

2 June 2025



Dear Parents and Carers

COCKERMOUTH SCHOOL INTAKE - SEPTEMBER 2025

Headteacher:
Mr R J King BSc

In September of this year your son or daughter will be transferring to Cockermouth School and our aim is to make the transition into secondary school as successful as possible. Over the last few weeks we have been working with primary schools and gathering information, but the important process of getting to know our new students in person begins this month.

Thank you to everyone that has completed and returned their data collection forms. These forms can be accessed on EduLink One, are available on our website <https://cockermouth-school.schudio.com/introduction-to-year-7> or paper copies are available from our main reception. We would be grateful if these forms could be completed and returned by **Friday 20 June**, as they provide us with valuable information and allow us to be able to communicate effectively and directly with you throughout this process.

Over the next fortnight we are visiting each catchment school, meeting the Year 6 students who are looking forward to joining us and providing them with information about life at Cockermouth School. Students who are joining us from schools outside of our catchment will be receiving information shortly about a meeting at Cockermouth School later this month.

All students are then invited to join us for our Intake Days. The Intake Days this year will take place on **Tuesday 1** and **Wednesday 2 July**. The students should arrive before the start of the school day at **8:40am** and will be with us until the end of the school day at **3.30pm**. They will be spending the days in their new form group, experiencing life in a secondary school inside and outside of the classroom, meeting friends and new teachers and getting to know their way around the building.

We include the following information to help with the smooth running of the days.

- 1. TRANSPORT** It is the responsibility of parents to arrange transport to and from school. If your child lives within our catchment area and will travel by bus, it may be possible for students to use school transport on the Intake Days. Requests for transport have already been collected and we will notify the transport providers of the additional demand on these days. If we are aware of an issue with students travelling on the bus in advance of these days, we will inform the affected parents.
- 2. ARRIVAL** All students will be met at the front of the building on Castlegate Drive and directed into the Year 7 area by staff. Students from Cockermouth should aim to arrive at approximately 8.30am.
- 3. DRESS** Students should dress sensibly and neatly for this visit, in clothes they would normally wear for primary school. Cockermouth School uniform is not required until September.
- 4. LUNCHES** Students may have lunch at school or bring a packed lunch to eat in the dining hall. About £3.00 will buy an adequate lunch. Students who are entitled to free school meals will be able to have a meal without payment on that day. We request that students who bring packed lunches avoid any foods containing nuts as we have a student in school who suffers from a severe nut allergy.
- 5. EQUIPMENT** Each student should bring a pencil case with them which contains basic stationery items (pencil, pen, ruler, rubber, a few coloured pencils). We would also recommend them bringing a water bottle, so that they can remain hydrated throughout the day. A pair of trainers will be required for a PE lesson.

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6. **ACTIVITIES** There will be a combination of transitional activities (including year group assemblies, team building activities, games and discussion in tutor groups) and a selection of academic lessons.
7. **DEPARTURE** The Cockermouth School day ends at 3.30pm. Students can make their own way home or you may collect them. If you will be collecting your son/daughter by car, please don't drive onto the school site but, in the interests of student safety, arrange to meet them near the school site.

We will work to ensure that your child enjoys their first taste of secondary school life and we are confident that this will make them feel a great deal more knowledgeable and positive about starting with us in September.

For the parents and carers of Year 6 students, we will be holding a meeting on **Wednesday 2 July**, in the Main Hall. It is important that you attend this meeting, even if you have already attended meetings of this nature in the past, as there will be information which is specific to the transition from primary to secondary school. If it is really not possible for you to attend, please email the school (year6transition@cockermouthschool.org) so that we can make arrangements for you to receive relevant information.

This meeting is always very well attended but it is intended for parents, not for students and is arranged in two parts to cope with large numbers.

For parents whose child's surname begins with the letters A to L, the pattern of the evening is:

- **4.30pm start**
- Meeting in the Hall with Mr King (Headteacher), Mr Routledge (Assistant Headteacher: Transitions, Careers and Engagement) and Mr Woodcock (Pastoral Lead for Year 7) (4.30 - 4.50pm)
- Opportunity to meet with key staff (4.50 - 5.30pm)
- Refreshments in the Sixth Form area, with the chance to view uniform and other relevant displays and to complete any outstanding paperwork (5.30 - 6:00pm)

For parents whose child's surname begins with the letters M to Z, the pattern of the evening is:

- **5pm start**
- Refreshments in the Sixth Form area, with the chance to view uniform and other relevant displays and to complete any outstanding paperwork (5 - 5:30pm)
- Meeting in the Hall with Mr King (Headteacher), Mr Routledge (Assistant Headteacher: Transitions, Careers and Engagement) and Mr Woodcock (Pastoral Lead for Year 7) (5.30 - 5.50pm)
- Opportunity to meet with key staff (5.50 - 6.30pm)

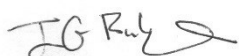
Parking areas will be at capacity throughout the evening. We ask for your support in parking safely and with care not to block anyone else's exit.

The evening is designed to give you some important information about our school, our values and our ethos. You will also have the opportunity to ask questions and to meet members of staff who will be important points of contact over the next twelve months, whilst touring our school site. Finally, you will have the chance to find out more about some specific items that will help you to get organised for your child starting with us in September.

Thank you for taking time to read this letter. We hope both you and your children will have a happy and successful association with our school.

In the meantime, if you have any questions about these events or any aspect of the transition process, please do not hesitate to contact us via email (year6transition@cockermouthschool.org).

Yours sincerely



Mr I G Routledge
Assistant Headteacher: Transitions, Careers and Engagement



Mr M Woodcock
Pastoral Lead for Year 7