**Chapelford Village Primary School**

**ChaPTA**



**Santa Rosa Boulevard**

**Great Sankey**

**Warrington**

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**CHAPTA Minutes**

**Tuesday 16 July 2019 (School Meeting Room)**

**In attendance were:**

Gaby Hannibal (Chair)

Jane Eden (Secretary)

Clare Earps (Trustee)

Lesley Ratcliffe (Trustee)

Cristina Ormesher

Nic Stewart

Miss Brennan

**Treasurer Handover and Current Bank Situation**

As Sunita is away, official handover of Treasurer is still to take place.

A letter has been sent to the Nat West Bank to close the account and transfer funds to the Lloyds account.

 **School Prom**

Cake boxes are now ready and will be given to Ani tomorrow.

Cristina’s contact for the photo booth is fully booked.

**Yearly Planner**

The yearly planner is in progress and being prepared by Clare. Time is needed to plan correctly to get it right for September.

 **Social Media**

Clare will add Cristina as admin to the School Social Network site. This will enable her to take control of the School’s Social Network, which is her profession.

 **Events**

5 September 19, 1.30pm – Outdoor Gym will be officially opened by Mike from Warrington Wolves. Warrington Guardian will take photos.

20 September 19, after school – Colour Run. Save the date will be put in the next newsletter and a letter will be sent out on the 1st day back in September.

Much time was spent discussing the run. Nic is waiting for health and safety advice and she suggested a staggered start and activities along the way to avoid congestion. Miss Brennan agreed an obstacle course would be a great idea. Nic will look into the cost of hiring inflatables. Other fun activities were discussed such as “welly wanging” to raise funds on the day.

It was undecided whether to ask for sponsorship or sell tickets. Clare will speak to Jo as to what the funds will go towards. This can then be communicated to parents, so they know what their money is being spent on.

Gaby will look into making the paint. Jane will speak to one of the parents about engraving medals.

It was decided the children will be separated by their house colours and parents will be involved to give it a real community feel.

Clare will speak to St Wilfred’s who have previously organised a very successful Colour Run.

25 October 19 – Pumpkin Competition.

29 November 19 – Fashion Show and Christmas Market.

9 & 10 December 19 – Disco. Clare has booked DJ.

7 November 20 – Bonfire Night.

 **Any Other Business**

Jane’s daughter leaves the school this year and she is happy to continue in her role. Clare will check the guidelines.

 **Date of Next Meeting**

5 September 1.30pm (after Gym opening), School Meeting Room.