

COVID-19 Outbreak Management Plan

Chesterton Primary School



Approved by:

Date:

Last reviewed on:

17.01.2022

Next review due by:

21.02.2022

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), UK Health Security Agency (UKHSA) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases among pupils or staff who are likely to have mixed closely within a 10-day period
 - or
 - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place, following the checklist provided from the joint Cambridge County Council and Peterborough City Council (the Local Authority or 'LA') guidance.

We will also seek support by completing the online support form from the LA. Richard Martin, Interim Head Teacher, will be responsible for seeking this support and the advice that will follow. We may also contact DfE helpline (0800 046 8687).

3. Testing

If recommended, we will increase the use of home testing by staff. Following guidance, we will advise parents and carers of the testing routine they will need to follow when their children are identified as close contacts of a positive case.

4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via Parent Mail. A letter or message will be sent once a decision has been made. Letters and guidance will also be loaded to the Key Letters and Info. page of our school website.

If recommended, we will limit:

- Visitors to the school site



- Open days
- Transition days
- Parents coming into school
- Face-to-face staff meetings
- Live performances and assemblies

If recommended from the Local Authority's support team, we will (re)introduce:

- Ring-fencing, to reduce mixing between groups of pupils
- Ensuring children are ring-fenced at play times, with playgrounds arranged accordingly
- Children eating lunch in classrooms to reduce mixing in the lunch hall
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- Remote education, with live lessons delivered via Google Classroom

Any changes to provision will be communicated to parents via Parent Mail.

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

If restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Policy.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Parents will be invited to collect meals from a pick-up point in the school car park. Staff will deliver meals for children whose parents / carers cannot reach us at school.

5.3 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained designated safeguarding lead (DSL) or deputy DSL on site wherever possible. The school has three trained safeguarding staff: Richard Martin; Marcos Ioannou; Jessica Smith.

If our DSL (or deputy) can't be on site, they can be contacted remotely by email.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site and contacting the DSL or DDSLs.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home

➤ Maintain contact, and check regularly that the pupil is able to access remote education provision