Crewe UTC 16-19 BURSARY SCHEME

APPLICATION FORM 2026-2027

The student should complete this form and return to the Mrs Chapman (JL 0 34) with the required evidence.
If you require further help or assistance, please contact bursary@creweutc.org.uk

First name		**Year Group**	
Surname		**Address**	
Date of birth			
Mobile			
Email			
Home Tel		**Postcode**	
Have you lived in the UK for more than 3 years?			**Yes / No**

	Mother	**Father**	**Foster Parents**	**In care or looked after**	**On my own**	**Other – please give details**
Please indicate who you live with						

What course are you enrolled on or enrolling on at Crewe UTC? Including Level (eg T Level/Level 2)			
Please circle here to confirm you are 18 or under (as at 31/8/26)			**Yes / No**
Have you lived outside the UK in the last 3 years?	**Yes / No**	**If yes where?**	
Are you a returning student?			**Yes / No**
Do you have any dependent children?			**Yes / No**

Information to support your application:

Please complete **either** Part A or Part B below:
Tick the box applicable in the Part you complete and note the documents needed to support the application. The supporting documents must be enclosed with the application form. If you live with a parent/carer, their information is required for the proof of income.

Part A – please tick only 1 box

Guaranteed Bursary – Vulnerable Learners	Tick	Supporting Documents needed
Young people in care or care leaver		Letter from care home/social worker/local authority
Young people in receipt of Income Support or the equivalent Universal Credit (UC) in their own right		Copies of the benefits paperwork.
Young people in receipt of both Disability Living Allowance (or the new Personal Independence Payments - PIP) AND Employment Support Allowance (ESA) (or Universal Credit as a replacement for ESA) in their own right.		Copies of the benefits paperwork.

Part B – please tick the relevant boxes

Discretionary Bursary – Other Learners	Tick	Supporting Documents needed
Are you eligible for Free School Meals?		Free school meals letter – Evidence that you were in receipt of free school meals in Year 11 - (external students only)
Young people whose household receives income-based means tested benefits AND/OR whose gross annual household income is below £23,000. (Household income – this includes the combined incomes, where there is more than one source of income of parents with parental responsibility and partner living in the household. Household income does not include income from siblings who are working or money earned by the student themselves from part-time employment).		Please supply one or more of the following: Award letter (less than 3 months old) for income based benefits Tax credit award notice for the current financial year (not provisional) P60 (tax year ending April 2023) Evidence of self-employed earnings
Young people with significant caring responsibilities at home and who are not in receipt of a Carer's Allowance.		Supporting letter from social worker
Young people who have been affected by sudden exceptional changes to their financial circumstances.		Supporting letter from parent/carer

Select the bursaries you are applying for below: tick the boxes to the right.		
Course Materials and/or Trip Fees	We will look up the essential course costs for your course and pay towards each essential course item you are required to buy.	
Travel Costs	This is only available if you are not eligible for free / subsidised travel through your local authority and you live more than 3 miles from the UTC and will be paid on receipt of evidence.	
UCAS fees	We will review the requirements and pay towards the costs of the UCAS fees.	

Expense	**Details – e.g. what you require/why you need it. Please attach receipts wherever possible.**	**Amount Requested**
Books and Equipment (you may need to return these to school at the end of your course)	**Please state specific equipment required and for which subject:**	£
Fees – UCAS application		£
Travel assistance: Please provide evidence of cost from location to UTC eg bus/train ticket		£
Course Trips		£
Interviews and Open Days		£
Other Costs (Please specify)		£
	TOTAL AMOUNT REQUESTED	£

Supporting Information		**EVIDENCE REQUIRED**	**Office Use Only**
Are you In Care / a Care Leaver?	**Yes / No**	*Letter from your local authority*	
Do YOU receive both Employment Support Allowance/Universal Credit & Disability Allowance/ Personal Independence Payments?	**Yes / No**	*Entitlement / Award letter – dated within the last 3 months*	
Do you receive Income Support/Universal Credit in your name?	**Yes / No**	*Entitlement / Award letter – dated within the last 3 months*	
Are you eligible for Free School Meals?	**Yes / No**	*Letter/student record held in school*	
Is your household income under £23,000?	**Yes / No**	*Current Working Tax Credit Award Notice. Must be for full year and not partial awards (Full Award Notice) or P60 or 3-6 months' worth of bank statements*	

Student Bank Account details								
Please note: It is your responsibility to inform us if your bank account details change, failure to do so may result in payments being made to the wrong account.								
Bank name (eg HSBC)								
Account Holders name								
Account Number								
Sort Code								
Relationship to account holder if not using own bank account								

Declaration & Commitment to Learning

- *I understand that in order to receive the awards from the bursary scheme, I must attend all of my timetabled classes including enrichment and tutorials/work placement and maintain a satisfactory standard of behaviour, effort and attitude and comply with the guidelines of the Bursary Scheme at all times.*
- *I will maintain satisfactory attendance of 95% or above or accept a lesser paid award for poor attendance.*
- *I understand that if the UTC is not satisfied with the reasons for absence, the 16-19 Bursary Scheme payment will not be made.*
- *I understand that this funding covers academic year 2026-2027 only. Funding in subsequent years may be subject to change according to government policy.*
- *I declare that the statements made on this form are true to the best of my knowledge. I will provide additional information required to support this application. I understand that if I do not provide the correct relevant information then my application will not be accepted.*
- *I also agree to contact the UTC with any changes in writing. I agree to repay the UTC in full any sums advanced to me if the information I have given is shown to be false or deliberately misleading.*
- *I acknowledge that I have been given the 16 to 19 Bursary Fund Policy 2026-2027, which explains what I am entitled to and have read the statement of practice for the bursary scheme 2026-2027. The policy can be found on the website, you can request a paper copy from Mrs Chapman.*

By signing below you are agreeing to the above declaration and commitment

Signed (Student)		**Date**	
Signed (Parent)		**Date**	

Please note: The information provided on this form may be subject to change due to changes in funding rules.

UTC Office use only: Bursary Approved	Yes / No	**Priority Group**	Vulnerable / Discretionary		
Amount Awarded	£				
Authorised by (print name)			**Position**	Principal	
Signature					
Application processed (date)		**Student Advised of decision in writing (date)**			