

September 7th 2023

**Welcome**

What a day! After six weeks without any Conway children it is such a delight to be back in school. The children are happy to be back, and we have really enjoyed seeing such big smiles and hearing what everyone has been up to. We would like to extend a huge Conway welcome our new faces: Miss Kennedy to Year 4, Miss Ghelle to Year 5, Mr Hopkins to our site team, Mrs Kaur to our kitchen team and to Mrs Khan who has come back to us after some time away. We also congratulate Miss Gardiner who got married over the summer and will now be known as Mrs Demills. We have had a fantastic start to the term as a staff team and can’t wait to share our enthusiasm with the children.

**The Staff Team**

We have carefully considered how we can best support every child to make exceptional progress throughout the academic year. As such, some year groups now have additional adults. I am sure you already know who your child’s teacher is, but just in case:

**Year Six:** Mr Singh (6PS), Mrs Davies (6SD), Mr Downing (6MD). They will be supported by Mrs Shaheen and led by Mr Wheldall.

**Year Five:** Mrs Yasin and Mrs Begum (5YB), Mr Brodrick (5B) and Miss Ghelle (5G). They will be led by Miss Jehangir.

**Year Four:** Miss Zulfiqar (4Z) and Miss Kennedy (4K). They will be supported by Mrs Bi and led by Mrs Hoque and Miss Jehangir.

**Year Three:** Mrs Shazad (3S) and Mrs Khan (3K) who will initially class share for a short period with Mr Wheldall primarily, and supported by Miss Younis, Mrs Majid and Mrs Mehreen. They will be led by Miss Jehangir.

**Year Two**: Miss Lewis and Miss Rukhsar (2LR) and Miss Bibi (2B). They will be supported by Miss Bibi and Mrs Saunders. The team will be led by Miss Lewis.

**Year One:** Mrs Yousaf (1Y) and Mrs Aslam (1A) supported by Mrs Begum, Miss Cocks and Miss Gibbins. They will be led by Miss Lewis.

**Reception:** Miss Day (RD) who also leads both Reception and Nursery and Mrs Shwalbe (RS). They are supported by Mrs Jagpal, Mrs Akhtar and Mrs Begum.

**Nursery:** Mrs Demills supported by Mrs Uddin and Mrs Begum.

**SEND:** Mrs Begum and Mrs Medlicott.

**Timings of the school day**

The gates will continue to open at 8:30 with a ten- minute window for pupils to arrive at school. We encourage everyone to arrive at school as close to 8:30 as possible as this gives the children extra time for learning – it is when teachers have the time for 1:1 reading – if your child is arriving at 8:4o or is regularly late, they will not have so many opportunities.

The school day will now finish at 3:15 pm every day, please be prompt, we had a number of children regularly being collected after the day finished last term. This is often upsetting for pupils and, if it is a regular occurrence, will become a safeguarding concern.

As before, all children will be lined up on the playground before we open the gates at the end of the day to add an additional layer to our safety procedures so, please do be patient with us whilst the children become used to their new class and expectations.

As our building works are now complete, we will revert back to only opening the Conway Road gate for visitors throughout the school day once the children have entered. Other gates will be locked and so access will not be possible. Please use the Conway Road gate if you need to enter the school during the school day.

**Curriculum Meetings**

Next week each year group will be holding a curriculum meeting. This is an opportunity for you to meet with your child’s teachers and find out how you can support them with their learning this half term and also enjoy a cup of tea and a biscuit! For Y6 parents we will also be providing information on the secondary school application process. There will be home learning agreements to be signed for Year 4 and Year 6 pupils so that laptops can be sent home.

Meetings will be at 8:45.

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| Monday: Year 2 | Tuesday Y6 | Wednesday Y4 | Thursday Y5 | Friday Y3 |

Year 1 will hold their meeting at 2:45 on Wednesday – please enter through the Conway Road entrance.

**RAAC**

I am sure many of you have seen the news around school closures due to unsafe buildings. Conway is an old Victorian school and so remains unaffected by this issue.

**Uniform**

Most of our children are looking very smart in their uniforms and it is lovely to see the sea of blue across the school. As a reminder- skirts and trousers are not permitted to be worn together; it is one or the other. No hoop or dangly earrings can be worn – this is for safety reasons. School shoes should be plain black – no colourful trainers! On PE days all pupils should come to school in their PE kit. This kit includes wearing their blue school jumper – not a hoody or zip up top. On PE days these year groups may wear trainers.

With the cost-of-living crisis affecting many, please don’t hesitate to speak to Mrs Shafiq about any funding or support we can provide.

**Attendance**

Children must attend school each day and be on time. Please make sure your child has appointments before or after school where possible and only keep them off if they are unwell. As always, we will not authorise extended leave or holidays in term time. I am sure you will agree the children need to be in school every day to do well in school and to develop important life habits.

**Parental Engagement/Communication**

We use Marvellous Me to communicate with parents, along with letters and email. If you need to request a Marvellous Me account, please speak to the school office. Coffee mornings for parents will resume this term.

May I take this opportunity to thank you for your continued support as we look forward to a busy and exciting academic year.

Best wishes,

Mrs Eaton