



Together in the Pursuit of Excellence

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Dear Parents and Carers,

Medical Provision at Congleton High School

I am writing to update you on our approach to providing first aid within school. Mrs Pini has recently moved on to another role outside of the school. As a result we have undertaken an extensive review of how we provide first aid to pupils. In this letter I would like to communicate some of the key changes we feel are necessary.

Our practice moving forward is as follows:

- Children with an Individual Health Care Plan will continue to have an identified staff member who works closely with them to monitor, review and implement these plans. We are contacting these families separately with this information.
- Due to health and safety reasons hot water bottles are not allowed in school. We do however allow microwaveable heat pads.
- Please provide your child with a filled bottle of drinking water – every day, from home.
- We ask that parents/carers take responsibility to manage and administer medication at home, where possible, at the start and at the end of the day if your child is in need of pain relief such as paracetamol or ibuprofen.
- If your child is unwell during the school day we will agree the appropriate support over the phone with you and may need to ask you to pop in with pain relief for your child.
- We will no longer be storing any non-prescription medication for pupils on site.
- We request that students do not bring medication into school. We will only administer medicine in school if it has been prescribed by a GP or medical professional and is part of an identified care plan.

Kind regards,

Heidi Thurland

Headteacher