Design Brief Specification Initial ideas Sketching Soldering Ruler Acrylic Coping saw Flat file Round file Half round file Wet and dry Evaluation Mechanism Pillar drill Strip heater Target audience function	thermosetting component resistor LED Soldering iron Soft wood Hard wood Jack plane Tenon saw Finger joint Tri square Architecture Clients Organically Visualise Structure Analyse Furniture Perspective	Pinking shears Tailors chalk Thread Fabric Dye Needle Presser foot Stitch Plate Feed Dogs Stitch width Stitch length Tension dial Bobbin Satin Stitch Straight stitch Quilting Couching Sequins Buttons		
Time scale environment durability Chuck key Thermoplastic	Seam allowance Lay planning Applique Trapunto Embroidery Shears			

Symbol	Meaning		
SP	Spelling error		
Р	Punctuation error		
٨	Missing word		
ww	Wrong word		
Gr/ Exp	Grammar/ expression issue		
1	New sentence		
// or NP	New paragraph		
P-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0	Word underlined = mistake		
0	Letter circled – capital. Punctuation circled – wrong punctuation. Empty space circled – missing punctuation		
www	What went well		
EBI	Even better if		
NS	Next step		
Blue dot	Incomplete classwork, homework corrections, EBIs not actioned. 3 blue dots = H3		

Presentation Monitoring

Ensure date, title and CW/HW is written on every piece of work Ensure all of the above are underlined with a ruler Ensure handwriting is as neat as it can be

Presentation Monitoring number	Date (from and to)	Teacher comments	