



[www.churchtown.org.uk](http://www.churchtown.org.uk)

Headteacher: Mrs. J. Payne

16<sup>th</sup> August 2024

Dear Parents and Carers,

As you are aware, Wednesday 4<sup>th</sup> September will be a staggered return for pupils. This approach is being taken following advice from a range of educational psychologists, and is designed to provide more opportunities for pupils to talk with their teacher in small groups and take part in therapeutic play, before we return to whole class teaching and learning.

All children will attend for a one-hour session in a small group (maximum of ten pupils per session) of their peers to spend time with their new class teacher. During the session, children will have the opportunity to talk together with their friends, talk to their teacher and engage in a range of creative activities. This approach will help ease the transition back into school life and provide a supportive environment for children, families and staff.

There will be three different session times available for you to book for your child/children (see times below). **All children should attend one session only.**

**Session 1 – 9.30-10.30am**

**Session 2 – 11.00-12pm**

**Session 3 – 1.30-2.30-pm**

To book your child(ren)'s space, please click the link <https://churchtown.schoolcloud.co.uk/> where you will see a login page (see below for how this will appear and the information required).

### Your Details

Title	First Name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email		Confirm Email
<input type="text"/>		<input type="text"/>

### Student's Details

First Name	Surname	Date of Birth		
<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="January"/>	<input type="text" value="2010"/>

Log In



An Endeavour Learning Trust School  
Registered in England  
Company Registration Number 7848372  
VAT Registration Number 125718416

01704 508500

[office@churchtown.org.uk](mailto:office@churchtown.org.uk)

St. Cuthbert's Road, Southport PR9 7NN



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**To log in, you will need to complete the following details:**

- **Your title, first name and surname (all details must be entered in full e.g. full first names)**
- **Your email address registered with us at school**
- **The first name, surname and date of birth of your child (if you have more than one child at school, please enter the details of one of your children only)**

If you have more than one child at the school, you will be required to complete a booking for each child separately, this is to ensure that each child is allocated to the correct class and time slot. Class groups are based on classes from the last academic year (2023/24) rather than new classes. However, new reception pupils have been grouped in their new classes. Once you have logged in, you will see all relevant classes for your child/children for you to be able to book an appropriate slot. Spaces for each session are capped at a maximum of ten pupils and spaces will be allocated on a first come, first served basis.

As this is the first day of the academic year, it is important that children come dressed in their school uniform for the session as this will also help with the transition back to school.

We want to ensure all children are able to attend the session, but we are also aware that there may be specific circumstances which may mean attendance is not possible. Please be assured that non-attendance on this day will not have a negative impact on your child's attendance record.

If you require childcare around the one-hour session in school on Wednesday 4<sup>th</sup> September, our Butterflies Holiday Club will be open and can be booked for your child(ren) via the butterflies email [butterflieswraparoundcare@churchtown.org.uk](mailto:butterflieswraparoundcare@churchtown.org.uk). For those pupils who are in receipt of free school meals, 'grab bag' lunches will be available to pick up from the school office.

As part of the support on offer during the day, we will also be offering a space for the families of our children to attend a session running simultaneously (same timings as above) with your child's class visit on Wednesday 4<sup>th</sup> September 2024 with our central team staff from Endeavour Learning Trust. This session will take place in the main school hall and will focus on how all adults can support children in helping to process, and heal from, the recent tragic incident, as well as ask any specific questions that you may have. If you would like to attend the parent/carer session, please indicate this on the online form when booking your child/children's space (maximum of one space per family). A further letter will be sent out prior to 4<sup>th</sup> September, regarding logistics on the day.

We are very keen to ensure that as many children as possible attend school on 4<sup>th</sup> September, so that we can support them as we all return to school. If you need any help or have any questions at the point of booking, please do not hesitate to contact via email at [office@churchtown.org.uk](mailto:office@churchtown.org.uk). We are all here to help one another and support in any way we can. Thank you again for your support and understanding.

Yours Sincerely,  
Mrs Payne  
Headteacher



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