

**ChaPTA Agenda and Minutes**

**Date: Wednesday 25th November 2020 9.30am via Zoom**

**In attendance via Zoom**

**Gaby (Chair) Lesley (Parent) Debbie Whitty (AHT) Clare Earps (SBM)**

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| **Agenda Item:** | **Outcome** | **Action and Lead Person** |
| * Welcome | DW thanked GH & LR on behalf of the Headteacher with regards to their work on behalf of the school. | DW |
| * Christmas – * Sponsored walk to Lapland * Xmas jumper sale * Donation of Coats * Christmas party day * Christmas Cards/Gifts * Virtual panto with popcorn and drink (ChaPTA funded)   Christmas Jumper Day – | Snow machine/Reindeer food/Hot chocolate/Music  1,3475miles/ 2168km total distance  2.24miles/ 3.6km per child (based on 593 children)  Wearing Christmas jumpers etc  Discussion took place with regards to this idea. DW advised that due to Covid-19 difficult to manage in the current climate. It’s a lovely idea however logistics at the present time with classes accessing playgrounds already very limited for curriculum events, Revisit this for next year. Also have to say no to the CIN sponsored walk.  LR spoke about incorporating this into the school uniform sales. GH advised how the uniform is working. Poster to be distributed and shared on weekly newsletter. Items will be sold via GH garage. DW advised that this is a great idea.  GH advised she has also received a donation of brand new coats from her Auntie that are available to purchase from the uniform shop.  DW to check with SLT what this looks like and will advise via Whats App group.  Children allowed to bring gifts and cards into school for their class, items will be quarantined for 72 hours and then distributed to the children in their class.  GH to send information to DW who will send info to staff with the link to the panto, the link is accessible for the whole of December. Popcorn and drinks into school 11.12.2020. This will be then available from 14.12.2020 to all the classes. Chapta to provide drinks, popcorn, and digestive biscuits.  11.12.2020. Trolley to go outside 30.11.2020 as a Xmas Jumper Amnesty this can then be taken and washed and returned for sale w/c 7.12.20. | Noted  LR/GH  Noted – raise awareness on newsletter  DW  All to note  GH/DW  GH to send signage for Trolley.  CE to put trolley outside 30.11.20 |
| * Spring Term 1   Sponsored read  Disco | DW advised one of her actions from English action plan is to encourage children to read for pleasure. Usborne rep could set up zoom meeting with DW to discuss further. GH will organise and liaise with DW. To commence W/B 25th January 2020.  Usborne books raise over £200 get 60% free  Let the children chose which books to restock their reading area in classroom  Postpone for Spring Term 2021, CE to check costs with DJ. | GH/DW  CE |
| * Spring Term 2   Break the Rules Day | 1.4.2021– brief discussion screen shot and shared on Whats App page. | DW to share with SLT |
| * Summer Term 1   Chocolate Bingo  Disco  Colour Run | Tentative Date Thursday 22.4.2021  postponed due to Covid-19 and government situation  postponed due to Covid-19 and government situation | All to note |
| * Other ideas | Film nights – postponed to discuss further in Spring 2021  Break the rules day see 1.4.2021  Raffle/Tombola  Smarties challenge – discussed but needs purpose will revisit in idea in 2021  Foreign Coins – GH to look into  Trees from the Woodland Trust – link school council/forest school  Tree planting weekend March 2021 | All to note |
| * Funding Requests | Staff requests for funding for school – playground equipment is always a consumable that need replenishing.  Outdoor equipment - link with school council  Panto – Chapta funded Virtual Panto Dec 2020  Outdoor gym flooring – waiting for a quote  Sun sail – location TBC  Clothing bank sign – advertised on side  Outdoor classroom, Where -location TBC, Utilities – Electricity would be ideal  Grant applications via GD Funding – agreed it was worth £400 in this company applying for Grants on Chapta/Schools behalf. | All to note  Noted with thanks  CE to advise  CE to speak to HT  GH to organize  CE to speak to HT  GH |
| * Finances | Balance in bank account 1.11.2020 £3012.68 Cash in Hand (held with GH) £44  **Money raised so far 2020/2021**  Lottery approx. £115 per month– agreed to link this income with the School Council – they can then decide on how they want to spend this money with their class. DW to advise Gemma Duncan to cascade.  Clothing bank approx. £30/week  2nd hand uniform sale approx. £180 since September 2020  Won £100 from Easy Fundraising  Spring disco money £1,000  Halloween £40 – Scary Scarecrow Decorations  EYFS Christmas cards £77 – more than 45 orders  Amazon Smile/Easy Fundraising – Advertise Amazon Smile via newsletter  **Outgoings so far 2020/2021**  3 tickets from disco refunded £15  Card machine £19  £3000 to school for English Reading Books | All to note  DW to advise GD |
| * Any other business | Awaiting the results of £1,000 grant from ASDA-due in next month or so  Apply for further grants for what equipment? – Outdoor play equipment Y3/4  Account return completed for Charity Commissioners for 19/20.  School Planner to be updated with Chapta Events and shared . | GH  GH  CE  CE |
| * Date of next Meeting | 13.1.2021 via Zoom | GH will circulate Agenda  CE will send Zoom link |

**Meeting ended 10.45am**