

Sefton School Health  
Switch House  
Northern Perimeter Road  
Bootle  
L30 7PT

**[mcn-tr.seftonschoolhealth@nhs.net](mailto:mcn-tr.seftonschoolhealth@nhs.net)**

Our reference: Year 6 HealthForm

Date: 13<sup>th</sup> December 2023

Dear Parent/Carer

In line with Government policy, we will be involving children and their families in deciding how we can best use our resources to keep them healthy.

This term we are asking all children in school year 6 to complete a simple online questionnaire in school about their health, wellbeing, and lifestyle. The information we gather will also help us identify how we can support your child with any issues that may be impacting on their health and well-being.

School Nurses will look at the completed questionnaires and may ask to meet with your child to talk about their responses in more detail. They will also be available to see any child who wishes to talk with them. All forms requiring triage by a nurse will be reviewed within 2 weeks of the date the HealthForm is completed, follow up will be arranged as required after this. If care is required sooner, you can request support and advice from 111.

The information we collect will be used to tailor a bespoke public health plan for the school so that group health education sessions can be delivered.

We take the confidentiality of our children and their carers very seriously and will only share person-identifiable information outside the Trust with the person's explicit consent unless, there is a legal reason to share without it. The school's IT equipment will be used by students to access the questionnaire. Some schools are using online safety software which monitors pupil's online activity which may be triggered if in use. Your child's school has not made us aware of any software in use in your child's school.

We will record routine information about your child, such as their full name, address, date of birth, sex, ethnicity, details of their GP and school, as well as your details. The information will be held electronically and will be stored securely.

The Trust's legal basis for collecting, using, and storing information is to enable it to perform its public task in providing direct health care to its patients (and their carers where applicable).

If your child has a special education need (s) and or disability, please contact your school nurse to discuss the suitability of questionnaire for your child and how we can best support them to complete if appropriate. The results of these questionnaires are looked at alongside your child's health record and will help us identify if further support is required.

If you would like further information on how the Trust handles and uses the information it collects, please see the Trust website ([www.merseycare.nhs.uk](http://www.merseycare.nhs.uk)).

**If you do not wish your child to take part in the online health reviews, please ensure you notify your child's School Teacher in writing of your wishes following receipt of this letter.**

If you have any concerns or require further support, please contact the School Health Team on; **0151 247 6354** or email [mcn-tr.seftonschoolhealth@nhs.net](mailto:mcn-tr.seftonschoolhealth@nhs.net) ensuring your child's name, date of birth and school they are attending is included in the email

Yours Sincerely



**Maria Summer**

**Clinical Services Manager – Sefton School Health Team**