



Be our best selves

COUGHTON

C of E Primary School

Pupil Acceptable Use Agreement for KS2

School Policy

Digital technologies have become integral to the lives of children and young people, both within schools and outside school. These technologies are powerful tools, which open up new opportunities for everyone.

These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

This Acceptable Use Policy is intended to ensure:

- that young people will be responsible users and stay safe while using the internet and other digital technologies for educational, personal and recreational use.
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.

The school will try to ensure that pupils will have good access to digital technologies to enhance their learning and will, in return, expect the pupils to agree to be responsible users.

Adopted: May 2025

Review: May 2027

Pupil Acceptable Use Agreement for KS2

These are the rules I agree to follow when using any digital technology:

- I will ask permission from a teacher before using ICT equipment and will use only my own login and password.
- To protect myself and other pupils, if I see anything I am unhappy with or receive messages I do not like, I will immediately close the page and tell a teacher or adult.
- I will not access other people's files or send pictures of anyone without their permission.
- I will not bring CDs or memory sticks into school unless I have permission and they have been checked to ensure that they are virus free.
- I will only e-mail people I know, or that my parent/teacher has approved and the messages I send will be polite and sensible. I will not give my home address or phone number, or arrange to meet someone I have met online.
- When I am using the internet to find information, I will check that the information is accurate as I understand that the work of others may not be truthful.
- Where work is protected by copyright, I will not try to download copies (including music and videos).
- I will not use my mobile phone in school for any reason. If I do bring my phone to school with me I will follow the school's Mobile Phone Policy.
- I understand that the school may check my computer files and may monitor the Internet sites I visit.
- If I am involved in incidents of inappropriate behavior that involve members of the school community (e.g. cyber-bullying, using images/information without permission), the school will take action according to the Behaviour Policy.
- I understand that if I do not follow these rules I may not be allowed to use ICT in school and my parents/carers may be contacted.

I have read and understood these rules and agree to follow them:

Name of Pupil

Class

Signed

Date

Parent / Carer Countersignature

As the parent / carer of the above pupil I know that my child has signed this Acceptable Use Agreement and has received, or will receive, e-Safety education to help them understand the importance of safe use of digital technology– both in and out of school.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and ICT systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the Internet.

I understand that my child's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

I will encourage my child to adopt safe use of the Internet and digital technologies at home and will inform the school if I have concerns over my child's e-Safety.

Name of Parent/Carer

Signed

Date