



# CORPUS CHRISTI CATHOLIC PRIMARY SCHOOL

ONE BODY, MANY PARTS

## COVID-19 UPDATE – PROPOSED WIDER OPENING OF SCHOOL

Dear Parents and Carers,

I hope you and all your loved ones are safe and well during these very unusual and difficult times and have enjoyed the warm weather and sunshine we have been so fortunate to have had. Please let us know if you need any additional support by contacting the school office or through Class Dojo.

### Thank you

To all parents and carers, well done for keeping your children safe, happy and healthy over the past 11 weeks. You have done amazingly well and your children will remember the happy times they have shared with you forever. Thank you for continuing to support your children from home with their learning and for the many messages you have sent into school letting us know about the work and activities your children are doing. We would like to thank all our key worker parents as well as our members of staff who have looked after their children for the amazing job they have all done to support our country's response to the COVID 19 pandemic. As a school community, we wish to say we are very grateful.

### Wider opening of school

Over the last couple of weeks we have looked at the best way forward giving consideration to our current staffing and available spaces within the school. Over the last two weeks we have been reorganising classrooms to accommodate small bubbles of pupils for the identified year groups of Reception, Year 1 and Year 6. These classrooms now look very different and not like a standard classroom. As a result of this consideration for the wider opening plan we will continue to give priority to the children of critical workers. This will then be followed by children in Year 6, Year 1 and Reception.

In relation to critical workers, we will continue to survey those families each week to understand the take up of places for critical workers. If you are eligible for this group and you would like to be considered for this offer you will need to inform school by Monday 8<sup>th</sup> June via [keyworker@corpusprimaryleeds.org](mailto:keyworker@corpusprimaryleeds.org) You will also need to show from your employer in writing that you are eligible for the critical worker offer and both yours and your partner's rotas of the days you are working. Consideration will then be given to this when allocating sessions. Follow the link to see the guidance in relation to critical workers which was updated on 1<sup>st</sup> June 2020.

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

### Risk Assessments and Policies

A series of comprehensive risk assessments are in the process of being finalised. These are currently in the process of being approved by our school governors. Some school policies have also been updated in order to reflect the changed environment in which children will work. These will be updated and located to view on the school website as they are approved by governors.

Halton Moor Avenue, Leeds, LS9 0HA

Tel: 0113 248 3095

Head Teacher: Mrs W M Walsh



Stephen Lawrence  
EDUCATION STANDARD

## Timetable for the wider opening of school

**School will open on the following dates to those parents who responded by 21<sup>st</sup> May with YES to our recent survey.** Unfortunately, we are unable to take any more children at this time.

For planning purposes this is the timetable for the wider opening of Reception, Year 1 and Year 6 year groups. Please be aware that in our risk assessment we do make it clear that this is provisional and is dependent a number of factors including the numbers of children returning and as a consequence the timetable may be subject to change. Whilst we hope we do not need to do this, if it was the case we would communicate with parents by text, letter Class Dojo or email giving as much notice as it practically possible.

**Parents of pupils in Reception, Year 1 and Year 6 who replied Yes in the recent survey will receive an individual letter confirming their child's provision.**

This week	Children of critical workers
Week beginning Monday 8th June	Children of critical workers ( <b>Wednesday 10<sup>th</sup> June- school closed to <u>all</u> pupils</b> )
Week beginning Monday 15th June	Children in Reception, Year 1 and Year 6 <b>whose parents replied YES in the recent survey <u>by 21st May</u></b>

### Training Day (Wednesday 10<sup>th</sup> June)

School will be closed to **all** pupils on **Wednesday 10<sup>th</sup> June**. This will be our first opportunity to meet with all school staff (socially distancing of course!) to look carefully at risk assessments and to finalise the organisation of spaces within school as well as ensuring a blended curriculum.

### Measures we have put in place

Our current provision for vulnerable children and children of key workers will remain the same as it is now. Places will remain limited and our original prioritising system will still be used.

### Pupil Well-being

Pupil well-being and safety will be our number one priority throughout our wider opening. As we acknowledged earlier, school will be very different in many ways. However, we will attempt to maintain normality wherever possible.

### Timings of the school day

Timings of the school day will be different with drop off times, break times, lunch times and pick up times all being staggered. This is so the 'social distancing' requirements are made easier to manage. Please remember 'social distancing' will be required of parents and carers too.

### Access to the school site, staggered drop off and pick up times

- All children will be expected to be dropped off and collected by an adult.
- All parents will be asked to remain outside the school building and if necessary contact school via the office on 0113 248 3095. Whilst on site, parents should socially distance from staff, other children and parents as well as on entering and leaving the school site. We will have socially distanced markers on the railings and ground to assist this. There will not be an opportunity to speak to staff during drop-off or collection times. This adheres to guidance to allow a flow of pedestrian traffic and supports our plans to limit social contact outside of class bubbles.

