



Congleton High School

Achieving Success Together

Congleton High School
Box Lane, Congleton
Cheshire, CW12 4NS
T: 01260 730123
E: enquiries@congletonhigh.com
t: @ CongletonHS
www.congletonhigh.com
Headteacher: Mr J Barlow
BA (Educ) Hons, NPQH

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Dear Parent / Carer

Re: Year 12 Summer Term Update

UCAS / Apprenticeship Personal Statement Workshop – Wednesday 22 June:

On Wednesday 22 June we will be holding a UCAS afternoon from 1pm in the Common Room - this will be tailored to the needs of students in Year 12. During this session, Miss Boulton will be explaining the UCAS and apprenticeship application process and how to write a personal statement for both Apprenticeship and UCAS applications and I will be focusing on re-visiting exam study, the A Level Mindset and super-curricular activities. Attendance is compulsory and will be an important step in ensuring the UCAS/Post-18 Application day (information below) and the transition into Year 13 are successful.

We will also be posting resources on Teams that will help them with the application process for Apprenticeships and UCAS. We advise, on the back of this session, that students who are considering university look at when there are Open Days that they can attend over the summer – this will be an important part of the process of choosing the right university.

Year 12 RE and Philosophy Stop Morning - Thursday 23 June:

All Year 12 students are expected to attend the RE and Philosophy Stop Morning on Thursday 23 June which will involve speakers delivering sessions on a range of topics. One of the topics will be on Consent and we have a member of staff from a Prison coming to talk about interesting issues that they face in their work. Hearing about and taking part in discussions on days such as this help students to develop the higher order thinking required to access high grades in the A Level and Level 3 vocational courses that students are currently taking, as well as preparing them well for such debating topics at university or in higher level Apprenticeships.

Student Leadership Applications - Thursday 23 June:

Well done to those students who have applied for Student Leadership positions – interviews will be held on Thursday 23 June. Students will be informed about individual appointment times. We wish all applicants the very best in their interviews.

Progress Examination Resits:

We congratulate Year 12 on preparing for their Progress Examinations. Whilst most students have done very well, there are a few people who perhaps did not prepare thoroughly enough or for whom the assessment did not go well on the day. If this is the case students may be required to re-sit a paper / both papers for a subject. These re-sits will happen during the week beginning 4 July and students should prepare thoroughly for them to ensure that they are able to move into Year 13. Staff

have planned a programme of intervention to help students prepare for these re-sits if they have them.

Year 12 Mentoring Day - Thursday 7 July:

On Thursday 7 July we will be holding a Mentoring Day for Year 12 students. Students will be invited to attend a 20 minute meeting with their Form Tutor or a member of the Sixth Form team. They will review academic progress in Year 12 and discuss their plans for Year 13. Parents / carers are welcome to join their son/daughter at the meeting. If parents / carers wish to attend they must sign in at the Sixth Form building, attend the mentoring appointment and sign out; as other students are in lessons, parents and carers must not walk around the school. Students will not all be expected to be in school for the remainder of that day but attendance at the meeting is compulsory and is a condition of progression into Year 13. If a student is behind on their coursework / homework, they may be required to be in all day to complete outstanding work as well as attending their interview – students and parents will be informed if this is the case. The time of your son/daughter's mentoring interview will be communicated to them directly (face to face and / or via email / Teams). It is each student's responsibility to confirm their appointment time if they are unsure. Students should have made their appointment by Friday 1st July.

Work Experience - Monday 11 July – Friday 15 July:

Following this, Year 12 students will be on Work Experience from Monday 11 July – Friday 15 July. Students who have not organised their work experience for this week will be expected to be in school.

UCAS and Apprenticeship Preparation Day - Thursday 18 July:

On Thursday 18 July, students will be required to be in school – students are being given a day to work solely on their UCAS/apprenticeship/employment plan and applications, with support from the Sixth Form team – attendance is compulsory.

By September we expect students to have completed:

- Their UCAS form if they are applying to University (they may not have decided on all university choices by this point) – we would encourage any student who is unsure about whether to apply to university or not to do this anyway to save stress in September
- A first draft of their personal statement (for both those applying to university and apprenticeships)
- A CV
- A draft letter of application (for those students applying for an apprenticeship / job)

Looking ahead to September:

- Students return to school on Monday 5 September
- To ensure that students maintain the momentum to keep preparing for the final external assessments in the summer of Year 13 and to aid memory retention, **students will be required to continue to consolidate work over the Summer to prepare for their next set of internal assessments in September 2022.** This helps staff to continue to build up a picture which enables us to accurately predict students' predicted grades for University and Apprenticeship applications.
- There will be a Year 13 and 14 Parents Information Evening provisionally scheduled for 15 September. This will include information on supporting students with their studies and post-18 plan, including university.

Summary of what students should be doing now:

- Researching Post-18 plans (e.g. looking at potential university courses / attending open days / researching possible apprenticeship routes)

- Completing the tasks outlined above relating to university and apprenticeship application preparation i.e. the UCAS Form / Personal Statement / CV / letter of Application
- Completing consolidation work over the Summer to prepare for their next formal assessment in September
- Working on any targets set in Intervention plans set by their teachers (if appropriate)
- Working on any personalised targets set as part of the Mentoring Day on 7 July

The Form Tutor continues to be your first point of contact if you have issues or queries concerning your son/daughter but please do not hesitate to contact me if there is anything you wish to discuss about the arrangements for the Summer Term.

Yours faithfully



Miss J Boulton
Assistant Headteacher



Mr P Franklin
Assistant Leader of Sixth Form