



# Provider Access Policy Statement

## 1. Aims

Chorlton High School is committed to ensuring all students have access to a range of impartial careers education, information, advice and guidance from Year 7 to Year 11. The CEIAG programme underpins the overarching aim; that all students' transition onto positive post 16 pathways that help realise ambitions.

This policy statement aims to summarise our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access.
- The grounds for granting and refusing requests for access.
- Details of premises or facilities to be provided to a person who is given access.

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This complies with Chorlton High School's legal obligations under Section 42B of the Education Act 1997.

## 3. Student entitlement

All students in Years 8 to 11 at Chorlton High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- Understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phrase' (Years 8 to 9) and two encounters during the 'second key phase' (Years 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

## Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

All students are also entitled to:

- Access independent and impartial careers advice from an outside agent who works with Year 10 and 11 students to ensure they are able to make an informed choice about their next steps.

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to gain further information or requesting access should contact:

- School's careers lead (SLT): Ms P Banger – [p.banger@chortonhigh.manchester.sch.uk](mailto:p.banger@chortonhigh.manchester.sch.uk)
- Achievement Team Lead / CEIAG Co-ordinator (For careers events): Ms C Slinger [c.slinger@chortonhigh.manchester.sch.uk](mailto:c.slinger@chortonhigh.manchester.sch.uk)
- Schools Independent Career Advisor: Ms Jen Patrick [j.patrick@chortonhigh.manchester.sch.uk](mailto:j.patrick@chortonhigh.manchester.sch.uk)  
Telephone: 0161 882 1150

### 4.2 Opportunities for access

The school offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme and our careers activities can be seen on the school website. The school offers a number of events integrated into our careers programme, including the six provider encounters required. These will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Local providers are invited to key relevant events that are held. We encourage other providers who are interested in coming into the school, to contact Miss Slinger to help identify the most suitable opportunity.

Providers will be asked to include details about who they represent, their aim, which students they wish to target, how many staff will be in attendance and the support required from the school on the day. All requests must be made at least 4 weeks in advance of the expected date for a session. All requests will be given due consideration and the school reserve the right to refuse requests if:

- There is an impact on student examinations/revision
- Clashes with other events
- The school are unable to provide staff to support
- There is insufficient space/rooms due to timetabling

### 4.3 Resources

Once visits have been agreed, the school will provide appropriate facilities to facilitate the visit, along with any equipment requested by the provider, where it is available.

Sessions can be held in different venues according to the number of students and the requirements of the provider. Visits can be in classrooms, the theatre, dining room, library or online.

We are happy to work with providers to provide any resources we can that make their visit possible and we are happy to accommodate those that need to bring extra equipment into the school in order to showcase what they do.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for the attention of Miss Slinger.

#### 4.4 Safeguarding

Our Safeguarding Policy (S017) and Visiting Speakers Policy (A009) sets out the school's approach to allowing providers into the school as visitors to talk to our students.

#### 4.5 Complaints

Should a provider wish to make a complaint, they may contact Ms P Banger to discuss this further, at [p.banger@chortonhigh.manchester.sch.uk](mailto:p.banger@chortonhigh.manchester.sch.uk) who will then enact the school complaints procedure.

### 5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Ms P Banger, Deputy Headteacher. This policy will be reviewed annually.

### 6. Providers

Providers who have previously been invited into Chorlton High School include:

Access Creative College	Parrs Wood Sixth form
Aquinas college	Salford College Group
Arnold Clark	RAF
British Army	Royal Navy
Cheadle and Marple Sixth Form	Siemens
Connell Co-op College	Stockport Country AFC
Didsbury High School Sixth Form	Stretford Grammar School
Dragon Football Academy	The Growth Company
DWP	The Manchester College / LTE Group
Evolve Academy	Trafford College Group [Trafford & Stockport]
Football Futures Group	Trinity High School Sixth Form
Greater Manchester Higher (MMU)	University Academy 92 [UA92]
Greater Manchester Learning Provider Network	Urmston Grammar School
GM Police	UTC Media City
Loreto College	Whalley Range Sixth Form
Manchester Metropolitan University	White Rose Beauty College
Michaeljohn Training School	William Hulme's Grammar School
MOD - Ministry of Defence	Xaverian College
NWAS	

### 7. Destinations

Post-16 destinations of pupils from Chorlton High School include:

Access Creative College	The Growth Company
Aquinas College	The Manchester College / LTE Group
Blackburn AFC	Trafford College Group [Trafford & Stockport]
Connell Co-op College	Trinity High School Sixth Form
Loreto College	Whalley Range Sixth Form
Parrs Wood Sixth form	White Rose Beauty College
Rochdale AFC	William Hulme's Grammar School
Salford College Group	Xaverian College
Stretford Grammar School	