



Congleton High School

Achieving Success Together

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Dear Student and Parents/Carers

I hope that you and your families are well. We are writing to inform you of a number of key pieces of information and to give you some dates for your diary including:

- Arrangements for Year 11 Exams
- Information on the Leavers Assembly and Prom
- Year 11 Transition to Sixth Form Days – Tuesday 5 July and Thursday 6 July (please note, any students who have not applied to our Sixth Form are also invited to take part in these days – as you will see from the programme of activities later in this letter, the sessions will be useful to all students wherever they plan to move on to next)
- GCSE Results Day and Sixth Form Enrolment – Thursday 25 August
- Additional Sixth Form Enrolment Day – Friday 26 August
- Year 12 Sixth Form Induction Days – Monday 5 and Tuesday 6 September

Arrangements for Year 11 Examinations:

With the start of examinations, lessons will follow a slightly different pattern. If a student has an exam they must go straight to the examination room, all other students are to register as normal. It is important to stress the need for punctuality to allow everyone to be in the right frame of mind to begin an exam. Subject teachers will be providing structured lessons to prepare for their own subjects but will also be aware of the need to prepare for imminent exams and will allow silent revision in their lessons if this is the case.

This year the exams are spread over a longer period. **All students have examinations up to 23rd June, with a few following this date. In addition, everyone must remain available up to and including 29th June in the event of contingency arrangements needing to be put in place. In recognition of this, lessons will no longer be compulsory following the Spanish exam on Friday 17 June. We do however wish to stress the importance of revision and strongly advise students to attend lessons for subjects that are still to be assessed - staff will remain available to support students with their lessons in the times that they would normally teach their Year 11 classes.**

When your child attends school following Friday 17 June, for either exams or revision lessons, they must be in full school uniform. They must sign in and sign out at student reception and travel straight home after school.

Information on Leavers Assembly and Prom

We are delighted to confirm that we are finalising our Class of 2022 Leavers' Book which is packed full of happy memories, photographs from the past five years and many stories of our adventures together at CHS. The cost of the book is £5 and these can be purchased via the school's online payment system. Leavers' Books will be handed out to students during their final assembly in school.

To celebrate the end of the exam period and wish all of our students a safe and happy summer holiday, Year 11 will be invited back into school for their final assembly on 24th June at 11.20am. Students should arrive in the hall from 10.50am where students joining our Sixth Form will have their photo taken for their Sixth Form ID badge. During the assembly there will be speeches from students and form tutors, photos and videos of the past five years and a final chance to take photos together. A light lunch will be provided following the assembly. Students will then be dismissed for the final time at approximately 12.30pm and should then make their own way home. School uniform does not need to be worn but we do ask that your child is dressed appropriately please.

The Year 11 team will be looking closely at all of the data on each student, in order to decide who will be given a discount towards their Prom ticket price, based on their behaviour, attitude to learning and punctuality. This information will be shared after May half-term. If your child needs financial support in order to attend the Prom, please contact Mrs Wilson-Jones as we may be able to help with this.

As we approach your child's final few weeks at CHS before exams begin, we ask that your child continues to wear full and correct school uniform, arrives on time and asks for support if they need it. We do appreciate that some students will find this period of time challenging and we are here to help, even after your child has left at the end of their exam period. Please check the information on our website to see who else is able to help <https://www.congletonhigh.com/parents/student-welfare>.

Confirmation of arrangements for the collection of Results on GCSE Results Day:

GCSE examination results will be issued on Thursday 25 August and will be available for students to collect from 9am until 11am at school. If students are unable to collect their results on 25 August, they should submit an A4 stamped addressed envelope to Ms Casey, our Examinations Officer, in advance. We will be unable to accept telephone or email queries on 25 August.

Mr Warren will be available to address any issues that might arise regarding examination results. Miss Boulton and the Sixth Form Team will also be available to enrol students into our Sixth Form.

Please do not hesitate to contact us if there is anything you wish to discuss about the arrangements for Results Day.

Enrolment into the Sixth Form:

For all students who have met the entry requirements for their chosen courses Enrolment Day for entry into the Sixth Form at Congleton High School is **Thursday 25 August 2022**. Once students have collected their GCSE results they will be directed to see a member of the Sixth Form Team who will be positioned in the Hall; students will either be sent to enrol in the Sixth Form centre straight after collecting their results or give them information about returning on **Friday 26 August 2022** to enrol then instead.

If students are unable to enrol with us on 25 or 26 August, please let Miss Boulton know before 1 July. It would also be helpful if you could let Miss Boulton know if you have changed your mind about any aspect of your application at this stage by emailing jboulton@congletonhigh.com

We have now constructed the Year 12 Option Blocks for September 2022-2023 and will send this information to you in the coming weeks.

