Pupil Acceptable Use Agreement for pupils in KS2

School Policy

Digital technologies have become integral to the lives of children and young people, both within schools and outside school. These technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

This Acceptable Use Agreement is intended to ensure:

- that pupils will be responsible users and stay safe while using the internet and other digital technologies for educational, personal and recreational use.
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and will have good access to digital technologies to enhance their learning and will, in return, expect the pupils to agree to be responsible users.

Acceptable Use Policy Agreement for older pupils

I understand that I must use school systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the systems and other users.

✓ I will only access computing equipment when a trusted adult has given me permission and is present.
✓ I will not deliberately look for, save or send anything that could make others upset.
✓ I will immediately inform an adult if I see something that worries me, or I know is inappropriate.
✓ I will keep my username and password secure; this includes not sharing it with others.
✓ I understand what personal information is and will never share my own or others' personal information such as phone numbers, home addresses and names.
✓ I will always use my own username and password to access the school network and subscription services such as Purple Mash.
✓ In order to help keep me and others safe, I know that the school checks my files and the online sites I visit. They will contact my parents/carers if an adult at school is concerned about me.
✓ I will always follow the **SMART** rules.
  SAFE- Don't give out personal information online.
  MEET- Never meet strangers you've met online.
  ACCEPT- Don't open emails from people you don't know. It could contain a virus.
  RELIABLE- Don't believe everything you read online.
  TELL- Tell someone if something bothers you online.

✓ I will respect computing equipment and will immediately notify an adult if I notice something isn't working correctly or is damaged.
✓ I will use all communication tools such as email and blogs carefully. I will notify an adult immediately if I notice that someone who isn't approved by the teacher is messaging.
✓ Before I share, post or reply to anything online, I will T.H.I.N.K.

T = is it true?

H = is it helpful?

I = is it inspiring?

N = is it necessary?

K = is it kind?

✓ I understand that if I behave negatively whilst using technology towards other members of the school, my parents/carers will be informed and appropriate actions taken.

Name of pupil:	
Year group	
Class	
Signed	
Date	
Parent Countersignature	
Date	