

# **CORPUS CHRISTI SCHOOL PARENTS' ASSOCIATION**

ACCOUNTS FOR THE 12 MONTHS ENDED ON  
31<sup>ST</sup> AUGUST 2018

REGISTERED CHARITY No. 1174071

**Corpus Christi School Parents' Association**  
**Accounts for the 12 months ended on 31<sup>st</sup> August 2018**

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**Corpus Christi School Parents' Association**

**COMMITTEE MEMBERS AND ADVISERS**

Committee members:

Co-Chairs

Pauline Hughes

Victoria Clasen

Co-Treasurers

Nadya Morgenstern

Gemma Hunt

Co-Secretaries

Teresa Zych

Bernadette Butler Leyland

Events & Volunteering Coordinators

Anamaria Mulcahy Rosales

Akosuah Konadu Owusu-Ansah

Bankers:

Lloyds Bank PLC (Finsbury Square Branch)

Independent examiner:

## **Report of the Trustees of Corpus Christi School Parents' Association**

The Trustees submit their annual report and the financial statements for the 12 months ended 31st August 2018.

### **ACTIVITIES AND OBJECTS**

The principal activity of the Parent Association is to raise funds for the benefit of the school through social events for the school children, parents and local community. Further details of our constitution and management are contained in the charity's trust deed (the "constitution").

### **RESULT FOR THE YEAR**

The income and expenditure for the year are detailed on the Receipts and Payments Account on page 8. The resources of the Parent Association and their disposition are set out on the Statement of Assets and Liabilities on page 9. The Trustees consider the results to be satisfactory.

### **TRUSTEES**

The Parent Association is administered by the Committee, who may be contacted via the school.

The Trustees who were Committee Members during the year are:

Pauline Hughes	Co-Chair
Victoria Clasen	Co-Chair
Nadya Morgenstern	Co-Treasurer
Gemma Hunt	Co-Treasurer
Teresa Zych	Co-Secretary
Bernadette Butler Leyland	Co-Secretary
Anamaria Mulcahy Rosales	Events & Volunteering Coordinator
Akosuah Konadu Owusu-Ansah	Events & Volunteering Coordinator

#### **Resignations:**

Pauline Hughes  
Victoria Clasen  
Gemma Hunt

#### **New Committee Members:**

### **INDEPENDENT EXAMINER:**

## **Report of the Trustees of Corpus Christi School Parents' Association**

(Continued)

Committee members are appointed annually through an open vote at the AGM. We accept new Committee members throughout the year. Those joining mid-year will be formally appointed at the next AGM.

### **TRUSTEES RESPONSIBILITIES**

The charity's trustees are responsible for preparing a Receipts and Payments account and a Statement of Assets and Liabilities for each financial year that properly represent the charity's receipts and payments during the year and its assets and liabilities at the end of the year. In preparing those statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements that are reasonable and prudent;
- prepare the financial statements on a going-concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which enables them to ensure that the Receipts and Payments account and Statement of Assets and Liabilities comply with the Charities Act 1993.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

### **ACTIVITIES AND ACHIEVEMENTS**

We concentrate our fundraising activities on running a limited number of events that are proven popular and successful with the parent, teacher and student bodies.

We ensure that all committee members, parent and teacher volunteers give their time free of charge and we often find that they will also donate other resources to support our fundraising events.

In the year ended 31 August 2018 we raised a total income of £24,373 from our events and activities vs £27,780 in the prior year.

During this period we funded a number of significant projects including the purchase of a second minibus for the school (£20,995) and the refurbishment of the existing school minibus (£3,436). The new minibus was purchased through a campaign launched by the association back in 2016 when we pledged to ring-fence half of net income raised by our fundraising events towards this purchase ("The Minibus Appeal"). We financed the purchase of new violins for the music room (£350), new camera equipment which will be used to film pupils' performances (£1,000), contributed £3,000 towards Wet Play equipment and another £10,000 towards the purchase of digital interactive classrooms screens. We also financed a number of small school requests such as the purchase of costumes for KS1 Nativity Plays.

As of 31<sup>st</sup> August 2017 we carried forward a cash balance of £35,177 and raised a surplus of £16,753 during the year ended 31<sup>st</sup> August 2018. As noted above, a significant proportion of these funds were donated to the school during the year (£41,172) and as of 31<sup>st</sup> August 2018 we carried forward a cash balance of £10,758.

Our fund raising events included our top fundraiser Christmas fair, multiple Christmas activities including the sale of Christmas cards, trees and Santa Grotto; Bingo nights, Quiz night, Sparkly Disco, Summer Disco and several Cake Sales.

We also organise welcome events for the new nursery/reception parents and other ‘school community’ events including a year 6 leavers’ disco and a Carol Service.

We are totally dependent and endlessly grateful to all who give their time, help, energy and money in the achievement of these aims so we can continue to support the school at a time when all public financing is stretched.

By order of the Trustees

#### RESERVE POLICIES

We aim to keep a reserve to meet our commitments for the year ahead (see note 7), all other reserves are available for use as the school decides.