- A one way system will be in operation on the school site.
- Different entrances will be used for different bubbles of children with different staggered drop-off and pick-up.
- Staggered drop off and pick up times must be adhered to as it risks the safety of admin staff and pupils in other bubbles .
- Only one parent and child should enter the school site and the parent should move off immediately once the child is handed to a staff member following the one way system which is in operation.
- Parents will not be able to drop-off forgotten items or additional belongings to the school office.

## Bubbles

Following priority being given to the critical worker group, we have used the information provided by parents in the recent survey as to whether you were intending for your child to return to school. We are assigning children from Reception, Year 1 and Year 6 into small bubbles. Some families let us know that they do not intend to send their children back to school this term and we fully respect and support this view. We are currently planning for these original numbers so we can anticipate numbers in each bubble prior to the wider school opening of school. If your circumstances change either way from your initial response, you should email your request to school at [wideropening@corpusprimaryleeds.org](mailto:wideropening@corpusprimaryleeds.org) **giving a week's notice** so that we can consider the appropriate arrangements we may need to make e.g. the appropriate level of staffing etc.

- Children in Reception , Year 1 and Year 6 will be split into smaller bubbles. These will be no larger than 15 children.
- Bubbles will attend school on a rota basis.
- Bubbles will not mix with each other during the school day.
- It cannot be guaranteed that friendship groups will be assigned to the same bubbles.
- Each bubble will be designated a classroom within school which will become their classroom. The size of this room will determine how large the bubble can be.
- Each bubble will be assigned two members of staff. This will remain consistent through the course of the term (unless there is an issue with illness). Please note this may not be your child's class teacher/ teaching assistant. Wherever possible the members of staff will be those whom the children are familiar with but there may be staff who are unable to return to work at this stage so this may not always be possible.

## Classrooms

A maximum of 12 classrooms are available for use and 10 are required to accommodate the bubbles (2 x critical worker children, 2 x Reception, 3 x Y1, 3 x Y6 ). Each one has been modified in the following in a number of ways:

- Furniture reorganised to facilitate a safe distance for all staff and pupils.
- Furniture removed to allow classrooms to hold a maximum of 15 pupils safely though this depends on the size of the room.
- Some rooms have been designated 'out of bounds' as they do not allow for safe working within the Government guidelines.
- All soft furnishings, work stations and table top displays plus equipment with a soft surface or that is made from textiles such as dressing up items and soft toys have been removed so in particular provision for younger children will look very different.
- Each child will have their own desk.
- Each child will be given a set of resources pack that will only be used by themselves.

There can be no doubt that school and the classrooms within it will look very different. Photographs of some classrooms will be available on our school website prior to opening.

## Curriculum

Due to the restrictions in place, we will not be able to offer our usual broad and balanced curriculum. However, we will ensure all children (both at school and at home) have access to high quality topics and stimuli. Within school, our priorities will be:

- PSHE and the emotional wellbeing of our pupils
- Phonics for Reception and Year 1
- The core skills in English and Maths
- RE and Spiritual development
- PE and being healthy – Mr Deveney will continue to deliver cookery sessions to each bubble
- Topic work and key knowledge in foundation subjects

There will also be **some changes to the normal school routines:**

- Increased handwashing, hygiene and safe working practices will be taught to the children.
- Children may complete work in one designated book.
- Books will not be handled by staff.
- Staff will provide verbal feedback and whole class feedback to children.
- Homework will not be sent home.
- Reading books will not be sent home and book bags must not be sent to school.
- No pupil mobile phones will be permitted onsite.
- Coats will be kept on the back of chairs in class.
- Children with SEND will be supported as much as possible but may not receive the close 1-1 support they received previously.
- No assemblies until further notice.

## Uniform

In light of the DFE recommendations for school uniform and clothing we have decided to introduce the following timetable:

Day	Required Uniform
Monday	School PE kit
Tuesday	School uniform/Own tracksuit
Wednesday	School PE kit
Thursday	School uniform/ Own tracksuit
Friday	School PE kit

Please note the following amendments to uniform over the coming weeks:

- **Children can wear trainers all day.**
- Laced trainers must only be worn **if your child can tie their own laces.**
- School PE kit consists of a dark tracksuit, white t- shirt and dark shorts. Please remain as close to this as possible.
- There will be no changing for PE. No PE kits should be sent into school.
- All clothing should be easily washable **and must be washed daily and a new set of clothes worn each day.**

## Bringing things from home

Children will not need to bring anything to school other than

- Every child must bring **their own filled water bottle to school on a daily basis**, including those on school dinners. Further fresh water will be regularly available to children.
- A sun hat and sun cream which must have their name on and which must remain in school until the end of term, and children should be aware of how to apply it themselves. Staff will not apply sun cream for any pupil.

