



CORPUS CHRISTI CATHOLIC PRIMARY SCHOOL

ONE BODY, MANY PARTS

Halton Moor Avenue, Leeds, LS9 0HA

Tel: 0113 248 3095

Head Teacher: Mrs W M Walsh

February 2021

Dear Parents / Carers,

We are looking forward to welcoming **all** children back to school on **Monday 8th March 2021**. Please note that there will still be restrictions in place and read the following information to familiarise yourself with the routines and systems which school will be implementing. We ask that you help us to create the safest possible environment by following the guidance below and by also following the wider public health advice from the government.

Does my child have to attend school?

- Yes. Attendance at school is mandatory. All pupils are expected to return to school other than children who are clinically extremely vulnerable and parents must provide a copy of their shielding letter.
- The usual procedures apply if your child is unable to attend school, you should call school if your child is unable to attend before the start of the school day providing a reason for absence. We will contact you if this does not happen. This is to ensure all safeguarding procedures are followed and that the children in our care are accounted for.

Arrangements for the start and end of the school day when you are dropping off/collecting your child(ren):

- The one-way system to enter and exit the school premises at the start and end of each school day will be back in operation.
- Please **do not arrive too early** as it clogs up the queue and stops the free flow of parents and children. If you do arrive ahead of time, please wait out of the queue on the opposite side of Neville Road or further towards the College.
- Queue in single file and please do not stop to talk with each other as this can slow down the flow and block the pavement.
- Please do not try to enter the school grounds in front of people waiting in the queue.
- All parents/carers and anyone over the age of 11 collecting children from school should wear a face covering which covers the **mouth and nose** whilst on the school site (unless they have a medical exemption for wearing a face covering on the school site).
- Only one person comes on to the school site to drop off/collect children to minimise the number of people on the school grounds. Any parent/carer who has to bring younger siblings on to the school site must ensure that they hold their hands to prevent them from running around the school site.
- Make sure that your child(ren) walk with the adult and do not run ahead especially going out of school down the path at the side of the parish or play on the steps of Corpus Christi Church.
- That parents and carers leave the school site as soon as they have collected their child/children and do not engage in conversation with other parents and carers on the school site. This is due to the fact that we need to keep the flow of pupils exiting school moving.
- Ensure that you are maintaining social distancing rules on the school grounds at all times.
- Ensure everyone who is collecting your child knows what is expected and that they follow this guidance

Staggered drop off and collection times

- Please find below the staggered drop off and collection times which will be in place. We ask that parents and carers adhere to the drop off and collection times as stated in the tables below to ensure that there are not large gatherings at the school entrance. It is essential **all children are only waiting in the queue on Neville Road at the allocated time and collected on time** in order to maintain the systems in place.

| Class | Start Time |
|--|------------|
| Pupils in Year 5, Year 5/6 and Year 6 and their younger siblings | 8:40am |
| Pupils in Year 3/4 and Year 4 and their younger siblings | 8:45am |
| Pupils in Year 2 and Year 2/3 and their younger siblings | 8:50am |
| Pupils in Year 1 and Reception | 8:55am |

- **Siblings will need to be dropped off at the allocated time for the oldest sibling.**

For example,

- If you have a child in Year 6 and Year 1, you would drop both children at school at 8:40am
 - Whereas if you have a child in Y3/4 , Year 2 and Year 1 you would drop off all three children at school at 8:45am
- On arrival, please say goodbye to your child before reaching the gate and then your child can make their way to their allocated entrance. Staff will be stationed to ensure that pupils arrive into their classrooms safely.

| | Finish Time | Door |
|--|---------------|--|
| Sibling groups of sisters and brothers in Reception to Year 6 | 3:00pm | As below |
| Pupils in Year 1 and Reception with no siblings | 3:00pm | Reception- Reception classroom door Year 1- Lower Hall door |
| Pupils in Year 2 and Year 2/3 with no siblings | 3:05pm | Year 2- Lower Hall door Year 2/3 – Rear door |
| Pupils in Year 3/4 and Year 4 with no siblings | 3:10pm | Top hall door |
| Pupils in Year 5, Year 5/6 and Year 6 with no siblings | 3:15pm | Front door |

- Please collect sibling groups at 3.00pm.
- At the end of the day, please ensure you arrive promptly and maintain social distancing. Class teachers will send your child to you, please do not leave the one-way system, this will form a continuously moving queue.
- Year 5 and 6 parents will need to give written permission for a child to walk home on their own.

What can my child bring to school?

- Your child can bring their own book bag containing their reading books. Please do not bring pencil cases or other stationery as this will be provided in school.
- A named water bottle which contains water not juice.
- Packed lunches are allowed if your child is not having a school dinner.
- Book bags and packed lunch boxes need to be cleaned daily.
- For Year 5 and 6 children, who walk home on their own, mobile phones can be brought into school but must remain switched off and be handed into safe keeping as per the school's policy.

