



22<sup>nd</sup> May 2026

**Re: Update to Progress and Pastoral Support from 1<sup>st</sup> June 2026**

Dear Parents/Carers,

I am writing to inform you of an upcoming change to our pastoral structure. From 1<sup>st</sup> June, your child's pastoral support will be led by Mr Hart for the final half term of the school year. This is to support Year 7 transitioning to Year 8 from September.

Mrs Prestwood and Mrs O'Reilly remain supportive for Year 7 in school but will focus their half term preparing for the arrival of our new Year 7 intake in September.

From September, Mr Hart will be responsible for all pastoral support in his role of Pastoral Officer for Year 8 and Mr Clark will lead Year 8 as their Progress Leader. These adjustments are part of our ongoing commitment to ensuring that all pupils continue to receive high-quality pastoral care and academic guidance. We are confident that the colleagues assigned to your child's year group will provide consistent, supportive, and effective care as pupils progress through the summer term and beyond.

Mr Hart can be contacted from 1<sup>st</sup> June using the email address [Year8@lancasterhigh.lancs.sch.uk](mailto:Year8@lancasterhigh.lancs.sch.uk) or via the main office on 01524 32636. Your child's House Tutor will remain in place for the summer term.

We will ensure a smooth transition, with current and new staff working closely together so that important information is shared and continuity is maintained.

If you have any questions or would like to discuss this further, please do not hesitate to contact us via the school office or the usual communication channels.

Thank you, as always, for your continued support.

Yours sincerely,

Mrs Crossman  
Deputy Headteacher

