

Provider Access Policy Statement –

1. Aims

Chorlton High School is committed to ensuring all students have access to a range of impartial careers education, information, advice and guidance from Year 7 to Year 11. The CEIAG programme underpins the overarching aim; that all students' transition onto positive post 16 pathways that help realise ambitions.

This policy statement aims to summarise our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access.
- The grounds for granting and refusing requests for access.
- Details of premises or facilities to be provided to a person who is given access.

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This complies with Chorlton High School's legal obligations under Section 42B of the Education Act 1997.

3. Student entitlement

All students in Years 8 to 11 at Chorlton High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- Understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phrase' (Years 8 to 9) and two encounters during the 'second key phase' (Years 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful providers encounters

One encounter is defined as one meeting/session between pupils and one provider. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

All students are also entitled to:

- Access independent and impartial careers advice from an outside agent who works with Year 10 and 11 students to ensure they are able to make an informed choice about their next steps.

4. Management of provider access requests

4.1 Procedure

A provider wishing to gain further information or requesting access should contact:

- Schools careers lead (SLT): Ms P Banger – p.banger@chortonhigh.manchester.sch.uk
- Achievement Team Lead / CEIAG Co-ordinator (For careers events): Ms C Slinger c.slinger@chortonhigh.manchester.sch.uk
- Schools Independent Career Advisor: Ms Jen Patrick j.patrick@chortonhigh.manchester.sch.uk
- Named administrative lead for careers: Ms A Meehan a.meehan@chortonhigh.manchester.sch.uk

Telephone: 0161 882 1150

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

	Autumn term	Spring term	Summer term
Year 7	<ul style="list-style-type: none"> • Leadership –Future Foundations launch introducing the CHS Qualities of Success (QoS) and skills for success • Creative Careers week • Assemblies and tutor time activities • ELE 	<ul style="list-style-type: none"> • STEM Careers week • National Apprenticeship & Careers weeks 	<ul style="list-style-type: none"> • Future Frontiers Week • ELE
Year 8	<ul style="list-style-type: none"> • PIXL Edge launch; linking to skills for further study and employability • Creative Careers week • Assemblies and tutor time activities • ELE 	<ul style="list-style-type: none"> • STEM Careers week • National Apprenticeship & Careers weeks • Assemblies and tutor time activities 	<ul style="list-style-type: none"> • Future Frontiers Week • ELE • Assemblies and tutor time activities
Year 9	<ul style="list-style-type: none"> • Launch of SSAT Award in student leadership • Creative Careers week • Assemblies and tutor time activities • ELE • SSAT 	<ul style="list-style-type: none"> • Curriculum Pathways Evening and processes for students and parents enable the focus on linking subjects to careers and employability skills. • Curriculum Pathways interviews • STEM Careers week • National Apprenticeship & Careers weeks • Assemblies and tutor time activities 	<ul style="list-style-type: none"> • Future Frontiers Week • ELE • Assemblies and tutor time activities •

Year 10	<ul style="list-style-type: none"> • Launch of IDEA Award • Creative Careers week • Assemblies and tutor time activities • ELE • Post 16 Evening - Market stall event showing a wide range of Post 16 Options providers - local employers, colleges, training providers, FE and HE. 	<ul style="list-style-type: none"> • STEM Careers week • National Apprenticeship & Careers weeks • Assemblies and tutor time activities • Dedicated careers interviews for all Y10 / 11 with Careers Advisor begin • Employability skills project • Parents Evening 	<ul style="list-style-type: none"> • Work Experience • College taster Days – A level / technical and vocational courses • Introduction to Post-16 pathways • Celebration of SSAT award • Future Frontiers Week • ELE • Assemblies and tutor time activities
Year 11	<ul style="list-style-type: none"> • Assemblies on opportunities at 16 from a range of providers • Post 16 Evening - Market stall event showing a wide range of Post 16 Options providers - local employers, colleges, training providers, FE and HE. • Open Day events signposted • Careers Advisor input • Parents Evening • Creative Careers week • Assemblies and tutor time activities 	<ul style="list-style-type: none"> • Interview skills workshops • Apprenticeship workshops – targeted support with applications and vacancy searches • STEM Careers week • National Apprenticeship & Careers weeks • Assemblies and tutor time activities • Careers Advisor input 	<ul style="list-style-type: none"> • Apprenticeship workshops – targeted support with applications, vacancy searches, interview and cv skills
<p>In addition, The Achievement team run a range of workshops, events and encounters over the course of the year in response to offers from organisers, employers and local educational establishments. These are focused on awareness raising and networking. These span year groups and are focused on careers audit information, student interests, curriculum information and LMI</p>			

Local providers are invited to key relevant events that are held. We encourage other providers who are interested in coming into the school to contact Miss Slinger to help identify the most suitable opportunity.

4.3 Resources

Once visits have been agreed, the school will provide appropriate facilities to facilitate the visit, along with any equipment requested by the provider, where it is available.

Sessions can be held in different venues according to the number of students and the requirements of the provider. Visits can be in classrooms, the theatre, dining room or library.

We are happy to work with providers to provide any resources we can that make their visit possible and we are happy to accommodate those that need to bring extra equipment into the school in order to showcase what they do.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for the attention of Miss Slinger.

4.4 Safeguarding

Our Safeguarding Policy (S017) and Visiting Speakers Policy (A009) sets out the school's approach to allowing providers into the school as visitors to talk to our students.

5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Ms Banger, Deputy Headteacher. This policy will be reviewed every two years.