All students who have submitted an application form for the Sixth Form should have received a letter offering them a place subject to meeting the entry requirements for their chosen subjects, as detailed in our CHS Sixth Form Course Details 2022-2023 at <https://www.congletonhigh.com/sixth-form/how-to-apply>. If, when you receive your GCSE results, you have not achieved the entry requirements for your original choice of subjects, it may be that you have suitable grades to study alternative subjects, which could still support you in moving forward with your careers plans. If you are in this position you will be able to discuss this in detail on Friday 26th August when you come to enrol. It is also likely that some of you will still wish to apply to our Sixth Form even though you have not previously applied. Students in this situation are also encouraged to talk to Miss Boulton informally about this at any time. If you should have any urgent queries during the summer holiday, please email Miss Boulton, on jboulton@congletonhigh.com

Enrichment

For those students returning to study in the Sixth Form we have planned various Enrichment opportunities to support progression to post-18 pathways, whether this be to university, an apprenticeship or to work. We have attached a booklet detailing the various opportunities that were offered to the current Year 12, most of which will be offered again to our Year 11 students as they enter Year 12. We would encourage students to look at these opportunities in advance of Enrolment Day in August to help them decide what they wish to be involved in, as they will also need to choose their Enrichment option when they enrol. Looking ahead, all students in Year 12 will have a week of Work Experience in the Summer Term of 2023.

Sixth Form Bursary

We are keen to ensure that transport costs do not create a barrier to any student wishing to study in our Sixth Form. We have a Transport Bursary Fund whereby no Sixth Form student travelling on the bus to school need pay more than £1 each way on their journey. Congleton High School will subsidise the remaining transport costs, refunding them at the end of each term, when students submit their tickets as proof of expenditure. If you travel to school by bus or wish to explore how we may be able to support you if you incur other transport costs, you can make an application for support/assistance with your costs by completing an application form and returning it to our Finance Department. Information documents and application forms for the Transport Bursary Fund (and the 16-19 Bursary Fund) can be obtained from Student Reception or can be downloaded from our website by visiting <https://www.congletonhigh.com/sixth-form/how-to-apply>, and scrolling down to the 'How To Apply: Documents' section. The deadline for Transport and 16-19 Bursary Applications is Friday 23 September 2022.

Year 11 Transition to Sixth Form Days, Transition Tasks and Year 12 Induction

We want to let you know about the Sixth Form Transition activities that we have put together to prepare students for their transition into Sixth Form life. However, we have also taken into account that some students have planned to study elsewhere post-16 and the activities that we have planned will be helpful to support their journey too. Therefore, all students will be invited to take part in the transition programme and will hopefully find the activities useful, whatever their plans. Scheduled sessions will be taking place on Tuesday 5 and Wednesday 6 July. Sessions will involve some life skills sessions on topics requested by Year 11 students, such as budgeting and financial planning; getting a part time job; information on learning to drive (including how to apply for a provisional licence, insuring a car etc.) developing resilience and an A Level mind-set; and keeping safe as independence increases, as well as a session with a local employer; Day 2 will involve a trip to a university which will be informative and fun and will reinforce some of the

messages from Day 1, in particular fostering the A Level mind-set needed for success. The order of the days of these activities may slightly change as speakers are still confirming their availability. We will write to you again once the schedule is finalised – students will also have access to the programme of activities on Satchel and on Teams (Year 11 Transition Team) from 17 May.

Students who are progressing to study in Congleton High School's Sixth Form will be also issued with transition tasks to help them prepare for their A Level or vocational study which staff will expect to be completed for September. Students who are moving on to other institutions are also welcome to use these tasks to help them to prepare for their courses. More information on this will be on the Year 11 Transition Team from 17 May.

Furthermore, all students will be reminded of the online careers package, Start, that they all have access to - this has information on the local job market, careers and routes into them, as well as tips on CV writing, preparation for interviews.

Additionally, we have access to various online opportunities where students can gather more information to support their transition to Sixth Form life, complete short courses and gain certificates that are recognised by employers. The Open University (Open Learn) and organisation, Future Learn also offer many free short courses which may also be of interest to some students. Links will be issued via Satchel and the Year 11 Transition Team.

Lastly, for those students who have indicated that they wish to pursue a career in medicine, we are hoping, as in previous years, to access a workshop run by the Keele School of Medicine. We would like students to let us know if they are interested in a career in medicine by emailing Mrs Sadat-Shafai by 25 May on jsadatshafai@congletonhigh.com. We will e-mail students and parents with more details of these events in the coming days and weeks.

We are looking forward to seeing students after the summer, refreshed and ready to start the next exciting phase. The first day back for students starting in Year 12 is Monday 5 September. Students will be involved in induction activities on Monday 5 and the morning of Tuesday 6 September.

If you have any further questions, please contact the following members of staff dependent on your query:

- Leavers' Assembly / Leavers' Book / Prom – Mrs Wilson-Jones - fwilsonjones@congletonhigh.com
- Exams – Mr Warren – mwarren@congletonhigh.com
- Sixth Form Enrolment / Enrichment / Sixth Form Bursary / Year 11 Transition Days and Tasks / Year 12 Induction – Miss Boulton – jboulton@congletonhigh.com

Kind regards



Mr Barlow
Headteacher