

Corpus Christi Parents' Association Meeting Minutes

Friday 15th June 2018

In attendance: Mrs Ruiz, Pauline Hughes, Victoria Clasen, Nadya Morgenstern, Yashoda Sutcliffe, Akosuah Owusu-Ansah, Anamaria Mulcahy Rosales, Kathy Dover, Beatrice Amon, Rachel De Almeida (part), Luna Keza, Julia Smirnova, Linda Bazanya, Michelle Chung, Bernice Elikem, Martha Opoku, Teresa Zych (part), Mrs Connery (part), Fr Adrian (part)

Apologies: Bernadette Butler Leyland

Matters arising and actions from last meeting

Anamaria has secured Andrew Godfrey to audit the PA accounts.

Mrs Connery will ensure PA updates are published on the school website, including details of how to access PA funding for parents and staff (via Nadya).

We agreed to monitor and apply for relevant grants and funds more regularly. **Bernie will keep the committee updated on opportunities.**

Nadya and Mrs Ruiz to meet regarding the purchase of a card reader, which we agree would add value during the Christmas Fair.

Financial Update

We currently have £18,432 in the bank account. That does not include income from the recent race night (turnover £1,065) and cake sale (turnover £555). The latest ice lolly sale took £160.

Most of the funds are committed and Nadya has an updated list which she'll circulate to parents. The video camera has been bought and Harry Clegg managed to raise £500 towards this via his fun run.

We would like to support Daisy Garnett's efforts to improve the church garden and have invited Daisy to discuss this at the next meeting. We will consider it for our next major appeal.

Upcoming events

- Leavers' Party

Rachel De Almeida attended as a representative of the Year 6 parents who are organising the leavers' party. The leavers' party is typically allocated £500 from PA funds, and organisers usually ask for a significant contribution from individual parents on top of that. The organisers have requested £750 this year and Rachel outlined the case for this. All agreed it was a worthwhile cause which will benefit many families in the school, and we will make the funds available. This should set a precedent for future years, pending adequate funds. Rachel and the other organisers will make a small saving by making use of the leftover drinks in the shed for this activity.

- Summer Disco

We discussed activities and requirements for the summer disco. Funds raised come from activities such as tattoos, nail bar, hair spray and sweet stall. Drinks and food will be included in the ticket price of £5. **Akosuah will speak to Peter Beaumont about cooking the hot dog sausages** before the disco starts, to reduce the wait for children to be fed.

We need to ensure that we note which tickets have been redeemed for food. **Akosuah and Yashoda to confirm the most effective way and brief volunteers accordingly.**

Akosuah will meet with Rachel to catch up regarding organisation of the event.

All to try to recruit more volunteers for both infant and junior disco, and sign up to help on PTA Social is possible.

Review of previous events

- Race Night

It was very successful event, although not quite as well attended as last year. We agreed to have a year off in 2019 and look to organise again in 2020.

- Cake Sale

The location of the church garden was excellent and added a new dimension. There was some confusion over whether children were being asked to spend all the money they had, and how much they should have on average. We agreed to address this in the flyer for future cake sales.

- Slime Workshop

Victoria will lead this workshop for children in year 3 and above. Tuesday 10th July is the most likely date. Maximum 20 children with a ticket price of £5 per child.

Christmas Fair Strategy

Anamaria and Bernie have come up with some ideas to reduce the demands of the Christmas Fair on a small number of parents and decentralise a number of stalls. **Anamaria will devise a short Survey Monkey for parents**, asking for their opinions before the end of term.

Communications update to parents

Bernie will produce an update for parents, including PA positions available, and allocation of funds across the year. To be sent out week starting 18th June.

Class Contacts

All agreed that we should re-introduce class contacts from September, with a more significant role in helping organise and lead events and attending committee meetings. Class contacts would also play a useful part in passing on feedback from parents. **Victoria will draft an email inviting parents to hear more about the role at our meeting on 3rd July, to be sent out my class teachers to their parent lists. Mrs Connery will speak to teachers to ensure this happens.**

Succession planning

There are still two positions in the PA committee available from September. These are the joint chair positions replacing Pauline and Victoria. Beatrice will take over the co-treasurer position vacated by Gemma in April, with immediate effect. From September, Anamaria will take on the co-secretary role and Teresa will assume Anamaria's position as co-volunteer and events coordinator. We will promote our next meeting on 3rd July as an opportunity for parents to find out more about the chair positions as well as the class contacts, and **Victoria will design and send an invitation to send to parents. Pauline to speak to Mrs Tatton about promoting this as well.**

AOB

Julia raised excessive littering around the corner shop on Trent Road. This is very dangerous for children going to school, with broken glass etc. Julia encouraged everyone to complain about it. **Pauline** mentioned that another mum had tried to tackle this issue in the past, and she **will pass on her details to Julia.**

Healthy eating lessons

Emily Johnson Ferguson's idea will be on the agenda for the next meeting. Emily wasn't able to make this one.

Next meeting date

Tuesday 3rd July at 7.30pm