



CORPUS CHRISTI CATHOLIC PRIMARY SCHOOL

ONE BODY, MANY PARTS

September 2021

Dear Parents / Carers,

We are looking forward to welcoming **all** children back to school on **Tuesday 6th September 2021**. Please read the following information to familiarise yourself with the routines and systems which school will be implementing as we return to school after the Summer break. We ask that you help us to create the safest possible environment by following the guidance below and by also following the wider public health advice from the government.

Does my child have to attend school?

- Yes. Attendance at school is mandatory.
- The usual procedures apply if your child is unable to attend school. You should call school before the start of the school day if your child is unable to attend providing the reason for the absence. We will contact you if this does not happen. This is to ensure all safeguarding procedures are followed and that the children in our care are accounted for.

What are the arrangements for the start and end of the school day?

When you are dropping off/collecting your child(ren) :

- The one-way system to enter and exit the school premises at the start and end of each school day will continue to be in operation.
- Please **do not arrive too early** as it clogs up the queue and stops the free flow of parents and children.
- Queue in single file and please do not block the pavement.
- Please do not try to enter the school grounds in front of people waiting in the queue.
- Please try to minimise the number of people dropping off/collecting children. Any parent/carer who has to bring younger siblings on to the school site must ensure that they hold their hands to prevent them from running around the school site.
- Make sure that your child(ren) walk with the adult and do not run ahead or play on the steps of Corpus Christi Church.
- Ensure everyone who is collecting your child knows what is expected and that they follow this guidance.

Drop off times

- We will operate a **free flow entry from 8.40-8.50am**.
- On arrival, please say goodbye to your child before reaching the gate and then your child can make their way to their allocated entrance. Staff will be stationed to ensure that pupils arrive into their classrooms safely.

Collection times

Classes	Finish Time	Door
Pupils in Reception 1 and 2, Year 1 , Year 1/2, Year 2/3 with no siblings in Year 3-6	3:15pm	Reception- Reception classroom door Year 1- Lower hall door Year 1/2- Upper hall door Year 2/3 – Rear door
Pupils in Reception 1 to Year 2/3 with older siblings Pupils in Year 3, Year 4 Pupils in Year 5, Year 5/6 and Year 6	3:20pm	As above Year 3- Lower hall door Year 4- Top hall door Year 5- Side door Year 5/6 and Year 6- Front door

- At the end of the day, please ensure you arrive at the correct time. Please do not leave the one-way system; class teachers will send your child to you as this will facilitate a continuously moving queue.
- Year 5 and 6 parents will need to give written permission for a child to walk home on their own.

What can my child bring to school?

- Your child can bring their own book bag containing their reading books. Please do not bring pencil cases or other stationery as this will be provided in school.
- A named water bottle which contains water not juice.
- Packed lunch in a wipeable bag if your child is not having a school dinner.
- For Year 5 and 6 children, who walk home on their own, mobile phones can be brought into school but must remain switched off and be handed into safe keeping as per the school's policy.

What must my child wear for school?

- Children will all come to school in correct school uniform each day.
- On the days when children have PE, they will wear their school PE kit (tracksuit, white t-shirt and shorts) and plain black trainers to school and remain in it all day. Teachers will inform you of your child's PE days vis Class Dojo (Y1-6) and Tapestry (Reception).

What is in place to keep my child safe?

- Children will be supported by staff in school to maintain good hygiene practice through regular hand sanitising and hand washing. Staff will ensure that all children clean their hands thoroughly and more often than usual including when they arrive, when they return from breaks, when they change rooms, before and after eating and after using the toilet. We will also be promoting the "Catch it, kill it, bin in" approach to ensure good respiratory hygiene.
- Break times and lunchtimes will be staggered as school has had three break and lunch times for a number of years.
- Teaching staff will be keeping windows open to ensure that classrooms are well ventilated at all times.
- There will be enhanced cleaning of frequently touched surfaces.
- PPE equipment will be available in every classroom and in key areas in school if a child becomes unwell.
- Our normal school rules apply, please see a member of staff if you need more information.

Asymptomatic Testing Programme for Primary School Staff

In primary schools, all staff can opt into the asymptomatic testing programme. Staff opting in to this programme are provided with rapid lateral testing flow devices (LFD) which they carry out on a twice weekly basis. The purpose of the testing is to identify any members of staff who may be infectious but do not have any COVID-19 symptoms.

Am I allowed to enter the school building?

- We ask that you limit entering the school building. If you do need to speak to a class teacher, please contact via Class Dojo (Y1-Y6) or Tapestry (Reception) or by phoning the school office and they will contact you as soon as they can. If it is an urgent message, please phone the school office in the first instance or speak to Mrs Walsh or a member of staff on the school gate.
- Please wear a face mask which covers your **mouth and nose** when entering the school building to protect everyone.

What happens if a child or member of staff becomes unwell?

- If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow the guidance which sets out that they must arrange to have a PCR test to see if they have coronavirus (COVID19).
- If a pupil is awaiting collection, they will be moved to a room on their own where they can be cared for by an adult. PPE will be worn by staff caring for the pupil while they await collection.
- Other members of their household including any siblings should follow current government guidance.

We are all in this together and your continued support and patience if we need to reintroduce control measures is very much appreciated.

God Bless,
Mrs Walsh and the team at Corpus Christi

Halton Moor Avenue, Leeds, LS9 0HA

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Head Teacher: Mrs W M Walsh

