Christ Church Academy
Old Road, Stone, Staffordshire, ST15 8JD
Tel: 01785 334900
E-mail: w.fenton@cca.staffs.sch.uk
Principal Christ Church Academy: Mrs T Thorn
KET Interim CEO: Mrs K Smith

Vacancy:	Trust Cover Supervisor - Term Time Only
Grade:	G5 (SCP 6-9)
Full Time Salary:	£26,846.64 - £28,153.38
Pro Rata Salary:	£20,534.05 - £21,533.53
Commencement Date:	ASAP
Hours:	32.50

About the Role

The Key Educational Trust wish to appoint a Trust Cover Supervisor, this role would involve:

- Supervising whole classes during the short absence of Teachers and also undertaking teaching assistant or administrative duties, commensurate with the grade of the post, when not undertaking cover supervision
- A willingness to undertake Minibus Driver and First Aid Training would be advantageous

The successful candidate will be:

- confident in supporting the full range of subject areas
- a person who likes to work as part of an energetic and high performing staff team
- willing to support pupils' participation in a wide variety of extra-curricular activities and events
- someone who can support and promote the Christian ethos of our schools and Trust.

In return we can offer you:

- Highly motivated and engaged pupils who display good behaviour for learning
- Excellent care and support for all staff
- Comprehensive induction and ongoing opportunities for professional development

The normal place of work would be Christ Church Academy for three days per week (Wednesday to Friday).

The remaining two days would be working at other schools within The Key Educational Trust. These schools are:

- Christ Church First School — *2 Northesk Street, Stone, ST 15 8EP*
- Oulton First School — *6 Rock Crescent, Oulton, Stone, ST15 8UH*
- St Mary's Primary School — *Mucklestone, Market Drayton, TF9 4DN*
- St Peter's Primary School — *20 School Lane, Caverswall, SOT, ST11 9EN*

The provisional plan is to be based for one day per fortnight in each of these schools. All days will be pre-arranged and organised in advance.

Interested applicants are strongly encouraged to visit Christ Church Academy, prior to submitting their application. Please contact Miss W Fenton (PA to the Principal) via email at w.fenton@cca.staffs.sch.uk to arrange an appointment. Shortlisted candidates will also have the opportunity to tour the school as part of the interview process.

Completed applications should be emailed to Miss Fenton w.fenton@cca.staffs.sch.uk or posted to the Academy marked for her attention.

If you have any questions regarding the post, you are welcome to email Mrs Thorn, Principal (Christ Church Academy), t.thorn@cca.staffs.sch.uk

Closing Date: **Monday 30th November 2026 (10:00am)**

Interview Date: **Thursday 3rd December 2026**

Safeguarding

The safeguarding of young people is central to our school community. The post-holder will be expected to uphold the highest standards of child protection and follow all safeguarding policies and procedures, including the Staff Code of Conduct.

This role is subject to an enhanced Disclosure and Barring Service (DBS) check, social media check and satisfactory references. The post-holder will also be expected to adhere to the Keeping Children Safe in Education (KCSIE) guidelines and act in accordance with the school's safeguarding protocols.