



Congleton High School

Achieving Success Together

Congleton High School
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21st June 2022

Dear Parents /Carers,

Intake Days – 30th June and 1st July

It has been a pleasure to meet your child/ren at their primary school over the past few weeks. I am now pleased to confirm the details of our Intake Days and Intake Evening. We have planned a series of activities and opportunities for your child to familiarise themselves with the CHS community, move around the building, sample lessons and meet many of our staff.

Our intake days will be **Thursday 30th June and Friday 1st July, 8.35am – 2.55pm.**

Intake evening for parents/carers is in the school hall on **Thursday 30th June, 6.00pm – 8.00pm.** This is an opportunity for you to meet Mr Barlow, your child's form tutor and other members of staff who lead the transition process. Due to limited space in the hall, if possible please arrange to leave children at home.

We will split the evening into two halves so that you are able to meet with Mr Barlow and the transition team and also meet your child's form tutor. There will also be an opportunity for you to meet other parents/carers and look at the uniform samples provided by DP Sportswear. Please enter through main reception where we will be there to welcome and direct you to the hall or your child's form tutor.

Details of Intake Days

By 8.35am - Arrival at CHS (students can arrive anytime from 8.20am)

- If your child needs to use a school bus to travel to and from CHS, both bus companies have kindly given permission for them to travel free of charge on Intake Days. Please indicate this on the Microsoft Form. **I have attached a copy of the letter that your child will need to present at the bus stop to the driver.**
- You can see details of our bus routes and stops by clicking on this link: <https://www.congletonhigh.com/parents/bus-services>
- If you are dropping your child off by car, please use the main car park and follow the one-way system. Once you have dropped your child off, please leave the school premises to create space for other families.
- Students will be met by members of staff as they arrive and guided to the hall ready for their first assembly.
- Please hand in any medication that your child may need throughout the day at main reception and collect it at the end of the day. Please label it clearly.
- We will provide a free school lunch for all year 6 students on 1st July. Please provide a packed lunch for your child on 30th June.
- We will provide drinks and a snack for all children (free of charge) at break times on both days.
- We can provide a free lunch for children who receive free school meals if you indicate this on the enclosed Microsoft Form.
- Students will be allowed to bring their mobile phone into school, but it is their responsibility to look after it. We advise that they are left at home on this day. Mobile phones may only be used at break and lunch times in the canteen, hall and outside.

2.55pm - End of the school day

- Children will gather in the hall at the end of each day and will then be dismissed from there at 2.55pm.
- Again, if you are collecting your child by car, please consider asking your child to meet you a few minutes' walk away from school to avoid congestion or drive into the main car park if you are unable to do this.

Additional Information

Your child should wear their Primary school uniform on the Intake Days.

Please ask your child to pack their trainers but PE kit is not necessary.

Your child does not need to bring any money with them.

Your child should pack a pencil case and perhaps a water bottle. Fizzy drinks, glass bottles and aerosols are not permitted.

Next steps

So that we can contact you in the event of an emergency, please click on this link and provide as much detail as possible:

https://forms.office.com/Pages/ResponsePage.aspx?id=cemLcDIM00yoqHH45e5DyNVMO8Wz_mIDkxwMn_VEbedUMkxQU1dVWE0zVzQ3UDFJUExZSFAzNTFFVS4u

Please also visit our website to learn more about the transition process:

<https://www.congletonhigh.com/parents/preparing-to-start-at-chs/september-2022-transition>

We are delighted that you have chosen CHS for the next stage of your child's education and look forward to meeting you soon.

Kind regards,



Lucy Darling
Deputy Headteacher