



## Parent Forum Feedback

**Last Meeting: Tuesday 11<sup>th</sup> October 2022**

**Apologies:** Lisa Sandham

**Present:** Nichola Stewart – Staff, Amanda McCracken – Yr5, Gaby Hannibal – Y5, Andrea Ince – y3, Kate Gibbons – Year 1, Mark Jaywardene-Aston – year 2, Vasantha Singh – year 2, Susan Chiu - Year 4, Jenny Stretch – Year 4, Heather Da Luz Vieira chair of governors

### **Parent Forum Representatives Information:**

Please visit the school's website to find information regarding the parent forum representatives. This can be located under the parent information tab.

Representatives can also be contacted via email at: [parentforum@chapelfordvillageprimary.co.uk](mailto:parentforum@chapelfordvillageprimary.co.uk)

Parents should include their child's year group and class in the title of any email to ensure it reaches the correct representative e.g. Year 4 Class 15.

### **Agenda items 11<sup>th</sup> October 2022**

Parents were welcomed the new first meeting of the new academic year and a brief overview of the forum was shared. New members were asked to share a photo and brief introduction of themselves for the website.

#### **Parents were asked to offer feedback about how home learning is shared, expectations and resources provided**

- An overview was shared about home learning expectations with parents at the start of the academic year and was shared with parent forum representatives during the meeting. A copy of the home learning expectations is available on the school website.
- The forum had opportunity to look at the reports and were positive about the re- introduction of written homework and the homework wallets which have been provided this year in order to support with organisation. They felt that it was the right amount of information and was easy to comprehend.
- Parents were positive about the introduction of Maths seeds/mathletics and reading eggs and pupils at this early stage, appear to be engaged in learning on these platforms. School shared details of the additional learning support before and after school for homework or additional reading/maths learning via these platforms.
- Some parents questioned if Times tables rockstars was still being used. School referred to the home learning policy that it is an additional learning opportunity alongside the 3 x 90 second times tables activities to be completed weekly. Some parents shared that they had not received passwords for this so were unsure if to use or how to access.
- Year 1 parents shared that they felt that the amount of homework could be difficult to get through. The homework being set did not match the home learning policy.
- Year 2 parents raised a question about reading eggs homework. This did not match the home learning policy.

#### **Actions –**

- To revisit home learning expectations with teaching staff and ensure that home learning policy is followed consistently.
- To ensure that all passwords have been shared with pupils across all year groups.
- Year 1 teachers to review home learning during parent evening sessions and to prioritise reading learning where parents feel that the learning is too much for their child at this point.
- SLT to monitor homework and feedback and to review again with parents later in the year.
- Maths team to share overview of times tables system and how learning is supported both in school and at home. Multiplication evening for y3 and y4 parents and children 9.11.22

### **Parent Forum were asked for feedback on snacks in school**

School shared the current model for snack options:

All EYFS and KS1 are offered a fruit or vegetable snack during morning break. This is provided by the local authority. Children in years 3-6 have an option of toast, milk and juice during morning break which is paid for via parentpay. School are seeing an increase in large, unhealthy snacks being brought in by KS2 pupils and some KS1 pupils are also bringing unhealthy snacks as older siblings are doing so. School wish to establish guidance for healthy snacks in school with the support of parents.

- Parents shared feedback that the fruit/vegetable option provided by school was often not high quality or desirable eg unpeeled carrots which are unappealing to younger pupils
- Parents reported that is there is no opt in for snack option, that some pupils are having snack and then parents are receiving communication that the money they thought was paid for lunches, has been used for snacks
- Parents shared concerns that children are wanting to bring snack in because the school lunch is not sufficient enough and children are hungry
- Parents reported that some pupils report that they are rushed to eat lunch and do not have time to eat everything
- Parents asked about the possibility of KS1 pupils having the option to buy snack
- Parents agreed that healthy snack options should be based on fruit, vegetables, cereal bars or rice cakes

#### **Actions-**

- School to share an opt in / out of snack permission form with parents. There is no option to select daily however if a parent asks that a child is not able to request snack in school, this can be managed through the payment system to avoid money being directed from lunch payments to snack
- School to share whole school survey to gain thoughts on school lunches to share with lunch providers
- School to discuss feedback with school lunch provider and invite to the next parent forum meeting where school lunches will be an agenda point
- School asked about capacity to provide toast for KS1. This is not something that the staff have capacity for at this time, however this will be reviewed at a later point.
- Once survey results are received, overview of lunch times and how time is managed etc will be shared with parents to give further clarity
- Snack to be reviewed again after lunch survey, feedback and any actions

### **Parent forum were asked to reflect on school communication and what was working well and what could be better**

- Year 2 parents shared that there had been a miscommunication re the upcoming parents' eve meaning that there had not been a fair approach to booking
- Year 3 parents shared a miscommunication re the assembly letter and not enough notice had been given and that after school drop off time worked better for working parents as they did not need to leave work during the middle of the day to attend

- Year 5 parents shared that as they had not received communication re swimming being cancelled, they were not informed about the reason and whether additional sessions have been offered
- Parents shared that the club booking system can cause difficulties in booking clubs. As not enough notice is given prior to the clubs going live on the booking system, parents felt that they did not have time to discuss with children and this could result in missed club opportunities.
- Parents also shared that some clubs are historically difficult to get a place and felt that whilst some parents were booking 3 or 4 places, others were unable to secure 1 place

Actions:

- Parents affected by miscommunication re parents' evening were written to and offered an alternative time for the meeting – protocol reviewed in school. Next parents evening, the letter will go out several days in advance to minimise risk of parents not receiving the letter for whatever reason
- School shared that an admin error had resulted in only 8 days notice for the assembly where we aim to give at least 2 weeks' notice to parents. Time of assembly has been reviewed and the next year groups assembly will be held in the morning which will hopefully be supportive to parents
- In order to allow children the 10 week sessions, notice of clubs in the autumn term were not given with enough notice. Clubs will be shared at last one week prior to the booking date for future bookings.
- Parents will be politely asked to book only 1 club on the first day and then revisit the following day if there are still other clubs available. Unfortunately, the system does not allow for a restriction to be added.
- After the release of club bookings, parents will be invited to share which clubs they were unable to book so that we can best align the needs of the pupils to the club places.
- School shared that clubs are designed around pupil voice in school and interests shared and that they are changed to allow for as many opportunities as possible. Whilst we aim to accommodate as many pupils as possible, we are not always able to meet every need.
- School have asked the gymnastic coach if an additional session may be available for spring term and are awaiting availability of this.

**Dates of future meeting –**

Wednesday 7<sup>th</sup> December @ 5.00pm. Agenda to be shared at least two weeks in advance

Minutes of the meeting shared by Mrs Stewart

(Many thanks to all of the parent forum representatives for the support and to Heather for her time and support to complete the minutes)