

PRIVATE AND CONFIDENTIAL

Chapelford Village Primary School.

Parent Forum Meetings – Autumn Term 2020

Start time 5.00pm

Date	Parent Forum Meeting	Agreed Actions and Timescales	Agenda Responsibility
Wednesday	Return to school	Return to school	DW / NS to
21 st October	How children have settled	It was agreed that children have settled well back into school. There	pass feedback onto HT /
Attendees – D Whitty N Stewart N Long	in. • Teacher / parent phone calls	has been no negative feedback given to Parent Forum members. Parents at meeting said that children are happy and pleased to be back in school.	DHT
G Hannibal			
J Buller	<u>Home / school learning</u>	Manning of the gates by staff has	
Z Major A McCracken	• Feedback on Seesaw	been positive in supporting with one-way system. School recognise	
H Da luz	 Home Learning 	that it takes a lot of man hours to	
Vieira	• Blended learning for	organise but is a valuable use of time.	
Apologies - L Sandham	children who are isolating AOB	Staggered opening has resulted in easier parking.	
	 Creating two parent forum groups – one for EYFS, Years 1,2 and 3 and the other for years 4,5 and 6. 	It has been noted that James greeting parents and children on their entrance to school is a lovely start to the day.	
		<u>Teacher / parent phone calls</u>	DW / NS to
		Positive feedback concerning phone	organise
		calls. Parents appreciate the	teachers to
		chance to communicate with the	contact
		class teacher.	parents to
		It was suggested that an option	offer time /
		should be given to parents to	day slot prior
		choose the day and time of the	to phone call.

next appointment. This would help working parents. A slip sent home similar to traditional parent evenings could be used with a half an hour time slot during which the call could be made. Parents would like to see some of their children's learning in addition to the teacher / parent meeting. It was suggested by NS that we could share work more frequently rather than twice a year.	DW / NS to organise with class teachers
Home / school learning Parents really appreciate the feedback element of SeeSaw. School shared that this was in response to feedback during lockdown earlier in the year. Parents like how home learning can be photographed and sent back so eliminating the need for paper copies and photocopying.	
There seem to be some technical issues with SeeSaw. If a parent has more than one child, they can only receive notifications through the child that is logged in. This has meant some messages have been missed. Can this be solved?	DW / NS feedback to L Brownbill to investigate.
Some teachers are sending notifications through the family app and some through the class app. There needs to be consistency in how messages are sent via the teachers.	DW / NS to support class teachers to agree a consistent method of communication.
<u>Two Parent Forum groups</u> It was agreed that meetings would be held in future as two groups. The first, EYFS, Years 1,2 and 3	Parent Forum members to try and encourage

and then the other as Years 4,5 and 6. The whole Parent Forum would meet as one group at least once a year or as necessary depending on the agenda items.
 Future items Swimming lessons Residential visits and school trips After school clubs and activities