

**BREAKFAST CLUB & AFTER SCHOOL CARE  
AGREEMENT & REGISTRATION FORM SEPTEMBER 2018**

At Corpus Christi we are pleased to be able to provide an extended day offer for children from Reception to Year 6. The daily cost for this service is £4.00 for Breakfast Club and £10.00 After School Care per child.

When applying for a place for the extended school day, parents are required to sign the undertaking below which sets out the terms of the charging arrangement.

- Charges will be invoiced, via Parentpay. Your Parentpay account will show automatic deductions for your agreed days. **This account should be kept in credit at all times.**
- Charges can be paid via child care voucher schemes. More details can be obtained from Ms Ruiz.
- Charges are payable when a child is absent through illness or parent requested absences. We regret that no refund will be given for absent sessions.
- Charge waiver for long term illnesses or for a child attending regular hospital appointments should be requested in writing from the Headteacher/s.
- The after school club runs from 3.10 to 6.00pm. It is important that all children are collected by 6pm at the latest. Collections after that time will generate up to two warnings, after which the child's after school place will be suspended or withdrawn.
- Breakfast Club children must arrive at school by 8.30am.
- Charges apply to term time only and will take into account planned closures (e.g. Inset Days and last day of term) for which you will not be charged.
- We will give reasonable notice of any additional closure days, for which you will not be charged.
- Four weeks' notice is required in writing by parents wishing to terminate this agreement and two (2) weeks' notice for reducing or changing their child's attendance patterns.
- This agreement will terminate at the end of the academic year, when it will need to be renewed in order to reserve a place for the next academic year.
- **The school may withdraw or suspend the provision of places if there is an outstanding debt equivalent to two weeks of the child's attendance pattern.**
- Should your working patterns require a more flexible arrangement we will try to accommodate but cannot guarantee a place, due to child: adult ratios.
- **Children joining Reception in September 2018 may commence Breakfast Club and/or After School Club from 17<sup>th</sup> September 2018.**

If you agree with all the conditions above please sign below and complete the application form overleaf.

Child's Name: \_\_\_\_\_ D.O.B: \_\_\_\_\_

**This section to be signed by all parties to the contract.**

I have read and understood this Agreement. By signing below I confirm that I agree to the terms of the agreement.

Parent/guardian \_\_\_\_\_ Date.....

On behalf of Corpus Christi ..... Date .....

Agreement commences: \_\_\_\_\_

## Extended Day Application Form

I wish to secure a place for my child at Breakfast Club on the following days:

Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>	My weekly fees will be £
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I wish to secure a place for my child at After School Care on the following days:

Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>	My weekly fees will be £
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### Parental/Carer Contact Details

\_\_\_\_\_

Name

\_\_\_\_\_

Relationship to child

\_\_\_\_\_

Mobile

\_\_\_\_\_

Name

\_\_\_\_\_

Relationship to child

\_\_\_\_\_

Mobile

### Allergies/Medical Conditions

In the cases where either, Breakfast Club and After School Club are oversubscribed, applications will be considered and prioritised as follows:

1. Looked after children
2. Children with exceptional social, medical or pastoral needs
3. Siblings
4. Children attending no other clubs