

**Minutes of a meeting of the School Improvement Committee
Held at the school on 31 January 2023****Present:**

Paul Kenning

Gemma Anidi, Headteacher

Neil Cunningham

Sarah Hannett (Committee Chair)

Thomas Georgiou

In attendance:

Susan Moyse, Clerk

1. Welcome, committee membership and apologies for absence

Sarah Hannett (Committee Chair) opened the meeting at 6.30pm welcoming all present. Kim Glynn had sent apologies. JL was attending the Tower Hamlets Directors Meeting that evening.

2. Membership

Noted.

3. Minutes

The minutes of 27 September 2022 were agreed as a correct record and were signed as an accurate record.

4. Matters arising

Matters arising had been dealt with or would be considered on this agenda.

5. Headteacher's update

The Head referred to her written reports which had been circulated to all governors. Committee members had reviewed all of the documentation in advance of the meeting.

5.1 Term dates

The Head referred to the school's proposed term dates (2023-24) and pointed out where these differed from the Tower Hamlets (LBTH) suggestions. Governors acknowledged the reasons for the differences:

- CPD days are most useful at the start of term
- Eid will fall on Sunday 16th or Monday 17th June 2024
- Approx 30% Chisenhale children and 20% staff expected to observe Eid
- Leave will be authorised for religious observance

Agreed term dates as proposed by the school. The decision to remain open for Eid will continue to be reviewed each year.

5.2 Nursery quality assurance report

Governors noted the positive report on Nursery provision. The report had been circulated to all governors. It had been compiled ad hoc as the consultant was in school to see a particular child, but the child was absent that day.

Governors asked the following:

| Governor Question | School Response |
|-------------------|-----------------|
|-------------------|-----------------|

| | |
|--|--|
| Does that child have an EHCP? | EHCP applied for. Agreed to keep under review. Action Head/ SH |
| Have the recommendations been implemented? | Yes |

The Committee congratulated the school and EY colleagues on such a positive report.

5.3 Attendance

The Head reported that a link visit was scheduled with JL (link governor). Attendance was currently 92% largely due to illnesses before Christmas, plus some persistent absenteeism. The school had tightened its systems and was developing a staged approach, e.g. letter home at 95%; meeting (or call) with Phaseleader.

The meeting discussed:

| Governor Question | School Response |
|-----------------------------------|---|
| Will there be a report etc to GB? | Procedures will be appended to the attendance policy |
| Additional work for Phaseleaders? | They would have to contact approx 10 families in each year group. No need to contact families if we know about illness etc. |

5.4 Curriculum

The Head ran through the key actions and updates from each subject coordinator. See annex.

5.5 Behaviour policy

GA explained that this had been the subject of January’s inset day. Staff had looked at principles and themes – based largely on the work of Paul Dix (When the Adults Change). Consultations were underway with TAs, teachers, other staff , pupils and parents. The Head stressed that there was not a significant change in the school’s approach, but the policy would benefit from streamlining. Governors noted:

- Consistency
- Script / sanctions
- Focus on positive behaviour
- Simple rules – Ready/ Respectful/ Safe
- Praise in public – reprimand in private

The Chair of Governors noted that previously parents had not liked the ‘naming and shaming’ of children with names on the board.

Governors noted:

- GA advises 6 months’ implementation – required for consistency
- Full GB approval will be needed (of, at least, the principles)

6. Policies / other documents

6.1 Feedback policy (marking)

Governors noted that this policy was being updated in line with latest research. Feedback to children would be included in the upcoming peer review.

Agreed to consider this policy for approval at the GB meeting in February, and monitor its success at the summer term SIC.

**Action: Head
(Clerk for agenda)**

6.2 Adaptive teaching

The Head referred to the two papers on adaptive teaching circulated to all governors. The principle was to ensure that all children, including those with SEND, were challenged, and not given over-simplified or different tasks to their peers. Rather, they would be supported to manage the same learning opportunities e.g., through pre-teaching, scaffolding. The approach was being introduced slowly at Chisenhale.

7. Link governors

The following governors had scheduled link visits. Reports would be made to the next Committee or GB meeting if available.

- NC/ PK/ JL
- SH – to schedule English visit (following peer review)

Committee membership and link arrangements would be discussed at the full GB meeting in February.

Action: Clerk for agenda

8. Director's report

Noted, including the training opportunities.

Agreed to consider a training link governor at the full GB meeting – and to have a feedback item at every governor meeting.

Action: All/ Clerk for agenda

| Governor Question | School Response |
|---|---|
| Referring to Director's Report item, do you have any concerns about misogyny in school? | Have discussed this with staff. Behaviour policy covers sexual harassment. Also included in safeguarding policy/ KCSIE. |
| Do we need a VAWG (Violence against women and girls) policy | Agreed to contact LBTH about advice for primary schools. Action: NC |

9. Any other business/ items for future meetings

Agreed to monitor new feedback policy in the summer term. **Action: Head/ Clerk for agenda**

There was no confidential business. The committee chair closed the meeting at 7.40pm thanking the Head for her reports and thanking everyone for participating.

Chair _____

Date _____

Minutes prepared by Susan Moyse
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Annex: Curriculum Coordinator Updates

The Headteacher highlighted the following from each coordinator's update:

- 1. Computing**
 - Lego spike inset and coding lessons
 - Minecraft
 - Long term plan including children's progression and staff CPD
- 2. Science**
 - P.L.A.N. planning
 - Focus on oracy
 - A scientist like me – scientists from diverse backgrounds
- 3. Humanities**
 - Re-writing history curriculum
 - Increasing diversity
 - Progression and skills map
- 4. Maths**
 - STAR assessment – thanks to weavers for funding
 - Vocabulary
- 5. PE**
 - Get Set for PE
- 6. RE**
 - New syllabus from borough
 - New resources and trips
- 7. Music**
 - The Big Sing
 - Go Compose
 - Weekly singing assemblies
 - Increase in instrumental lessons
- 8. PHSE**
 - Jigsaw
 - Renewing 'healthy school' status
 - Active Movement – non sedentary behaviours
 - Borough nutrition project (ties in with catering contract)
- 9. Art/ DT**
 - New subject leader – training
 - Review children's progression
- 10. English**
 - THEP phonics
 - Core book challenge
 - Shared moderation
 - No-Nonsense spelling
 - STAR assessment
 - Oracy
 - Big Cat books
 - Analysing reading/ writing gap
 - Enrichment
 - THEP peer review this term to focus on writing

Governors thanked the coordinators for their updates.