



Parent Forum Feedback

Last Meeting: Wednesday 17th October 2018

Minutes of the meeting shared by Mrs Heather Da Luz Vieira

(Many thanks to all of the parent forum representatives for the support and to Heather for her time and support to complete the minutes)

Parent Forum Representatives Information:

Please visit the school's website to find information regarding the parent forum representatives. This can be located under the parent information tab.

Representatives can also be contacted via email at: parentforum@chapelfordvillageprimary.co.uk

Parents should include their child's year group and class in the title of any email to ensure it reaches the correct representative e.g. Year 4 Class 15. Parents can also email Mrs Tottie (DHT) directly regarding any issues relating to parent forum by including 'Mrs Tottie' in the title of the email.

The parents' forum welcomed Mrs Lisa Sandham (EYFS Representative) to the parent forum.

Membership of the Parents Forum - Review of membership and lengths of service.

We originally looked at it being a two-year membership which is now up but rather than potentially changing the whole membership at once, Year 2 will be reviewed to see if anyone else would like to be involved and other years will be reviewed in turn (Year 3 after Year 2).

It was agreed that parents' forum members are potentially most valuable on the playground rather than via emails as people may email teacher directly if they are bothering to email. The parents' forum email isn't widely used.

Review of last year - What went well? Even better if?

Grandparents afternoons

The parent forum shared positive feedback regarding these events and it was noted that not many schools offer these type of events. As the school has grown these have been reviewed and now happens every other year for each year group. It was also discussed that this is a representative and doesn't have to be grandparents.

A parent suggested the school could reconsider whether to include with year 5 & 6 grandparents afternoons as they are not as well attended and there are lots of other opportunities to be part of things and see what is going on. This will be considered when planning future events.

Early Years grandparents will take place as a morning session later in the year as the classrooms cannot easily accommodate the numbers of visitors.

Other events (comments from parents)

Year 3 assembly was very good, emotional and really enjoyed it! Very good feedback from other parents too. Thank you to all the staff involved.

Sports day was very good and much better than it used to be and parents and children appreciated the proper competitive races!

The welcome to Year 6 / SATS evening was very good with good uptake of things on offer, booster sessions, etc. It is appreciated that it is open to all children and not just those that are struggling.

Year 6 Prom - the new location last year was very good however the car situation can be difficult and expensive. Can we consider a coach rather than individual cars to avoid this pressure? **Consideration and pupil/parent voice will be given to this when planning the event.**

Cost of clubs

Morning movers now has to be paid for. This is to ensure that they are sustainable and costs are covered including resources and enhancements.

It was discussed that the cost of clubs goes into a separate budget which is spent on resources and enhancements to the clubs

A parent queried if clubs could be 'live' in stages. **The challenges were discussed and it was agreed that the current format was the fairest way.**

AOB

Fundraising team - that money goes into a separate bank account and the school then bids for the funds for different activities and resources. There will be a meeting about this in the next month to take it forward.

Protocol for contacting parents when children injured

An issue was raised where multiple missed calls to a parent caused alarm until it was understood that it was a minor injury. It is school policy that if a child has any head bump where there could be any concern for the child a phone call needs to be made and if there is a mark then there is always a phone call. The number of phone calls made to parents will be reviewed including under what circumstances they should be made. However, the schools feels that it is important that parents are contacted directly in certain circumstances but this may just mean a message or a call to alert the parents and say the child is fine but being monitored.

EYFS - A parent heard that children were wearing coats inside at lunchtime - Children should be putting them away and this is being dealt with by the school.

EYFS - Please can parents of EYFS children stand back from the line in the mornings so that children can easily see the line and when it is moving. This also includes parents from other year groups when walking through the line.

School Facebook page - It is supposed to be a window into school life and it isn't possible to show every child in every event but we try to ensure a variety of activities and children shown.

Scooters - children coming into school grounds riding on scooters which isn't allowed. A reminder will be added to the school newsletter.

Year 6 -After issues in previous years, there has been great feedback to the start of year 6 including the buddy system, the recent information evening and the revised class structures.

Nits - issues with specific children not being treated so it is going around and around. **We are working with specific year groups and are dealing with it as we can.**

Rep photos - How do representatives feel about having their photos in classroom windows? - There were no objections.

Home learning - A letter was sent home last week about the home learning expectations which had been contributed to by the Parents Forum. Spelling tests are not taking place this year as we are seeing that they are not useful in helping children to apply the spellings to their work. Parents should speak to their teacher if they have any concerns.

Actions:

- DHT to revise and circulate the Terms of Reference of the group
- All reps to check the photos and details on web-site. These can be updated or even take off photo if wanted.
- DHT to review the uniform policy wording for the polo shirt to blue (pale incl) rather than specifically royal blue.
- DHT - Consider a coach rather than cars for the Year 6 prom when planning and gather pupil/parent voice.
- Reps - gauge opinions on the accident notification process
- Parents - Please can parents of EYFS children stand back from the line in the mornings so that children can easily see the line and when it is moving
- All reps to gather feedback about the Home Learning Expectations for the next meeting.

Date of future meeting - Wednesday 5th December at 5.30pm

Agenda items:

Home Learning Expectations