottam@lancasterhigh.lancs.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year 7	Options and Careers Festival, Autumn Term Nation Careers Week, Spring Term
Year 8	Options and Careers Festival, Autumn Term Nation Careers Week, Spring Term
Year 9	Options and Careers Festival, Autumn Term Nation Careers Week, Spring Term
Year 10	Options and Careers Festival, Autumn Term Careers and Enterprise Development Day, Spring Term Nation Careers Week, Spring Term Opportunities in Assemblies for Apprenticeship, Further Education and Higher Education providers
Year 11	Options and Careers Festival, Autumn Term Careers and Enterprise Development Day, Spring Term

	Nation Careers Week, Spring Term Opportunities in Assemblies for Apprenticeship, Further Education and Higher Education providers
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Please speak to our CEIAG and Business Partnership Development Officer to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also try to make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the Careers Resource Centre. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved June 2019 by Governors at Curriculum and Standards Committee

Next review: June 2020

Signed: Bill Deller

Nicola Hall