

Dear Parents/Carers,

On 28<sup>th</sup> May, the Prime Minister announced that from the week commencing 15<sup>th</sup> June, secondary schools can invite Year 10 students back into school for some face-to-face support with teachers. The purpose of this is to 'supplement the remote education of Year 10 which should remain the predominant mode of education during this term for students in these Year groups'. Whilst we, as much as you, would like nothing more than to be back in school teaching your children, in the current situation this is not possible nor advised.

We have been provided with further guidance from the Department of Education and through discussions with our Trust Board, Manchester City Council, other Manchester Headteachers and our respective unions, we have considered our approaches and the actions needed in order to create an inherently safer environment, where the risk of infection transmission is substantially reduced so that we can implement a carefully structured, staged and managed return to school.

As you will know, we have been open to the children of Key Worker families through the lockdown period and this has enabled us to develop systems that ensure students and staff are able to work differently, keeping to good hygiene practices and social distancing routines. However, these do – and will for your children – feel quite different to what we all think of as 'normal school'.

We are planning to start running this provision the week commencing Monday 15<sup>th</sup> June. During this week your child will be invited in as part of a 'study group' of approximately 10 - 12 students. Each study group will be in school **for a three hour 'face-to face' session on the same day and same time each week**. It is vital that the expectations around this provision are adhered to.

#### **What will the provision look like?**

- Year 10 students will be assigned to a 'Study Group' of around 10-12 students.
- Each study group has one specific day that they attend - every week. The session will last for three hours.
- Each group has a clear time to arrive at the school and a set time for departure.
- On arrival students will have to line up at the main entrance (there will be distance marker on the grounds to support this).
- A member of senior staff will greet them; take them to wash their hands before escorting them to one of the Science classrooms, where they will be based for their study session.
- The seating plan in the room will mean that students are spaced out 2 metres apart
- They will stay in the one room throughout the day and teachers will move round.
- They will be given a short wellbeing session to start the day
- This will be followed by three 45 minute sessions - one English, one Maths and one Science.
- The sessions will review their learning in these core subjects, as well as support their use of MS Teams and other resources.
- Students will have a short break, though they will remain in their classroom for this.
- Student wanting to use the toilet and handwashing facilities during the break will be escorted to the assigned toilet block for their group.
- At the end of the final session they will be escorted back out through the main reception doors.

We want to thank all of you who have engaged with the survey about whether you wished to access this provision. To start with we have provided a study session for all students in Year 10 to access but we respect parental decisions about whether they want their child to access this provision or not.

It is important, though, that students keep to their given appointment times and do not arrive at a different slot. The timings and groups have been set up to enable groups to be small and movement to be controlled in and out of school. If a student was to arrive at a different appointment time they may need to be sent home.

**Specific details will be emailed out to the parents of this cohort next week citing the day and time of assigned study group session, as well as clear details about where to line up outside of school.**

Important organisational issues.

- If any students or member of their household falls ill with symptoms of Covid-19 they should not attend and should self-isolate as per government guidelines.
- If there is a confirmed case of Covid-19 within a 'study group / bubble' all staff and pupils in that 'bubble' will need to isolate for 14 days.
- We would also expect that children coming into school are following social distancing rules at home to make sure we minimise the virus being spread.
- We will have increased access to handwashing and hygiene routines, as well as regular cleaning of the school and all equipment.
- We would appreciate it if parents discuss with their child the need for social distancing and the use of enhanced hygiene routines before their child comes into school to help them prepare for the changes. Teachers will also brief the students about this as they arrive at school.
- During their first sessions in school students will be given resources that they will take home. There will be minimal sharing of equipment and where equipment/apparatus is shared it will be cleaned before any other child or group use it.
- We would advise that you do not use public transport to get to school.
- Students should attend in their uniform. Please also be aware that the DfE recommends that parents are reminded that children's clothes are washed after students return from school.

Moving forward, if other parents wish to take up the provision in coming weeks **please contact the school via the [admin@chorltonhigh.manchester.sch.uk](mailto:admin@chorltonhigh.manchester.sch.uk) and we will contact you with details of your child's study group.**

**Importantly, if your child has a medical condition that has been recently diagnosed or that the condition around it has changed please inform the school before they return to school.**

The information we have outlined here is based on the current guidance from the Government. Should this advice change then we will follow that advice and contact you with further details.

We understand that there are increased levels of anxiety at this time and are working hard to alleviate your concerns. We realise that parents may have questions about this provision, so the information on the attached sheet may be helpful. If you need to speak to someone about whether your child should attend, or if you have any questions, then contact us on 0161 881 1621 or email [admin@chorltonhigh.manchester.sch.uk](mailto:admin@chorltonhigh.manchester.sch.uk). We will not be allowing any parents onto the school site.

Thank you again for your patience and support. It has been a difficult time because we never underestimate our responsibilities to our children and families, and we have been working hard to make sure we have a workable plan with safety as a priority.

Please continue to stay safe.

Chorlton High School

### **Year 10 Study Group provision**

#### **How has the school environment been cleaned to prepare for my child to return to school?**

- The school has been deep cleaned and there is a process of regular deep cleaning in place.
- The classroom used for the session will only be used for one students group per day. When the students leave it will be deep cleaned ready for the next day.
- The school is lucky to have good handwashing facilities around the school to cope with a reduced number of students. The study group will be given a 'dedicated' toilet areas which means that no more than 2 groups of students will access the washing facilities in this area over any one day. In addition to this, the entrance to this area will be controlled to limit students at the sink areas at any one time and there is frequent cleaning of this area by an onsite housekeeping team

#### **What measures will the school put into place to limit their contact with others?**

In line with Department of Education (DfE) recommendations, the following measures will be put in place:

- Students will work in a study group (or 'bubble'). The DfE have recommended that these should be a maximum of 15 students. At this time, we are limiting them to 12 students.
- Your child may not be taught by their class teacher, but all groups will be taught by English, Maths and Science specialist teachers during their session in school.
- The same teacher will teach the sessions each week thus proving continuity.
- Children from different student groups will not be able to mix together, therefore there will be staggered arrival and departure times.

#### **My child or a member of my family has underlying health conditions. Do they need to attend?**

- Children who are in, or who live with someone in, an extremely vulnerable group will not be expected to attend.
- The Local Authority will not be penalising non-attendance of any parents at this time.

#### **Will there be an opportunity for students to get refreshments in school?**

- We will not be able to provide breakfast or lunchtime provision at this time as we cannot let students from different study groups mix together. This is an opportunity for study support for a fixed period. It is our intention to review the provision after two weeks to see if it can be extended at this point.