

CHS | Sixth Form

CHS Learner Agreement

Attendance and Examination Entries

The expectation is that attendance in all subjects will be excellent and meet the standards that we set. **We expect attendance levels in each subject to be at least 94%** but ideally for reference purposes this would be closer to 100%.

In line with our expectations for scholarly excellence, **work will be submitted in a timely fashion.**

Our funding agreement with the Funding Agency allows us to request advance payment of examination entry fees for subjects when attendance or submissions fall below the expected levels.

Should you be at risk of falling into this category we will write to you as soon as this risk is evident, to arrange a meeting discuss the issue and agree (if required) a plan of action to avoid the need to charge entry fees. **It is usual that our Sixth Form Disciplinary Policy may begin to be implemented at this point.**

We would also wish to point out that if a student is absent for 28 days (20 consecutive school days) we are required by the regulations to remove the student from our roll, unless an agreed return plan has been put in place and is being adhered to.

If there are circumstances which mean that you do miss a lesson, it is expected that you contact your teacher, ideally before your next lesson, to catch up on work missed. This work should be completed by the date stated by your teacher.

Signed:

Assistant Head Teacher:

