

Central Lancaster High School Crag Road Lancaster Lancashire LA1 3LS

Tel: 01524 32636 Email: <u>clhs@lancasterhigh.lancs.sch.uk</u> Website: <u>www.lancasterhigh.uk</u>

27th February 2024

Dear Parent / Carer

Re: Year 9 Progress Evening – Thursday 14th March 2024

We are writing to invite you to our Year 9 Progress Evening, which will take place online on Thursday 14th March 2024. This is an excellent opportunity for you to discuss your child's commitment to learning and progress across subjects, with their teachers as well as discussing subject options for GCSE.

The meetings will take place as a video call using the software School Cloud, which can be easily accessed from a smart phone, laptop or PC: https://clhs.schoolcloud.co.uk

If you prefer not to make this a video call, you do not need to turn your camera on for the appointment. Instructions on how to create your account and book appointments are explained on our website; https://www.lancasterhigh.lancs.sch.uk/parents/parent-evenings

Appointments will open for booking on Monday 4th March and will close at 4pm on Wednesday 13th March. You are required to book one appointment, per teacher, between 4-7pm. The appointments will last for 5 minutes and will automatically end once the 5 minutes are over. This is to ensure appointments run on time and allows you to attend your next appointment. Please use your child's timetable to book appointments with the appropriate teachers.

Should you have further questions to ask a member of staff please contact the school office and we will arrange a call back.

If you are unable to attend the online Progress' Evening, please contact Miss Morris to arrange an alternative appointment or written summary of progress: **Imorris@lancasterhigh.lancs.sch.uk**

We would like to take this opportunity to thank you for your continued support, and we look forward to meeting you virtually on Thursday 14th March

Yours sincerely

Miss Morris Head of Year 9

Commitment I Creativity I Community

Executive Headteacher: Mr J Cowper The Bay Learning Trust. Registered in England & Wales. Company Number 07588464.

