**📱 Coleshill Heath School - Primary School Mobile Phone and Device Policy 📱**

**Why We Have These Rules:**

We want everyone to have a fun, safe, and focused time at school. Phones and mobile devices, like smart watches, are not needed during the school day. They can be very distracting and pose a safeguarding risk. These rules help us use our phones and devices in a way that is safe and respectful. Any individual breaking the rule 3 times will be permanently banned from bringing a phone into school.

**🚫 No Phone Use During School:**

* **Mobile phones are not allowed to be used by pupils at any time during the school day.**
* **Consider whether you really need to bring a phone at all.**

**When You Can Use Your Phone:**

* **Before and After School:** You can use your phone before school starts and after it ends. School start times begin as soon as you come into school/class and includes circumstances such as booster sessions and breakfast club sessions.

**📥 Handing Over and Receiving Phones:**

* When you arrive at school, hand your phone straight over to your teacher.
* Your phone will be stored safely in the locked mobile device cases until the end of the day [3.20pm]. Pupil demands to have their phone before this time will not be granted and given to parents instead.

**📞 Emergencies:**

* If you need to call home, you can use the phone in the school office.
* If your parents need to reach you, they should call the school office.

**🔒 Keeping Your Phone Safe:**

* We have purchased bespoke safety storage units designed to keep phones safe.
* The school isn’t responsible if your phone gets lost or broken [this is especially the case if you hide phones and do not follow the safe storage system].

**✅ Using Phones Properly:**

* Do not use your phone to be mean to others.
* Report harmful content.
* Do not take pictures or videos without permission.

**⚠️ What Happens If You Break the Rules:**

* **First Time:** Your phone will be taken away and given back at the end of the day.
* **Second Time:** Your phone will be taken away and your parents/carers will have to come and collect it.
* **More Times:** You will lose the right to bring your phone into school.

**📜 Government Support:**

* **Schools have the power to confiscate phones**, and this is backed by the Government. According to the guidance issued in February 2024, schools are encouraged to prohibit mobile phone use throughout the school day to minimise distractions and improve behaviour.

**🔄 Reviewing the Rules:**

We’ll check these rules every year to make sure they’re still working well.

**✔️ Approval:**

These rules were approved by Coleshill Heath School Governing Body on 11th March 2025.