What must my child wear for school?

- Children will all come to school in correct school uniform each day.
- On the days when children have PE, they will continue to wear their school PE kit and plain black trainers to school and remain in it all day. PE lessons commence from week beginning 8th March. Teachers will inform you of your child's PE days via Class Dojo (Y1-6) and Tapestry (Reception).

What is in place to keep my child safe?

- Children will be supported by staff in school to maintain good hygiene practice through regular hand sanitising and hand washing. Staff will ensure that all children clean their hands thoroughly and more often than usual including when they arrive, when they return from breaks, when they change rooms, before and after eating and after using the toilet. We will also be promoting the "Catch it, kill it, bin it" approach to ensure good respiratory hygiene.
- Children will continue to remain in their bubbles in much the same way as when pupils returned to school in September. Consistent groups reduce the risk of transmission by limiting the number of pupils and staff in contact with each other to only those within the group.
- Break times and lunchtimes will be staggered.
- Teaching staff will be keeping windows open to ensure that classrooms are well ventilated at all times.
- There will be no whole school Collective Worship or whole school gatherings.
- There will be enhanced cleaning of frequently touched surfaces.
- PPE equipment will be available in every classroom and in key areas in school if a child becomes unwell.
- Our normal school rules apply, please see a member of staff if you need more information.

Asymptomatic Testing Programme for Primary School Staff

In primary schools, all staff can opt into to the asymptomatic testing programme. Staff opting in to this programme are provided with rapid lateral testing flow devices (LFD) which they carry out on a twice weekly basis. The purpose of the testing is to identify any members of staff who may be infectious but do not have any COVID-19 symptoms. The DFE has stated that pre-school children and primary aged pupils do not need to be regularly tested and Public Health England has advised there are currently limited public health benefits attached to testing primary pupils with LFDs.

Am I allowed to enter school?

- We ask that you refrain from entering the school. If you do need to speak to a class teacher, please contact via Class Dojo (Y1-Y6) or Tapestry (Reception) or by phoning the school office, and they will contact you as soon as they can. If it is an urgent message, please phone the school office in the first instance or try and speak to member of staff on the school gate, maintaining a 2-metre distance at all times.
- Please wear a face mask which covers your **mouth and nose** when you are on school grounds to protect everyone.

What happens if a child or member of staff becomes unwell?

- If anyone in the school becomes unwell with a new, continuous cough or a high temperature or has a loss of or change in their normal sense of taste or smell (anosmia), they will be sent home and advised to follow the guidance which sets out that they must arrange to have a test to see if they have coronavirus (COVID-19).
- Other members of their household including any siblings should self-isolate for 10 days from when the symptomatic person first had symptoms.
- If a pupil is awaiting collection, they will be moved to a room on their own where they can be cared for by an adult. PPE will be worn by staff caring for the pupil while they await collection.

Actions to take re: COVID-19 for parents/carers and children

A small number of children and young people may be unable to attend in line with public health advice to self-isolate. You should not send your child to school if they:

- Are showing one or more coronavirus (COVID-19) symptoms
- Live in a household with someone who has symptoms
- Someone in their support bubble has symptoms and they have been in close contact with them since the symptoms started or during the 48 hours before they started
- Have tested positive, even if they do not have symptoms
- Live in a household with someone who has tested positive, even if that person does not have symptoms
- Are a close contact of someone who has coronavirus (COVID-19) (please contact school to check)
- Are required to self-isolate for travel-related reasons i.e. they are required to quarantine having recently visited a red list travel ban country (see government guidance for list of countries)

Breakfast Club

Breakfast club will reopen on Monday 8th March. Please reply to the text to confirm if you still require your child's place. If you would like to apply for a place, please contact the school office either by phone or email admin@corpusprimaryleeds.org or send a message on Class Dojo (Y1-Y6) or Tapestry (Reception) and we will let you know if there are places available. Please note payment must be paid in advance.

After School Clubs

After school clubs will begin again in the week beginning 15th March as we need to get everyone back in and settled first.

Home Learning next week

Please continue with the daily remote learning for the last week- you are doing an amazing job! Lost learning is lost learning so please, please, please keep going and doing your best. We are so grateful for your time and effort teaching your children at home. It is not long now... there is light at the end of the tunnel!

Thank you for your continued co-operation as we continue to ensure all of the previous measures which were put in place are maintained. Staff have worked tirelessly to provide an environment and curriculum so children can continue to learn and feel safe whilst ensuring the safety of all pupils, staff, parents and carers.

We are all in this together and your continued support and patience is very much appreciated.

Let's keep going. Follow the rules. Stay safe. Stay strong. Stay well. Protect each other.

God Bless

Mrs Walsh and the team at Corpus Christi Catholic Primary

