



22nd May 2026

Re: Update to Progress and Pastoral Support from 1st June 2026

Dear Parents/Carers,

I am writing to inform you of an upcoming change to our pastoral structure. From 1st June, your child's pastoral support will be led by Mrs Wilkinson for the final half term of the school year. This is to support Year 9 with their transition into Key Stage 4 from September.

Mr Clark and Mr Hart remain supportive for Year 9 in school but will focus their half term on the transition of our current Year 7 pupils into Year 8.

From September, Mrs Wilkinson will be responsible for all pastoral support in her role of Pastoral Officer for Key Stage 4 and Miss Brown will lead Year 10 as their Progress Leader for the next two academic years. These adjustments are part of our ongoing commitment to ensuring that all pupils continue to receive high quality pastoral care and academic guidance. We are confident that the colleagues assigned to your child's year group will provide consistent, supportive, and effective care as pupils progress through the summer term and beyond.

Mrs Wilkinson can be contacted from 1st June using the email address Year10@lancasterhigh.lancs.sch.uk or via the main office on 01524 32636. Your child's House Tutor will remain in place for the summer term.

We will ensure a smooth transition, with current and new staff working closely together so that important information is shared and continuity is maintained.

If you have any questions or would like to discuss this further, please do not hesitate to contact us via the school office or the usual communication channels.

Thank you, as always, for your continued support.

Yours sincerely,

Mrs Crossman
Deputy Headteacher

