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Headteacher: Mrs. J. Payne

25<sup>th</sup> November 2024

Letter to Parents: Year 3 Oak Class

Dear Parents/Carers,

Further to my letter to you dated 8<sup>th</sup> November 2024, I am writing to inform you that whilst Miss Suffell's absence is going to continue for the time being, we are now in a position to arrange Parents' Evening for Year 3 Oak class.

We have arranged for this to take place on Thursday 5<sup>th</sup> December with Mrs Standeven and Mrs Laker, student teacher. Please report to the main school office upon arrival, where you will be directed to the waiting area. Appointments can be made via the 'School Cloud' link below and bookings will be open from Tuesday 26<sup>th</sup> November at midday and close on Wednesday 4<sup>th</sup> December at 3.30pm. If you require any help with booking these appointments, please contact the school office on 01704 508500.

Click on the link below to book an appointment:

<https://churchtown.schoolcloud.co.uk/>

Thank you for your continued support.

Mrs J Payne  
Headteacher