



www.churchtown.org.uk

Executive Headteacher: Mrs. C. Adams
Headteacher: Mrs. J. Payne

3rd October 2022

Local Academy Council: New members required

Dear Parent,

As part of the Endeavour Learning Trust multi academy trust (the Trust), governance at Churchtown Primary works through a Local Academy Council (LAC) at school level and Trustees overseeing all the academies in the Trust.

The school's LAC is where the Trustees delegate certain roles so that they can be the local 'eyes and ears' of the Trust. The LAC is currently delegated oversight for community presence, staff and student wellbeing and family engagement. The LAC should also be aware of, understand and advocate for, the school's progress on school improvement priorities. LAC members will also be required to attend panels as appropriate, such as pupil discipline and complaints appeals. Finance, school improvement and staffing are currently the direct responsibility of the Trust.

We are now looking for one new Parent Councillor to serve a 4-year term of office. The role needs people who have the ability and desire to;

- Help the school continue to grow and succeed
- Be a team player
- Scrutinise and constructively critique evidence
- Question that evidence to ensure validity and robustness
- Carry out the role without regard to their own child in particular, but for the whole school community
- Attend meetings once a term (usually 5 to 7pm on Tuesday evenings), alongside training (generally 2 evenings per year) and visits to school during school hours (centrally organised LAC visit days, induction, discipline meetings etc).

Should you wish to apply for the role of Parent Councillor (and you are a parent of a pupil currently at the school), please read the list of the disqualification criteria (attached to this letter) which you must assure that you comply with before nominating yourself or accepting a nomination.

The procedure for appointing new Academy Councillors will be that you should apply, on the form provided, by 12 noon on Monday the 10th of October, explaining how you believe your experience will be useful in the role of Parent Councillor. Electronic copies of your application should be sent to C.Pearce@Churchtown.org.uk or alternatively paper copies can be delivered to the school office. All applications will be collated by the Headteacher's PA.



An Endeavour Learning Trust School
Registered in England
Company Registration Number 7848372
VAT Registration Number 125718416

01704 508500

office@churchtown.org.uk

St. Cuthbert's Road, Southport PR9 7NN

Should there be more applicants than places then there will be an election. One set of papers will be sent to all parents on Wednesday the 12th of October and further information in relation to how you can vote for your candidate will be included within those papers.

Please note that there is a Trust training evening on 1st November at 5pm, and this term's LAC meeting will be on Tuesday 15th November, hence appointing the new LAC member by the time of these meetings.

You can be nominated by other parents, or you can nominate yourself. All Academy Councillors will be appointed subject to the successful completion of an enhanced DBS check, but can take up their duties from the date of their appointment providing they have submitted their completed DBS form to the school office.

The Parent Councillor Election Protocol is on the school website for parents to read. Should you wish to find out more about the role, please email office@Churchtown.org.uk and we will be in touch.

Kindest Regards,

A handwritten signature in black ink, appearing to read 'J Payne'. The signature is written in a cursive style with a large, circular initial 'J'.

J Payne
Returning Officer

Endeavour Learning Trust



New Local Academy Councillor Form

I wish to apply to become a Local Academy Councillor for Churchtown Primary School.

Name:	
Address:	
Email address:	
Telephone number:	
Date of Birth:	
Names of children at any ELT school:	

Reason for application/ relevant experience and skills (please continue your application on a separate page if necessary)

In applying for this role, I confirm the following:

- I will complete a DBS check with staff in school
- I will abide by the Trust's code of conduct
- I am not disqualified from holding the role of 'governor' according to the criteria in the appendix to this document
- I will undertake training as required by the Trust
- I will complete a Business and Pecuniary Interests form on GovernorHub when I have access
- I will read part 2 of the KCSIE document (2022) and confirm such on GovernorHub (see link below)
- I will complete and return a Skills Audit with this document

Signed:

Date:

Appendix

Disqualification Criteria:

A person is disqualified from holding or continuing to hold office as a governor of a school if, in summary, that person:

is the subject of a bankruptcy restrictions order; an interim bankruptcy restrictions order; debt relief restrictions order; an interim debt relief restrictions order; or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced;

- is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986; a disqualification order under the Companies (Northern Ireland) Order 2002; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)
- has been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body
- is included in the list of people considered by the Secretary of State as unsuitable to work with children or young people
- is barred from any regulated activity relating to children
- is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 or section 128 of the Education and Skills Act 2008
- is disqualified from working with children or from registering for child-minding or providing day care
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State
- subject to certain exceptions for overseas offences that do not correlate with a UK offence, has been sentenced to three months or more in prison (without the option of a fine) in the five years ending with the date preceding the date of appointment/election as a governor or since becoming a governor
- subject to certain exceptions for overseas offences that do not correlate with a UK offence, has received a prison sentence of two and a half years or more in the 20 years ending with the date preceding the date of appointment/election as a governor
- subject to certain exceptions for overseas offences that do not correlate with a UK offence, has at any time received a prison sentence of five years or more
- has been convicted and fined for causing a nuisance or disturbance on school or educational premises during the five years ending with the date immediately preceding appointment/election or since appointment or election as a governor
- refuses a request by the clerk to make an application to the Disclosure and Barring Service for a criminal records certificate.