

**Wednesday 6<sup>th</sup> January 2021**

Dear parents and carers,

**RE: January Examinations Years 10 & 11**

Further to my previous correspondence you may be aware of additional guidance issued yesterday around the January examinations your child is due to sit. We confirmed on January 4<sup>th</sup> that the scheduled examinations were to go ahead as planned. A recent update now gives schools and colleges the choice to offer pupils these examinations should they feel it right to do so.

On balance we feel it is best to allow pupils the chance to sit these examinations now, in the January window. Your child has worked hard in developing skills and knowledge in their chosen subject, and the opportunity to demonstrate this is important.

However, should your child, for whatever reason, not sit the examination we have been assured that alternative arrangements will be made with schools to ensure that no pupil is disadvantaged.

We will be expecting your child for their examination. The dates, times and preparations, detailed below, remain the same as in the previous correspondence. However, if you do not intend to send your child in please can you email me directly on the following address. [Matt.williams@lancasterhigh.lancs.sch.uk](mailto:Matt.williams@lancasterhigh.lancs.sch.uk)

**The following examinations are taking place.**

Music	Thursday 7 <sup>th</sup> January	9.00am
PE	Monday 11 <sup>th</sup> January	9.00am
IT	Monday 11 <sup>th</sup> January	13.30pm

Please ensure your child is fully prepared for their examination.

**On the day.**

On the day of their examination they are to arrive 15 minutes prior to the examination start time. They should enter the site through their usual entrance points and line up as they would prior to registration where they will be met by their Progress Leader. They will then be taken to the examination room.

To ensure a covid secure environment, all examinations will be conducted within year group bubbles, hand sanitiser will be available on entering the building and desks and equipment will be cleaned thoroughly both before and after use. Please ensure your child has a face covering for use whilst moving round the school site.

Again I would ask that you continue to keep an eye on text and email updates, and although we are hopeful there will be no further changes, we cannot rule it out.



Yours sincerely

A handwritten signature in black ink, appearing to be 'M Williams', written over a horizontal line.

**Mr M Williams**

**Key Stage 4 Progress Leader**