



# CORPUS CHRISTI CATHOLIC PRIMARY SCHOOL

ONE BODY, MANY PARTS

Autumn 2021

Dear Parents / Carers,

Please read the following information in conjunction with the Outbreak Management to familiarise yourself with the routines and systems which school may need to implement to manage a COVID19 outbreak in the school or the community.

## Re-introduction of bubbles

| Bubble   | Classes                          |
|----------|----------------------------------|
| Bubble A | Reception 1, Reception 2, Year 1 |
| Bubble B | Year 1/2, Year 2/3, Year 3       |
| Bubble C | Year 4, Year 5, Year 5/6, Year 6 |

## Arrangements for the start and end of the school day?

### When you are dropping off/collecting your child(ren):

- The one-way system to enter and exit the school premises at the start and end of each school day will still be in operation.
- Please **do not arrive too early** as it clogs up the queue and stops the free flow of parents and children. If you do arrive ahead of time, please wait out of the queue on the opposite side of Neville Road or further towards the College.
- Queue in single file and please do not block the pavement.
- Please do not try to enter the school grounds in front of people waiting in the queue.
- Please minimise the number of people dropping off/collecting children to one adult. Any parent/carer who has to bring younger siblings on to the school site must ensure that they hold their hands to prevent them from running around the school site.
- Make sure that your child(ren) walk with the adult and do not run ahead or play on the steps of Corpus Christi Church.
- Ensure everyone who is collecting your child knows what is expected and that they follow this guidance

### Staggered drop off and collection times

- Please find below the staggered drop off and collection times which will be in place. We ask that parents and carers adhere to the drop off and collection times as stated in the tables below to ensure that there are not large gatherings at the school entrance. It is essential **all children are only waiting in the queue on Neville Road at the allocated time and collected on time** in order to maintain the systems in place.

| Class  | Start Time |
|--|------------|
| Pupils in Year 5, Year 5/6 and Year 6 and their younger siblings | 8:40am     |
| Pupils in Year 3 and Year 4 and their younger siblings           | 8:45am     |
| Pupils in Year 1/2 and Year 2/3 and their younger siblings       | 8:50am     |
| Pupils in Year 1 and Reception                                   | 8:55am     |

- **Siblings will need to be dropped off at the allocated time for the oldest sibling.**

For example,

- If you have a child in Year 6 and Year 1, you would drop both children at school at 8:40am
- Whereas if you have a child in Y3/4, Year 2 and Year 1 you would drop off all three children at school at 8:45am
- On arrival, please say goodbye to your child before reaching the gate and then your child can make their way to their allocated entrance. Staff will be stationed to ensure that pupils arrive into their classrooms safely.

|  | <b>Finish Time</b> | <b>Door</b>  |
|--|--------------------|--|
| Pupils in Reception 1, Reception 2, Year 1 and with no siblings      | <b>3:05pm</b>      | Reception 1 and 2- Reception classroom door<br>Year 1- Lower hall door             |
| Pupils in Year 1/2, Year 2/3 and Year 3 with no siblings             | 3:10pm             | Year 1/2- Upper hall door<br>Year 2/3 – Lower hall door<br>Year 3- Upper hall door |
| Pupils in Year 4, Year 5, Year 5/6 and Year 6 with no siblings       | 3:15pm             | Year 4- Rear door<br>Year 5- Side door<br>Year 5/6 and Year 6- Front door          |
| <b>Sibling groups of sisters and brothers in Reception to Year 6</b> | 3:20pm             | <b>As above</b>  |

- Please collect sibling groups at 3.20pm.
- At the end of the day, please ensure you arrive promptly and maintain social distancing. Class teachers will send your child to you, please do not leave the one-way system, this will form a continuously moving queue.
- Year 5 and 6 parents will need to give written permission for a child to walk home on their own.

#### **What can my child bring to school?**

- Your child can bring their own book bag containing their reading books. Please do not bring pencil cases or other stationery as this will be provided in school.
- A named water bottle which contains water not juice.
- Packed lunch if your child is not having a school dinner.
- For Year 5 and 6 children, who walk home on their own, mobile phones can be brought into school but must remain switched off and be handed into safe keeping as per the school's policy.

#### **What must my child wear for school?**

- Children will all come to school in correct school uniform each day.
- On the days when children have PE, they will wear their school PE kit and plain black trainers to school and remain in it all day. Teachers will inform you of your child's PE days vis Class Dojo (Y1-6) and Tapestry (Reception).

#### **What is in place to keep my child safe?**

- Children will be supported by staff in school to maintain good hygiene practice through regular hand sanitising and hand washing. Staff will ensure that all children clean their hands thoroughly and more often than usual including when they arrive, when they return from breaks, when they change rooms, before and after eating and after using the toilet. We will also be promoting the "Catch it, kill it, bin in" approach to ensure good respiratory hygiene.
- Children will be in bubbles in much the same way as when pupils returned to school after the lockdowns. Consistent groups reduce the risk of transmission by limiting the number of pupils and staff in contact with each other to only those within the group.
- Break times and lunchtimes will continue to be staggered.
- Teaching staff will keep windows open to ensure that classrooms are well ventilated at all times.
- There will be no school Collective Worship or whole school gatherings.
- There will be enhanced cleaning of frequently touched surfaces.
- PPE equipment will be available in every classroom and in key areas in school if a child becomes unwell.
- Our normal school rules apply, please see a member of staff if you need more information.

#### **Asymptomatic Testing Programme for Primary School Staff**

In primary schools, all staff can opt into the asymptomatic testing programme. Staff opting in to this programme are provided with rapid lateral testing flow devices (LFD) which they carry out on a twice weekly basis. The purpose of the testing is to identify any members of staff who may be infectious but do not have any COVID-19 symptoms.

### Entry to the school building

- We will ask you to refrain from entering the school building. If you do need to speak to a class teacher, please contact via Class Dojo (Y1-Y6) or Tapestry (Reception) or by phoning the school office, and they will contact you as soon as they can. If it is an urgent message, please phone the school office in the first instance or try and speak to member of staff on the school gate, maintaining a 2-metre distance at all times.
- Please wear a face mask which covers your **mouth and nose** when entering the school building to protect everyone.

### What happens if a child or member of staff becomes unwell?

- If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow the guidance which sets out that they must arrange to have a PCR test to see if they have coronavirus (COVID19).
- If a pupil is awaiting collection, they will be moved to a room on their own where they can be cared for by an adult. PPE will be worn by staff caring for the pupil while they await collection.
- Other members of their household including any siblings should follow current government guidance.

We are all in this together and your continued support and patience if we need to reintroduce control measures is very much appreciated.

God Bless,  
Mrs Walsh and the team at Corpus Christi Catholic Primary School

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