

Person Specification Midday Assistant Grade 2 Chapelford Village Primary School

We are looking to appoint committed individuals who are able to work well as a member of a team. The ideal candidate will be flexible and adaptable and willing to learn new skills. They will have a genuine interest and enjoyment of children and be able to respond to them professionally with a quiet authority

The table below identifies the essential and desirable qualities and qualifications we seek.

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
Qualifications	<ul style="list-style-type: none"> • First Aid qualification 	<ul style="list-style-type: none"> • Good basic education 	<ul style="list-style-type: none"> • Interview • References
Experience	<ul style="list-style-type: none"> • Experience in a similar role or working with children 		<ul style="list-style-type: none"> • Application • Interview • References
Job Related Knowledge	<ul style="list-style-type: none"> • Some understanding of children with special needs 	<ul style="list-style-type: none"> • A desire to work with children in a calm manner 	<ul style="list-style-type: none"> • Application • Interview • References
Skills and Aptitudes	<ul style="list-style-type: none"> • Willing to undertake training • Flexible • Approachable • Good sense of humour • 	<ul style="list-style-type: none"> • Good communication skills • Calm, warm, caring approach • Adaptable • Good team worker • Able to accept direction • Able to administer First Aid 	<ul style="list-style-type: none"> • Application • Interview • References
Other Requirements	<ul style="list-style-type: none"> • Able to direct and control children • Some understanding of equal opportunities and diversity 	<ul style="list-style-type: none"> • Good health • To follow the school's Behaviour Policy during the lunchtime period • Good time keeping and attendance record 	<ul style="list-style-type: none"> • Application • Interview • References