Churchmead School
Life in all its fullness
JOHN 10:10
BELIEVE TO ACHIEVE

Safeguarding Concern Flowchart
Raising safeguarding concerns about a child

Designated safeguarding lead(s):

Rachel Jenkins - Designated Safeguarding Lead

Rita Matharoo- Deputy Designated Safeguarding Lead

Annabelle Gates- Deputy Designated Safeguarding Lead

Chris Tomes- Deputy Designated Safeguarding Lead

Concerns put in writing on CPOMS, email or CP referral form. Make sure you include, dates, times and all information is clear

Alert, discuss or hand the concern to a member of the safeguard team:

Rachel Jenkins DSL

Rita Matharoo DDSL

Annabelle Gates DDSL

Chris Tomes DDSL

Concern is reviewed by DSL and Safeguard Team who will make a decision about what next steps to take

Decision is made to monitor the concern

Decision is made to discuss the concern with the parents or carers

Decision is made to refer the concern to Children's Social Care

Monitor

Discuss

Refer

Class teacher or form tutor is asked to monitor pupil and feedback to the DSL within an agreed timescale

Monitor

Having discussed the concern with the parents or carers, the DSL decides that further discussion with parents or carers is needed, the concern should be monitored or referred to Children's Social

Refer

DSL discusses decision with the headteacher and they agree to refer to Children's Social Care

Record

All decisions made and actions taken are recorded and stored with the concern form in a secure, confidential Safeguarding file

Remember, if necessary, anyone can report concerns directly to Children's Social Care

Contact details for referrals to Children's Social Care:

RWWM:

SPA: 01628 683150

OUT OF HOURS: 01344 786543

LADO: 07774 332675

NSPCC Whistleblowing Helpline: 0800 800 5000

Slough Children First:

01753 875362

Police: 999 or non-emergencies 101