I declare in my capacity as charity trustee that:

- The trustees have approved the report above
- Have authorised me to sign it on their behalf

Nadya Morgenstern  
Co-Treasurer

Date:

INDEPENDENT EXAMINER REPORT TO THE TRUSTEES OF THE CORPUS CHRISTI  
PARENTS' ASSOCIATION

**CORPUS CHRISTI SCHOOL PARENTS' ASSOCIATION  
ACCOUNTS FOR THE 12 MONTHS ENDED 31<sup>ST</sup> AUGUST 2018**

*RECEIPTS AND PAYMENTS ACCOUNT*

	01/09/2017 – 31/08/2018	01/09/2017 – 31/08/2018
<b>GROSS RECEIPTS FROM FUND RAISING EVENTS</b> (see note 3)	£ 24,372.74	£ 27,775.15
<b>RECEIPTS EARNED FROM INVESTMENT ASSETS</b>		
Interest	13.41	14.70
Total Income	24,386.15	27,789.85
<b>LESS EXPENSES</b>		
Payments for generating funds (see note 3)	(7,365.01)	(6,685.15)
Management and administration		
Subscriptions	(110.00)	(118.00)
Other Administration Costs	<u>(158.25)</u>	<u>(0.00)</u>
<b>Total Administration Costs</b>	<u>(268.25)</u>	<u>(118.00)</u>
<b>Surplus available for grants</b>	16,752.89	20,986.70
<b>LESS SCHOOL DONATIONS</b>	<u>(41,172.27)</u>	<u>(151.05)</u>
<b>LESS CHARITABLE DONATIONS</b>	<u>(0.00)</u>	<u>(2,754.00)</u>
<b>SURPLUS/ (DEFICIT) FOR THE YEAR</b>	<u>(24,419.38)</u>	<u>18,081.65</u>

All receipts and payments are for general purposes and there are no restricted or endowment funds. The notes on pages 10 – 12 form part of these accounts.



**CORPUS CHRISTI SCHOOL PARENTS' ASSOCIATION  
ACCOUNTS FOR THE 12 MONTHS ENDED 31<sup>ST</sup> AUGUST 2018**

*STATEMENT OF ASSETS AND LIABILITIES AT 31<sup>ST</sup> AUGUST 2018*

	01/09/2017 – 31/08/2018	01/08/2016 – 31/08/2017
<b>MONETARY ASSETS</b>	£	£
Lloyds bank account	<u>10,757.93</u>	<u>35,177.31</u>
 <b>FINANCED BY</b>		
Balance as at 1st September 2017	35,117.31	17,095.76
Surplus/ (Deficit) for the year	<u>(24,419.38)</u>	<u>18,081.65</u>
 <b>BALANCE AS AT 31ST OF AUGUST 2018</b>	<u>10,757.93</u>	<u>35,177.31</u>

Approved by the Board of Trustees on

and signed on its behalf by

Pauline Hughes (Co-Chair)

Nadya Morgenstern (Co-Treasurer)

The notes on pages 10 to 12 form part of these accounts.

**CORPUS CHRISTI SCHOOL PARENTS' ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**FOR THE 12 MONTHS ENDED 31<sup>ST</sup> AUGUST 2018**

**1. STATUS**

The Corpus Christi Parents' Association is a registered charity, number 1174071 and constituted by Deed of Trust.

**2. ACCOUNTING POLICIES**

i) Income and Expenditure – items of income and expenditure are recognised in the accounts when received and paid.

ii) Assets and liabilities – any assets or liabilities are stated on a historical cost basis.

**3. PROCEEDS FROM MAJOR EVENTS**

	Gross Receipts	Expenses	Net Funds
Christmas Fair	13,610.50	4,467.86	9,142.64
Pizza Sale	256.20	186.00	70.20
Race Night	1,087.00	554.35	532.65
Disco	3,375.79	593.54	2,782.25
Bingo	940.42	265.25	675.17
Quiz	1,215.03	846.51	368.52
Cake Sales	1,747.79	48.25	1,699.54
Lolly Sale	666.38	188.32	478.06
Green Wall	870.00	-	870.00
Pet competition	-	18.50 -	18.50
One -off Events	603.63	28.58	575.05
Holding	-	167.85 -	167.85
Interest	13.41	-	13.41
<b>Total</b>	<b>24,386.15</b>	<b>7,365.01</b>	<b>17,021.14</b>

#### 4. SCHOOL DONATIONS

Wet Play Equipment	3,000.00
Leaver's Barbeque	800.00
Camera equipment	1,000.00
Violins	350.00
Classrooms digital screens	10,000.00
Purchase of new school minibus	20,995.00
Refurbishment of pre-owned school minibus	3,436.80
Green wall - contribution to re-pointing of external school walls in preparation for Green Wall)	785.00
Various ( including Nativity Costumes and Snooker table/cues)	<u>805.47</u>
<b>TOTAL SCHOOL DONATIONS</b>	<b>41,172.27</b>

## 6. RECONCILIATION SINCE INCEPTION

	NET FUNDS RAISED	DONATIONS TO SCHOOL
Inception to 31.8.2017	35,177.31	
1.9.17 to 31.8.18	16,752.89	41,172.27
Total funds raised	51,930.20	41,172.27
Total donations to school	(41,172.27)	
<b>NET CURRENT ASSETS</b>	<b><u>10,757.93</u></b>	

## 7. COMMITMENTS

Annual Year Group fund	£4,000
Carol Service	£350
Leavers' barbeque	£750
Total	£5,100