

# Parents Association Meeting, 8 March 2019

## Meeting summary and action points

### **In Attendance (those named in full agreed to their names being included in the minutes on the school website)**

Yemisi C. (Chair), Martha Opoku, Nadya Morgenstern, Akosuah Owusu-Ansah, Anamaria Mulcahy, Kelly Breslin, Deirdra Orteu, Pauline Hughes, Yashoda Sutcliffe.

### **Apologies**

Aoife, Teresa, Bernie, Luna, Anna.

### **Christmas Fair follow up from last meeting**

Nadya will send the financial summary for wider circulation.

It would be useful to compare each year's results with the analysis Bernie and Anamaria did of profitability/popularity of stalls.

Some parents want to do the same stall next Christmas rather than swap each year. However, this means some Year Groups may end up with those that are more difficult/time consuming to run for a second year. Further discussion might be needed but aim for a decision which can be made and communicated to parents in May.

### **Update on the Aviva Grant and project to enhance the playgrounds**

Nadya reported that we received £500 for being an Aviva finalist.

The school is keen to go ahead with the project to improve the playgrounds and the Governors have agreed to release some funds for this. However the PA will need to raise £10k (preferably within the school year as the aim is to do the work in the Infants' playground over the summer holiday).

To improve the Infants' playground the plan is to remove the climbing frame, install astroturf over a long-lasting play surface, build a learning shed, increase planting and seating areas. School Governor Biba Dow will draw up the architectural plans to engage parents and sponsors.

Fundraising plans include crowd funding and a fun run to help with community engagement. A tree visual will be created to help show fundraising progress. It needs to be displayed somewhere very visible – maybe in the playground - and be eye-catching.

Bernie is leading on this project on behalf of the PA. Yashoda to speak to Bernie about what we can say to parents and when.

- Are there ways to involve parents' workplaces/companies in activities at the school for their corporate giving/charity days? The idea could be extended beyond the playground project if a list of potential 1 day projects can be drawn up.

### **Discussion on PA Communications and succession planning**

Yemisi suggested we have more frequent news for parents and families, perhaps monthly. It would include what we are planning, what has been funded and how to get involved.

Deirdra suggested more communication to Class Reps, including chances for them to get more involved. They should be kept in mind for taking on roles in the PA committee in the future.

- Can we send them PA role descriptions?
- Can we arrange a social evening with them? Aim for May?

### **Future events – Bingo night, 22 March**

Pauline and Yemisi will meet to speak about previous bingo events.

Miss Lisa has agreed to be the Caller, Mrs T will make Irish Coffee.

Money raised by selling bingo books and refreshments.

There won't be tickets, but perhaps we can click count people in to get an idea of numbers?

Yemisi will speak to the Heads about capacity.

Volunteers should contact Yemisi.

### **Future Dates (from previous meeting):**

10 May TBC - Race night or quiz

28 June Summer Disco

12 July Corpus Christi Day – tbc, possibly a fun run and family picnic/or an evening event.

A Pet Picture Competition in the summer term, further cake sales and lolly sales will be held.

Other ideas include a second hand costume sale in the run up to Book Day next year (would Di like to run it?), a pizza sale.

A table top sale was also discussed. It could be held in the playground in the Summer term. £5 a table and £1 entry for adults.

\* Nadya to ask the school if it is possible.

### **Event to launch the Playground campaign**

Can we do a free event to launch the fundraising campaign? The PA could provide drinks and snacks/cakes. We could give away information on the campaign and encourage people to sign up to help. Perhaps this would be after school one day – a Friday afternoon?

### **Any Other Business**

We had a request to support fundraising for air condition in the Juniors' building. Mrs Ruiz is going to look in to what may be needed, but it would be good to have it by the summer.

A parent sent us information about Class List, which can be used to communicate to parents and raises money through advertising from local businesses. Anamaria explained that her daughter's school uses it, primarily for a local business directory and ads from the school. It requires people to sign up to it. The school and PA already have a number of systems which are only used a number of parents as they need to be opted into.

**Next PA meeting is Thursday 28<sup>th</sup> March at 7pm.**

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