



# 26-27 Early Years Transition Timetable for Parents

Key dates leading to the summer holiday

Date	Time	Activity
<b>Thursday 30<sup>th</sup> April 2026</b>	All day	<b>Offer Acceptance Deadline</b>
<b>Tuesday 19<sup>th</sup> May 2026</b>	9:30am to 10am	<b>EYFS Coffee Morning</b> Our Early Years Team will take you through the transition process to starting Reception in September
<b>Tuesday 2<sup>nd</sup> June 2026</b>	4pm to 5:30pm	<b>Admissions Workshop – Ticket holders only</b> Our admin team will be here to support you in completing your admissions form and will be able to take copies of your child's birth certificate and passport and your proof of address. We will have tablets available for you to use. If your child has any medical needs you will be able to make an appointment with Mr Wall to go through these and create a care plan where needed. <u><i>To attend this event please book your free ticket using Eventbrite:</i></u> <a href="https://Civitas_Admissions_Workshop.eventbrite.co.uk">https://Civitas Admissions Workshop.eventbrite.co.uk</a>
<b>Tuesday 23<sup>rd</sup> June 2026</b>	3:45pm to 4:15pm	<b>Stay and Play – children born March to August</b> You can stay with your child for this and meet the team and other parents <u>Parents: please bring your child's ID and proof of address to this event – see note on next page for more information</u>
<b>Wednesday 24<sup>th</sup> June 2026</b>	3:45pm to 4:15pm	<b>Stay and Play – children born September to February</b> You can stay with your child for this and meet the team and other parents <u>Parents: please bring your child's ID and proof of address to this event – see note on next page for more information</u>
<b>Tuesday 30<sup>th</sup> June 2026</b>	3:45pm to 4:15pm	<b>Stay and Play – ALL children</b> The children will join their classmates in a stay and play session. While we invite you to join us in the school hall for an opportunity to ask any questions you may have and to better meet the other parent
<b>Tuesday 30<sup>th</sup> June 2026</b>	All day	<b>Deadline for completing admission.</b> We are asking families to complete the online admission form and to have supplied proof of ID and address to the school. This ensures that we have everything we need to be ready for your child starting school in September.
<b>Wednesday 1<sup>st</sup> July 2026</b>	3:45pm to 4:15pm	<b>Stay and Play – ALL children</b> The children will join their classmates in a stay and play session. While we invite you to join us in the school hall for an opportunity to ask any questions you may have and to better meet the other parent
<b>Wednesday 8<sup>th</sup> July 2026</b>	9:45am to 11am	<b>Transition Morning</b> The children will have their first experience in their classes with the teacher and support staff. You are asked to leave the school after dropping off your child. <u>Please drop off and collect from the school gate on Hodsoll Road</u>
<b>Thursday 9<sup>th</sup> July 2026</b>	3:45pm to 5:15pm	<b>Summer Fair</b> Come and join the whole school community at one of our big events of the year. There will be fun, games, food and drinks to keep the whole family entertained.
<b>Thursday 23<sup>rd</sup> July 2026 and Friday 24<sup>th</sup> July 2026</b>	10am to 3pm	<b>Admissions Drop In</b> Mr Wall will be available throughout these 2 days to answer any questions you may have and will be taking appointments to go through any medical needs your child may have

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Key dates from September 2026

Date	Time	Activity
<b>Wednesday 2<sup>nd</sup> September 2026</b>	8:40am to 11:30am	<b>All children</b> Please drop off and collect from the school gate on Hodsoll Road
<b>Thursday 3<sup>rd</sup> September 2026</b>	8:40am to 11:30am	<b>All children</b> Please drop off and collect from the school gate on Hodsoll Road
<b>Friday 4<sup>th</sup> September 2026</b>	8:40am to 1pm	<b>All children in school</b> Please drop off and collect from the school gate on Hodsoll Road
<b>Friday 4<sup>th</sup> September 2026</b>	9am to 10am	<b>School Services Fair</b> You will be able to join us for information and support on the services that we offer at Civitas. Including: <ul style="list-style-type: none"> <li>• Arbor App</li> <li>• Tapestry</li> <li>• SEND</li> <li>• Medical Support</li> <li>• eBooks</li> <li>• Attendance</li> </ul> There will be stands covering key aspects of school and we will be able to support you with accessing these and understanding school expectations
<b>Monday 7<sup>th</sup> September 2026 Onwards</b>	8:40am to 3:15pm	<b>All children in school – All day</b> From Monday 7 <sup>th</sup> September children will be attending school for the full day. Please ensure that you have ordered a school meal or have provided a home lunch for these days

## Notes for ID and address documents.

### **Proof of ID for your child:**

For all children: Birth Certificate

For children born outside of the UK: Birth Certificate and Passport and Visa

### **Proof of address for parents:**

Bank statement or utility bill in a parent's name – this must be no more than 3 months old (we are unable to accept credit card or mobile phone bills)

Tenancy agreement

Council Tax Bill – for current financial year