

Monday 15th July 2024

Dear Parent/Carer,

RE: Changes to the time of our school day, September 2024

Earlier this term we shared with you our proposal to change the timings of our school day for two key reasons:

- To improve the punctuality to school of a significant proportion of pupils who are late to school due to the timings of the school 565 and the Ridge Stagecoach service bus
- To comply with the Department for Education's requirement for all schools to have a school week of 32.5 hours, requiring us to increase our school day by 5 minutes a day.

Following a consultation period, our school day will change from 3rd September 2024 to the confirmed times:

08:50 -09:20	Form time
09:20-10:20	Period 1
10:20-11:20	Period 2
11:20-11:35	Break time
11:35-12:35	Period 3
12:35-13:15	Lunch time
13:15-13:20	Movement to period 4
13:20-14:20	Period 4
14:20- 15:20	Period 5

School will be open to pupils from 08:10 daily to access free breakfast provision in the canteen. Extra-curricular activities will continue to run at lunchtimes and after school from the second week of term. After school detentions will run from 15:20-16:20 Tuesday-Friday, our updated Behaviour for Learning Policy will be available to parents on our website from 3rd September.

Following our consultation with the Local Authority regarding our school bus service (565), the morning service timetable will not change, at our request, as this service is consistently late for school for our current 08:40 start time. The afternoon service will depart CLHS at 15:25.

The additional 5 minutes that we are required to include is being placed into form time, extending our daily form time from 25 to 30 minutes. Our strong form time provision includes the statutory Personal Development and Citizenship curriculum, careers education, assemblies, attendance form times and, from September, will include two Drop Everything and Read (DEAR) sessions. For Year 11 & 10, targeted interventions for English and Maths progress will take place in this time at different points over the academic year.

We are very grateful to parents who shared feedback with us during the consultation process. If you have any questions regarding the change to the school day, please do not hesitate to contact us on schoolday@lancasterhigh.lancs.sch.uk or ring the school office on 01524 32636 and your call will be passed on to the appropriate member of staff.

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Executive Headteacher: Mr J Cowper
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September Readiness

Year 7 pupils start at Central Lancaster High School on Tuesday 3rd September, Years 8-11 return on Wednesday 4th September. As you will already be aware, there are changes to our House Tutor and Head of Year structure from September which are detailed below.

	Clougha	Lune	Halton	Storey
Year 7: Miss Meetha	Ms Timperley	Miss Parsons	Mr Moore	S1: Mrs Pearson S2: Mrs Spence
Year 8: Mr Clark	Mrs Jefferson	L1: Miss Vedick L2: Ms Nuega	Mr Kay	Mrs O'Hare
Year 9: Mrs Prestwood Mr Aldren	C1: Mr Moorby C2: Miss Towner	Mrs Stephenson	Miss Dixon	Miss Parsons
Year 10: Miss Morris	Miss Livesey	Miss Morel	Mr Rubery	Mr Nesbitt
Year 11: Miss Brown	Mr Natha	Dr Birdsall	Mr Cheesbrough	Mrs Middleton

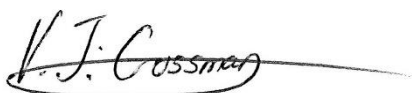
To support a positive and committed start to their studies in September, please ensure your child is prepared to start the year with the correct uniform items, including a compulsory school bag, and stationery. Please ensure any piercings, false eyelashes or nails are removed prior to the beginning of the term. Our Uniform and Appearance policy can be found here: <https://lancasterhigh.lancs.sch.uk/our-school/policies-and-reports>. Please do not hesitate to contact your child's Head of Year prior to 19th July if you require any support with uniform or stationery items for September.

Full term dates for academic year 2024-25 can be found on our website here: <https://lancasterhigh.lancs.sch.uk/termdates>. School will close at 14:20 on Thursday 12th September to enable us to prepare for our Open Evening, the school bus will collect pupils at 14:25 on this date.

As the school year ends, we say goodbye to a number of colleagues who are moving on to new pastures: Miss Gray and Mr Wilson leave our support team for roles at local primary schools, Miss Buchanan and Mr Allen finish their supply roles with us and Mr Ramalli leaves us to take up a new role as Teacher of Business Studies at Sedbergh School. In addition, Miss Price begins a one-year secondment to Morecambe Bay Academy in September, we wish Miss Price luck in her new role and we are delighted that Miss Holmes has taken the role of Acting Head of Maths for the duration of Miss Prices' secondment. We wish all staff members every success in their new roles, and we thank them for their time and commitment to Central Lancaster High School.

May we thank you for supporting your child and the school this academic year. We have celebrated some incredible positives in 2023-24 including our Ofsted inspection, Duke of Edinburgh qualifying expeditions, the return of our Cultural Capital Day and incredible individual pupil achievements – none of which would be possible without the ongoing support of all our families. We wish you all a wonderful summer break (with some sunshine!) and look forward to seeing our pupils return for another successful year in September.

Yours sincerely,



Victoria Crossman
Head of School



John Cowper
Executive Headteacher