

**ChaPTA Agenda and Minutes**

**Date: Tuesday 27th April 2021 7.30pm via Zoom**

**In attendance via Zoom**

**Gaby (Chair) Lesley (Parent) Debbie Whitty (AHT) Clare Earps (SBM)**

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| **Agenda Item:** | **Outcome** | **Action and Lead Person** |
| * Welcome | All welcome we need recruitment drive for new volunteers.  Gaby has set up for Facebook group for EYFS 2021 group – link to the new intake | CE  GH |
| * AGM | Gaby re-elected Chair  Clare will be leaving 28.5.21 – treasurer role will be shared by Gaby/Lesley until it is filled.  Roles Available  Secretary – tbc  Treasurer – tbc  Will do recruitment drive to ask parents via newsletter. | DW |
| * Events – Autumn Term * Halloween Trail * Virtual Panto * EY Christmas Cards | Chapta provided Virtual panto. Thank you!  Decorate the house. Lots of good feedback  Well received by school. Live performance is the prime objective.  Plan Christmas cards w/c 8th November  Gaby to organise dates with company | Noted  CE diary  GH |
| * Spring Term 2   Break the Rules Day | Gaby money raised just under £900  Red Nose Day 2022 in the diary  Break the rules day 2022 – 27th May 2022 – provisional | Noted |
| * Summer Term | No public events planned Summer 1 – although see info in AOB re Festival of Arts 28th May  Rainbow hamper event – in exchange for dress down  Make into hampers and raffle off for each year group  Propose for w/c 11th October 2021 – to be confirmed with anti bullying week. | Note |
| * Other ideas * Uniform Sales * Recycling * School Lottery | Trees from the Woodland Trust – currently being planted April 2021  Great initiative by Gaby raises money for the PTA. Advertised on FB group. Brand new coats for sale.  Raised £1670 up to mid March – since Nov 2019  Quarterly Return form for WBC Gambling Section requires to be sent to PTA email instead of school email. | All to note  Note  CE to sort |
| * Funding Requests | * School Requests – Shade Sails 21.6.21 * School Council £50 per class - * Outdoor equipment – Y3/4 * Longterm equipment * Y6 leavers – looking at all options – liaise with YGL | DW to note  CE to put in diary  DW |
| * Finances | * Annual Accounts 20/21 * To share these with Gaby as they will be required when completing the annual charity commission report in 2022 | Note  CE  GH |
| * Any other business | Awaiting the results of £1,000 grant from ASDA-due Grant received  Apply for further grants for what equipment? – Outdoor play equipment Y3/4  Account return completed for Charity Commissioners for 19/20. - handover for 20/21  School Planner to be updated with Chapta Events and shared.  Sponsored Read – Osborne Books -DW to speak to CMc – Osborne donate 60% if raised over £600 - Summer Term 2 event – 25.6.21 or 2.7.21 proposed dates (needs to be checked with HT)  Persimmon Homes/Morrisons  Sainsbury Gift Card £50 (Bethan at Sainsburys more than happy for us to use the windows in the café area and explore learning areas) – linking with the community 28th May – Festival of Arts (AW) email Gaby on the PTA email  Raffle Prizes – GH still has raffle prizes  Sports Day discussion – Date has not yet been confirmed – waiting on restrictions and how much time to organise events with Y6/Assemblies – which ones will be prioritised. Gifts for Y6 – discussion. Lots of ideas and is being discussed currently.  Chapta Plan – share with GH  Next year 2021/22 prioritising events for next year. | Noted  Discussed earlier  CE to share  CE to update and share with JH  DW/GH  GH  GH  DW /AW  Note  Note – DW  CE to share with GH |
| * Date of next Meeting | w/c 5th July 2021 7.30pm | GH to send agenda |

**Meeting ended 8.45pm**