## Medication

- All inhalers, epi-pens and medicines should be updated by parents and sent into school, clearly labelled before their child returns to school. Children will not be able to access school without their necessary medication.

## Break times and

- Each bubble will have a staggered morning break in a designated outside space.
- Use of equipment in the playground will be limited, if used at all but we will encourage children to be as active as possible during any timetabled breaks.
- PE lessons will take place outdoors in all weathers. Children must be dressed appropriately for the weather.

## Lunch times

- Every child must bring their own filled water bottle to school on a daily basis, including those on school dinners. This can be your child's own water bottle. Further fresh water will be regularly available to children.
- Lunch will be eaten in classrooms, with staggered access to a designated outside time.
- School will be providing a lunch for children in Rec, Y1, and any child of a critical worker in Reception, Year 1 and Year 2 under the universal free meal system. Year 6 pupils and the children of critical workers in Years 3, 4 and 5 are able to purchase a school meal. Menus will be available on Class Dojo and the school website.
- Year 6 pupils and the children of critical workers in Years 3, 4 and 5 may bring a packed lunch from home which must be in a disposable plastic bag. Please try to maintain healthy standards wherever possible.

## Home Learning

We will continue to provide as much home learning as possible for those children who are not attending school in all year groups. We are very appreciative of your efforts so far and we hope children continue to share their work and receive some feedback from staff. It is our aim to have our home learning documents mirror the work taking place within school, whilst being mindful that our staff will also be teaching a bubble of children throughout the day. As always, we will endeavour to get this right for our school community.

## If children or staff become unwell

- If anyone in school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance.
- When a child or member of staff develops coronavirus symptoms, they will be sent home and advised to self-isolate for 7 days. Fellow household members should self-isolate for 14 days
- If your child becomes ill, then the first aider will be wearing PPE to look after them while we wait for you to collect your child.
- If a child is awaiting collection, they will be moved to room where they can be isolated or an area 2m away from other people with adult supervision.
- All staff and students who are attending school will have access to a test if they display symptoms of coronavirus and need to get tested in this scenario.
- Where the child or staff member tests negative, they can return to school. Proof of test outcome must be presented to school via email prior to the child returning.
- If a child or staff member tests negative, they can return to school and fellow household members can end their self-isolation. Proof of test outcome must be presented to school via email prior to the child returning.
- Where the child or staff member tests positive, the rest of their class bubble will be sent home and advised to self-isolate for 14 days. The other household members of that wider bubble do not need to self-isolate unless the child or staff member they live with in that group subsequently develops symptoms.
- **PLEASE DO NOT SEND** your child to school if they, or a member of your house has any symptoms or feels unwell. **This is distinctly different from any of our previous school policies.** We have to ensure that we are minimising risk at all times, and you can help us to this by not sending your child if any of the above factors apply. Please notify the school office of the reason for absence as normal.
- If staff become ill, we will need to re-assess the provision provided as we may not have the capacity to remain open due to a change in circumstances
- If school is concerned for the safety of the staff or pupils it will contact Public Health England and ask for advice. Under the direction of the Head Teacher and Local Authority, school will close if safety measures cannot be maintained and the control measures identified on the agreed Risk Assessment cannot be met.

## Summary

We have worked tirelessly to provide an environment in which children can continue to learn and feel safe whilst ensuring the safety of all staff and pupils as well as developing a blended curriculum for the children at home.

As we extend our offer to an increased number of children, we can promise:

- We will continue to listen and respond to official guidance from all sources to keep our practices in school up to date.
- We will support the well-being of our children, as well as parents/carers as much as we possibly can.
- We will continue to stay in touch through text messages, phone calls, letters, Class Dojo/Tapestry and the school website and notify you of any changes as soon as we can.

All we ask from our families in return is:

- To follow social distancing and hygiene guidelines as strictly as possible.
- To keep school informed of relevant health and attendance issues.

A continued commitment to home learning.

- To prepare your child for returning to school if you have responded Yes to our recent survey.

We appreciate all these requirements may seem a little formal and daunting. Some of you may be relieved by the measures being taken and others of you may feel anxious. We will, as ever, try and make your child's return to school as positive an experience as possible. The feedback from schools who have opened in other countries is that children and staff get used to the new routines, even though they may seem difficult at first.

Whilst we encourage children to return to school so they can resume their learning, we do understand that some parents/carers may not want to send their children back at this time and we hope that you are able to making an informed decision, having read the information contained in this letter

Thank you for your continued support. Though this guidance is comprehensive, it is not completely exhaustive. It should be read alongside existing Government guidance in order for you to make an informed decision about your child's return to school. If you have any further important questions that are not covered in this document or any of the government-based guidance available online, please contact the school office.

Please ensure your contact details are up to date and notify the school office of any changes. Also please regularly check and respond to text messages, phone calls, Class Dojo /Tapestry or phone calls to keep you updated about our plans.

Take care and keep safe

The Senior Leadership Team